

Meeting Date: October 10, 2019

***Attendance by phone**

- MSHN – Leslie Thomas**
- MSHN – Amy Keinath**
- Bay – Marci Rozek***
- CEI – Stacia Chick***
- Central – LeeAnn Allbee***
- Gratiot – Shad Stroh**
- Huron – Anthony Ferzo***
- Lifeways – Alison Magda***
- Montcalm – Jim Wise***
- Newaygo – Scott Woodside***
- Saginaw – Laura Argyle***
- Shiawassee – Inna Mason***
- The Right Door – Nathan Derusha***
- Tuscola – Jennifer Hagedon***

- MSHN – Carolyn Watters**

KEY DISCUSSION TOPICS

- Welcome and Attendance
- Review and Approval of Agenda
- Approval of Snapshot from September 2019
- Policies and Procedures
- Ability to Pay Forms
- Local Funding
- Relias Expense
- Operations Council Key Decisions
- SEDW and CWP Reporting
- FY20 Budget Update
- Monthly Expenditures Report Update
- MDHHS Contract Updates
- Autism Funding Review – Operations Council Update
- 24/7/365 Access Reporting and Exhibit H
- MSHN Regional Admission and Benefit Stabilization Workgroup
- MDHHS MUNC and Encounter Reporting Workgroup
- Behavioral Health Fee Screens
- Rate Setting Update
- Meeting Schedule
- Reporting – LARA license, NPI, and CHAMPS enrollment
- Other Updates – PIHP CFO, Contract Negotiation Committee, EDIT
- Sharing things that we have learned that could be helpful to others
- Next Meeting: November 14, 2019; 10:00am to 12:00pm – **MSHN, 530 W. Ionia, Suite E, Lansing**

✓ KEY DECISIONS

- Welcome and Attendance
- Review and Approval of Agenda – Agenda was approved with addition of MSHN website, LPC rules, and interim FSR.
- Approval of Snapshot from September 2019 – Approved as presented.
- Policies and Procedures – No policies or procedures to review.
- Ability to Pay Forms – Carolyn provided an overview of the request from inpatient providers to standardize the ability to pay form. Provider Network Management Committee has considered the request and forwarded to Finance Council for input and additional considerations. The draft document was reviewed, and various sections were questioned as to use and purpose. A standard form for inpatient providers will be developed but will not be mandated. Stacia and Alison offered to create a standard form to be reviewed at the November meeting.

- Local Funding – CMHAM announced a five-year phase out of the local match draw down. It is unknown if this will occur and what it may mean for counties looking to reduce local funding to CMHSPs.
- Relias Expense –Relias is not willing to change rates for FY20. They may consider adjustments for the next fiscal year. Because of the increases, it was questioned whether MSHN would consider covering the amount over the previous CMHSP contract amounts. A spreadsheet will be created to report the increase by CMHSP resulting from the new regional agreement. Amanda will provide an update at the next Operations Council meeting.
- Operations Council Key Decisions – The Operations Council key decisions document will be included with future Finance Council meeting materials. Documents will also be saved on Box.
- SEDW and CWP Reporting – Effective October 2019, SEDW and CWP move to managed care and will change from fee for service billing to encounter reporting. Follow up with your EHR Project Manager to ensure proper reporting. Payments will be capitated similar to HSW. With the change in funding, reporting for FY20 will need to separate out the costs for both programs.
- FY20 Budget Update – Budget amendments should not be submitted until there is some history with the new capitation rates. The payment files will change to accommodate the enrolled and unenrolled populations. The monthly report will be modified once a payment file is received and the data can be reviewed. For CMHSPs planning to spend over PEPM, there will not be any additional benefit stabilization payments made. If funding is needed for cash flow purposes, an advance request should be submitted.
- Monthly Expenditures Report Update – Amendment #1 of the DHHS contract does not include the monthly expenditures report. Leslie will continue to update the group.
- MDHHS Contract Updates – No discussion.
- Autism Funding Review – Operations Council Update – No discussion.
- 24/7/365 Access Reporting and Exhibit H – No discussion.
- MSHN Regional Admission and Benefit Stabilization Workgroup – No discussion.
- MDHHS MUNC and Encounter Reporting Workgroup – No discussion.
- Behavioral Health Fee Screens – No discussion.
- Rate Setting Update – No meeting.
- Meeting Schedule – Meetings in 2020 will continue to be the second Monday of each month except for October and November. Locations will rotate at CEI, Central, Gratiot, and MSHN.
- Reporting: LARA license, NPI, and CHAMPS enrollment – No discussion.
- Other updates – PIHP CFO, Contract Negotiation Committee, EDIT –Notes from the PIHP CFO meeting were distributed. EDIT notes and minutes were distributed to Finance Council following the September 19th meeting. EDIT information will be sent to Finance Council and will be the responsibility of each member to distribute internally to the CMHSP. The next meeting is scheduled for October 31st.
- Sharing things that we have learned that could be helpful to others – No discussion.
- MSHN Website – The MSHN website will include a dashboard and provide financial information such as the savings estimates. There is no timeline as to when it will be deployed.

	<ul style="list-style-type: none"> • LPC Rules – The rules have not been finalized and are currently under review by the legislature. Many CMHSPs will have an impact considering the number of staff that are currently providing services. The item will remain on the agenda for further discussion. • Interim FSR – The interim FSR is due to Amy November 4th. Include autism expenses when submitting for use in the savings estimates.
✓ ACTION/INPUT REQUIRED	<ul style="list-style-type: none"> ✓ CFOs to submit Relias costs by end of the day; Leslie will continue to inform group of Relias activities ✓ Update EHRs for SEDW and CWP reporting changes ✓ Interim FSR is due November 4th
✓ KEY DATES	<ul style="list-style-type: none"> • Next Meeting: November 14, 2019; 10:00am to 12:00pm – MSHN, 530 W. Ionia, Suite E, Lansing