

Meeting Date: February 28, 2019

Attendees: (*by phone)
 BABH-Sarah Holsinger
 CEI-Elise Magen, Emily Wollner*,
 Bradley*
 CMHCM-Kara Laferty
 GIHN-Lynn Charping*
 HBH-Levi Zagorski*
 Lifeways-Gina Costa*
 MCN-Sally Culey*
 Newaygo-Nicole Haney*
 Saginaw-Julie McCulloch*,
 Monique Taylor-Whitson*,
 Linda Santino*
 Shiawassee-Becky Dohring
 TRD-Susan Richards*
 TBHS-Susan Baranski
 MSHN-Sandy Gettel, Joe Wager
 Amy Dillon*, Trisha Thrush*,
 Shannon Myers*

KEY DISCUSSION TOPICS

- Performance Measure Update:
 - Priority Measures Report (Diabetes Screen, FUH Children, FUH Adults) Deferred -Data being updated
 - Behavior Treatment FY19Q1
 - Performance Indicator FAQ, Corrective Action
- Retained Contract Functions Update: Critical Incidents
- Balanced Scorecard
- Site Review Updates:
 - Autism Review,
 - Medicaid Event Verification Annual report
 - Compliance Report-Delegated Managed Care Review Report
 - Training IPOS
 - Waiver Corrective Action Status
- Performance Improvement Project: RSA-R Administrators Version Summary FY2018
- PIP RSA-R Implementation Plan FY2019 Draft

✓ **KEY DECISIONS**

- ✓ Review & Approve Snapshot- from 1/2/2019 were approved as submitted.
- ✓ Performance Measure Update
 - ✓ Priority Measures (FUH Children and Adults, Diabetes Screen) -Deferred data being updated
 - ✓ Behavior Treatment Review for FY19Q1-Quarterly Summary Reviewed. No changes. Will be reviewed with the regional BTPRC March 20th. QIC Approved.
 - ✓ Performance Indicators FAQ document reviewed and updated. Includes CMHSP and SUD Indicators. Joe W to review HEDIS Specifications for Follow up visits to see if Partial Hospitalization is included. Waiting for guidance from MDHHS. Performance Indicator FY18Q4 Summary Reviewed to ensure the corrective action table was clear. Sandy will specify more clearly who is required to complete corrective action and for what indicators.
- ✓ Critical Incidents – Emily reviewed the FY19Q1 data for critical incidents. No suggestions for additional reports.
- ✓ Balanced Score card reviewed. Recommendations for indicators to monitor were agreed upon without changes, will be reviewed with MSHN Leadership next.
- ✓ Site Review Updates
 - ✓ MDHHS Waiver Review. Approval of Corrective Action plan was received in December. A reminder to ensure that each CMHSP is following up on the completion of the corrective action plan that each submitted. February was the end date for most of the interventions. These should be submitted by April 1. Sandy to send out link for folder location. This will be included in the supporting evidence and used for the DMC.
 - ✓ MDHHS Autism Review for the MSHN Region has been scheduled for May 14-16 at MSHN. Barb reviewed the process for the review. QIC agreed to complete a pre-review of the sample including actions to correct deficiencies, and to upload credentialing

	<p>documentation into Box. Site Review to be completed via EMR, with MDHHS given access to each EMR. CMHSPs should be identify a person to be on site who can navigate the clinical record with MDHHS, additionally, that an IT support person be available to resolve any technical issue if they arise. Paper records continues to be an option for those who may have barriers with the electronic uploads or review. A phone conference will be scheduled in March to review process and answer questions. MSHN to develop instructions and template for pre-review and uploading documents.</p> <ul style="list-style-type: none"> ✓ Medicaid Event Verification Annual report-Shannon reviewed. No questions or feedback provided ✓ Compliance Report-Delegated Managed Care Review Report-Amy reviewed, QIC will review quarterly to discuss best practices and brainstorm areas of difficulty. ✓ Training IPOS-How are CMHPS ensuring that individual training in the IPOS is occurring? Shiawassee shared their process and plan to utilize the EMR to ensure training in the IPOS is completed for all who submit electronic documentation (direct care staff utilize the EMR), BABH shared process for monitoring during internal site reviews, the Right Door shared the utilization of a stand-alone progress note specific to training. Question was-is it required to be training in the entire plan or just the goals and objectives specific to relevant areas. ABA has specific guidance indicating beneficiary specific IPOS training (ABA goals) by the ABA supervisor for the tech providing the direct ABA service. This person would not be training on those other individuals' clinical goals (SLP, OT, etc.) No specific guidance related to other areas from MDHHS. Requirement states Training in the Individual IPOS. Will continue to discuss. ✓ Performance Improvement Projects-Reviewed the Implementation Plan for the RSA Provider, Administrator and Person Served version. Recommended to remove person served version from the PIP. Will still implement outside of the PIP. Programs included, and implementation dates were added to the Plan.
<p>✓ ACTION STEPS</p>	<ul style="list-style-type: none"> • Joe W to review HEDIS Specifications for inclusion/exclusion of Partial Hospitalization code in FUH measure • Sandy to send out the following final documents and information <ul style="list-style-type: none"> • Care Alerts for Diabetes Screening with expected follow up by CMHSP within 30 days • RSA-R FY18 Summary-CMHSPs to review internally and identify action steps for March meeting • RSA-R Performance Improvement Project FY19 • Instructions for uploading Autism Site Review information including pre-review process and template to use • Instructions for uploading Waiver Corrective Action Evidence • FY19 Q1 BTPRC Summary to be reviewed with BTPRC March 20th. Definitions/categories will be approved by BTPRC.by January 31 • PI FAQ to be updated and sent out. Will be review with PAC in March • Those who have not turned in the corrective action plan for MMBPIS FY18Q4 should do so by March 28. • Quality Policies and Procedure will be sent out prior to meeting to be reviewed and finalized in March
<p>✓ KEY DATA POINTS/DATES</p>	<ul style="list-style-type: none"> • Next Meeting: March 28th at Gratiot