

Mid-State Health Network (MSHN) Board of Directors Meeting
Tuesday, September 13, 2022
Okemos Conference Center
Meeting Minutes

1. Call to Order

Chairperson Ed Woods called this meeting of the Mid-State Health Network Board of Directors to order at 5:22 p.m. following the Public Hearing on the FY 23 budget.

2. Roll Call

Secretary Kurt Peasley provided the roll call for Board Members in attendance.

Board Member(s) Present: Brad Bohner (LifeWays), Bruce Cadwallender (Shiawassee), Ken DeLaat (Newaygo), David Griesing (Tuscola), Dan Grimshaw (Tuscola), John Johansen (Montcalm), Jeanne Ladd (Shiawassee), Pat McFarland (Bay-Arenac), Ken Mitchell (CEI), Gretchen Nyland (Ionia), Irene O'Boyle (Gratiot), Kurt Peasley (Montcalm), Tracey Raquepaw (Saginaw), Tom Ryder (Bay-Arenac), Kerin Scanlon (CMH for Central Michigan), Richard Swartzendruber (Huron), Susan Twing (Newaygo), Beverly Wiltse (Huron), and Ed Woods (LifeWays)

Board Member(s) Remote: Tina Hicks (Gratiot) and Deb McPeek-McFadden (Ionia)-joined at 5:28 p.m.

Board Member(s) Absent: Joe Brehler (CEI), Mike Cierzniewski (Saginaw), and Joe Phillips (CMH for Central Michigan)

Staff Member(s) Present: Joseph Sedlock (Chief Executive Officer), Amanda Ittner (Deputy Director), Leslie Thomas (Chief Financial Officer), Sherry Kletke (Executive Assistant), and Dalontrius McDaniel (HCBS Waiver Coordinator)

Staff Member(s) Remote: None

Members of Public Remote: Bryan Krogman (CEO-CMHCM)

3. Approval of Agenda for September 13, 2022

Board approval was requested for the Agenda of the September 13, 2022, Regular Business Meeting.

MOTION BY JEANNE LADD, SUPPORTED BY DAVID GRIESING, FOR APPROVAL OF THE AGENDA OF THE SEPTEMBER 13, 2022, REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 19-0.

4. Public Comment

An opportunity for public comment was provided. There was no public comment.

5. Chief Executive Officer's Report

Mr. Joseph Sedlock discussed several items from within his written report to the Board highlighting the following:

- PIHP/Regional Matters
 - MDHHS SUD Treatment Department name change from Office of Recovery Oriented Systems of Care to the Bureau of Substance Use, Gambling and Epidemiology (SUGE)
 - COVID-19 MSHN internal operations status including finalization of the MSHN post-pandemic operations plan
 - Regional Provider Staffing Crisis Stabilization Update
 - Direct Care Worker (DCW) Premium Pay Continuation
 - MSHN Regional Provider Network Stabilization Plan
 - MSHN Formal Request for Information
 - MDHHS Directs and Funds New PIHP-Level Complex Care Manager Position
 - MDHHS/MSHN Contract Change Notice
- State of Michigan/Statewide Activities
 - Opioid Health Home Coming to the MSHN region
 - Behavioral Health Home Coming to the MSHN region

6. Regional Provider Staffing Crisis Stabilization Program-Proposal for Continuation of Initiative Initially MSHN Board-Approved in March 2022

MOTION BY KURT PEASLEY, SUPPORTED BY JOHN JOHANSEN, TO DESIGNATE UP TO \$5 MILLION (FIVE MILLION DOLLARS) OF FY23 MSHN RESOURCES FOR THE PURPOSE OF STABILIZING AND ASSISTING ELIGIBLE PROVIDER ORGANIZATIONS CONTRACTED WITHIN THE REGION IN ADDRESSING WORKFORCE/STAFFING CRISES PURSUANT TO REGIONAL GUIDELINES ESTABLISHED BY MSHN, THROUGH, MARCH 31, 2023, AS PRESENTED. MOTION CARRIED: 19-0.

7. Deputy Director's Report

Ms. Amanda Ittner discussed several items in her written report to the board, highlighting the following:

- MSHN Staffing Update- Dalontrius McDaniel was hired on June 20, 2022 as a HCBS Waiver Coordinator and was introduced to the MSHN Board. Brie Elsasser has been hired as the State Plan Coordinator to support the 1915(i) waivers and will join the MSHN team on September 19, 2022. Katy Hammack accepted the transfer to the Integrated Healthcare Coordinator position effective September 5, 2022. This position was created to support healthcare coordination initiatives associated with Opioid Health Homes (OHHs), Behavioral Health Homes (BHHs) and Certified Community Behavioral Health Centers (CCBHCs).
- Health Services Advisory Group (HSAG) External Quality Review
- MDHHS Site Review
- Utilization Management Department Update

Mr. Ed Woods expressed appreciation for MSHNs support to the CMHSPs in the region during the quality and site reviews.

8. Chief Financial Officer's Report

A. Consideration of MSHN Fiscal Year 2022 Budget Amendment

Ms. Leslie Thomas provided an overview and information on the Fiscal Year 2022 Budget Amendment Two and recommended board approval as presented.

MOTION BY KURT PEASLEY, SUPPORTED BY DAN GRIMSHAW, FOR APPROVAL OF THE MSHN FISCAL YEAR 2022 BUDGET AMENDMENT TWO, AS PRESENTED. MOTION CARRIED: 19-0.

