



MSHN Provider Advisory Committee (PAC)  
 03.09.2020 Meeting Minutes  
 Key Decisions and Required Action  
 DATE: March 09, 2020  
 Next Meeting: May 11, 2020

**PURPOSE:** MSHN's SUD Provider Advisory Committee is charged with serving in an advisory capacity to offer input to MSHN regarding SUD policies, procedures, strategic planning, monitoring and oversight processes, to assist MSHN with establishing and pursuing state and federal legislative, policy and regulatory goals, and to support MSHN's focus on evidence-based, best practice service and delivery to persons served.

**Attendance (\* via phone):**

- Dani Meier ~ MSHN
- Mary Ellen Johnson
- Richard Simpson
- Daphne Hamburg

- Jill Worden ~ MSHN
- Carolyn T. Watters ~ MSHN
- Matt Mitchell
- Sam Price
- Kim Thalison

- Melissa Davis ~ MSHN
- Shannon Myers\*
- Patti Tygre
- Shannon Douglas\*
- Kim Kwasnick

- Kate Flavin ~ MSHN
- MSHN Guest(s)
- Rebecca Steenbergh
- Tonya Evans\*
- Other

AGENDA ITEM	KEY DECISIONS	ACTION REQUIRED			
<b>Introductions</b>	<ul style="list-style-type: none"> <li>Shannon Myers – Treatment Specialist (former MEV Specialist)</li> <li>Cassen Gates (Not Present) – MEV Specialist</li> </ul>	By Who	NA	By When	NA
<b>Review &amp; Approve Previous Minutes (12.09.19) and Agenda</b>	<ul style="list-style-type: none"> <li>Approved Minutes – 12.09.19</li> <li>Approved Today's Agenda – Rearranged Topics</li> </ul>	By Who	PAC	By When	NA
<b>Annual Contract &amp; Provider Manual (Carolyn T. Watters)</b>	<ul style="list-style-type: none"> <li>May packet will include link to FY21 Contract with proposed changes. Subsequent changes will be based on MDHHS contract requirements, as applicable.</li> </ul>	By Who	PAC	By When	Feedback Due to Carolyn by 05.15.2020; change log and tracked changes will be sent to PAC 1 week in advance of the meeting.

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	<ul style="list-style-type: none"> <li>Members to review within 1-week &amp; provide feedback to Carolyn at <a href="mailto:Carolyn.watters@midstatehealthnetwork.org">Carolyn.watters@midstatehealthnetwork.org</a> <ul style="list-style-type: none"> <li>Share with Relevant Team Members</li> </ul> </li> </ul>				
<b>HSAG (Carolyn T. Watters)</b>	<ul style="list-style-type: none"> <li>Info / FYI</li> <li>Reviewed the HSAG Report/Findings/Corrective Action Plan</li> <li>Members to review &amp; offer comment/feedback to Carolyn or any relevant party at MSHN</li> </ul>	By Who	PAC – All	By When	Anytime. No Date Determined.
<b>Staffing</b>		By Who		By When	
<b>Tobacco (Jill Worden)</b>	<ul style="list-style-type: none"> <li>Discussed Federal &amp; State Law Differences (age restrictions ~ 21 vs. 18)</li> </ul>	By Who		By When	
<b>Strategic Plan – State of MI (Jill)</b>	<ul style="list-style-type: none"> <li>Brief History <ul style="list-style-type: none"> <li>Last Plan Submission Year – 2017</li> <li>Due every 3-years</li> </ul> </li> <li>Reviewed the State Identified Priorities</li> <li>Additional Recommendations (Priorities not Identified by State) should be sent to Jill &amp; include any data/justification.</li> <li>Jill Contact: <a href="mailto:jill.worden@midstatehealthnetwork.org">jill.worden@midstatehealthnetwork.org</a></li> </ul>	By Who	PAC	By When	04.15.2020
<b>NOFA – FYI &amp; Directions (Jill)</b>	<ul style="list-style-type: none"> <li>See Tab B – on annual plan(s)</li> <li>Annual plans should include State’s Priorities</li> </ul>	By Who	NA	By When	NA