B. Consideration of MSHN Regional Budget for Fiscal Year 2023

Board approval was requested for the MSHN Fiscal Year 2023 Budget as presented during the Public Hearing.

MOTION BY DAVID GRIESING, SUPPORTED BY BEV WILTSE, FOR APPROVAL OF THE MSHN FISCAL YEAR 2023 BUDGET, AS PRESENTED DURING THE PUBLIC HEARING. MOTION CARRIED: 19-0.

C. Financial Statements Review for Period Ended July 31, 2022

Ms. Leslie Thomas provided an overview of the financial reports included within board meeting packets for the period ended July 31, 2022.

MOTION BY TRACEY RAQUEPAW, SUPPORTED BY KURT PEASLEY, TO RECEIVE AND FILE THE STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES FOR THE PERIOD ENDING JULY 31, 2022, AS PRESENTED. MOTION CARRIED: 19-0.

9. Contracts for Consideration/Approval

A. FY22 Contract Listing for Consideration/Approval

Ms. Leslie Thomas provided an overview of the FY2022 contract listing provided in the meeting packet. Ms. Thomas noted an error in the start dates listed in some contracts (listed as 10/01/2022 and should have been 10/01/2021) and requested the board authorize MSHN's CEO to sign and fully execute the contracts listed on the FY2022 contract listing.

MOTION BY BRAD BOHNER, SUPPORTED BY GRETCHEN NYLAND, TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS AS PRESENTED AND LISTED ON THE FY22 CONTRACT LISTING. MOTION CARRIED: 19-0.

B. FY23 Contract Listing for Consideration/Approval

Ms. Leslie Thomas provided an overview of the FY2023 contract listing provided in the meeting packet and requested the board authorize MSHN's CEO to sign and fully execute the contracts listed on the FY2023 contract listing.

MOTION BY RICH SWARTZENDRUBER, SUPPORTED BY DAVID GRIESING, TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS AS PRESENTED AND LISTED ON THE FY23 CONTRACT LISTING. MOTION CARRIED: 19-0.

10. Executive Committee Report

Mr. Ed Woods provided an overview from the August 2022 Executive Committee meeting, highlighting the following:

- The annual CEO performance review process will formally begin at the next Board of Directors meeting in November. Ms. Irene O'Boyle will serve as the Evaluation Chair.
- Executive Committee Meeting calendar for FY2023 with consensus approval to meet every other month in the even numbered months opposite the months of the Board of Directors meetings.
- MSHN Leadership will participate in a two-day planning session to address critical internal issues and planning for the upcoming fiscal year. A portion of the meeting will be conducted by an external facilitator.
- DEI Workgroup
- Post-Covid operations

11. Chairpersons Report

Mr. Ed Woods asked members to review the FY2023 meeting calendar, highlighting upcoming meetings are scheduled at different locations than where recent meetings

have taken place. If anyone has questions or requires accommodations, please reach out to Ms. Sherry Kletke.

12. Fiscal Year 2023 Board Meeting Calendar

Board approval was requested for the Fiscal Year 2023 Board Meeting Calendar as presented.

MOTION BY KURT PEASLEY, SUPPORTED BY JOHN JOHANSEN, TO ADOPT THE FISCAL YEAR 2023 MSHN BOARD OF DIRECTORS MEETING CALENDAR, AS PRESENTED. MOTION CARRIED: 19-0.

13. Approval of Consent Agenda

Board approval was requested for items on the consent agenda as listed in the motion below, and as presented.

MOTION BY JOHN JOHANSEN, SUPPORTED BY JEANNE LADD, TO APPROVE THE FOLLOWING DOCUMENTS ON THE CONSENT AGENDA: APPROVE MINUTES OF THE JULY 5, 2022 BOARD OF DIRECTORS MEETING; RECEIVE SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD MINUTES OF JUNE 15, 2022; RECEIVE BOARD EXECUTIVE COMMITTEE MEETING MINUTES OF AUGUST 19, 2022; RECEIVE POLICY COMMITTEE MINUTES OF AUGUST 2, 2022; RECEIVE OPERATIONS COUNCIL KEY DECISIONS OF JULY 18, 2022 AND AUGUST 15, 2022; AND TO APPROVE ALL OF THE FOLLOWING POLICIES: PROCUREMENT; APPOINTED COUNCILS, COMMITTEES AND WORKGROUPS; BOARD GOVERNANCE; BOARD MEMBER CONDUCT AND MEETINGS; BOARD MEMBER DEVELOPMENT; BY-LAWS; CMHSP APPLICATION; CONFLICT OF INTEREST; CONSENT AGENDA; DELEGATION CEO; FOIA; GENERAL MANAGEMENT; LEGISLATIVE AND PUBLIC BODY ADVOCACY; MONITORING CEO PERFORMANCE; NEW BOARD MEMBER ORIENTATION; OFFICE CLOSURE POLICY; POLICY AND PROCEDURE DEVELOPMENT AND APPROVAL; POPULATION HEALTH INTEGRATED CARE; SUD DIRECT SERVICE PROCUREMENT. MOTION CARRIED: 19-0.

14. Other Business

A newer board member expressed his appreciation for all everyone is doing and is grateful that when someone has a question, other members and/or MSHN staff have the answers.

A board member commented the staff at MSHN makes being a board member way easier than other boards participated in.

15. Public Comment

There was no public comment.

16. Adjournment

The MSHN Board of Directors Regular Business Meeting adjourned at 6:21 p.m.