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	<ul style="list-style-type: none"> <li>• Coalitions – Working on measures to enhance process of PA2 Funding Recommendations               <ul style="list-style-type: none"> <li>○ Developing Form to Score / Rate NOFA Responses &amp; therefore implement review of established metrics prior to determinations.</li> </ul> </li> </ul>				
<b>Drug Testing Cost(s) (Rich)</b>	<ul style="list-style-type: none"> <li>• Recommended MSHN Consider Rate Increases for Drug Testing</li> <li>• Fentanyl Panels are costly &amp; Fentanyl Use is growing &amp; problematic.               <ul style="list-style-type: none"> <li>○ Question Asked – Is there grant funding available to assist/combat this high expense?</li> </ul> </li> </ul>	By Who	Melissa will work with MSHN Departments to discuss and update group ASAP.	By When	04.01.2020
<b>SUD Provider Meeting</b>	<ul style="list-style-type: none"> <li>• PAC found Provider-Breakouts Helpful</li> <li>• Discussed Process.               <ul style="list-style-type: none"> <li>○ PAC Meets w/ Providers → PAC sends MSHN feedback (used Kim’s format) → MSHN Members discuss feedback w/ relevant MSHN Departments → MSHN Team(s) Develop Written Action Response → Communicate Responses to PAC → Communicate Responses to Relevant Providers (i.e. Constant Contact, Next Provider Meeting, etc.)</li> </ul> </li> </ul>	By Who	Melissa to Write Memo for Internal Department Guidance	By When	04.15.2020
<b>Prevention Programming</b>	<ul style="list-style-type: none"> <li>• Kim T. lead group in discussion on concerns regarding programming within region.               <ul style="list-style-type: none"> <li>○ Discussion – currently there is a MSHN Provider offering expensive, non-evidence-based programming (not funded by MSHN) in Eaton.                   <ul style="list-style-type: none"> <li>▪ Program includes demoralizing addition component.</li> </ul> </li> <li>○ Kim &amp; _ to develop a draft response to share w/ Network and Stakeholders                   <ul style="list-style-type: none"> <li>▪ Include Evidence-based Prevention Programming Support Language</li> </ul> </li> </ul> </li> </ul>	By Who	Kim &	By When	05.01.2020

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	<ul style="list-style-type: none"> <li>○ Discussed Treatment &amp; Prevention Practices &amp; Need to Integrate the 2 different areas.               <ul style="list-style-type: none"> <li>▪ Recommendation(s) – Include Break Outs for Groups</li> <li>▪ Recommendation(s) – Continue Planning/Development &amp; Obtain Feedback</li> <li>▪ Recommendation(s) – Encourage attendance at PX Conference                   <ul style="list-style-type: none"> <li>● Excellent Breakouts planned for 2020 Conference.</li> </ul> </li> </ul> </li> </ul>				
<b>PAC – Current &amp; Future</b>	<ul style="list-style-type: none"> <li>● Discussed vision of PAC Members vs. Current Status</li> <li>● PAC – Agreed to Chair &amp; Co-Chair               <ul style="list-style-type: none"> <li>○ MSHN still to write / send agendas &amp; minutes</li> <li>○ Brainstormed Areas in Which PAC may be Effective:                   <ul style="list-style-type: none"> <li>▪ Stakeholder Education Needs</li> <li>▪ Integrating PX &amp; TX (ensuring kids receive prevention, understanding px programming, PX understanding more about TX side, etc.)</li> <li>▪ Identifying Priorities w/in Region (e.g. Coordination of Care)</li> </ul> </li> </ul> </li> <li>● Membership – Recommended Changes (not requiring a leave after 1 year, etc.)</li> <li>● Charter – Review and recommend changes</li> </ul>	By Who	All – Review and recommend changes to charter	By When	05.01.2020

**Parking Lot**
