

**Mid-State Health Network (MSHN) Board of Directors Meeting**  
**Tuesday, July 6, 2021**  
**Mt. Pleasant Comfort Inn and Suites**  
**Meeting Minutes**

**1. Call to Order**

Vice-Chairperson Irene O'Boyle called this meeting of the Mid-State Health Network Board of Directors to order at 5:01 pm.

**2. Roll Call**

Acting Secretary Jim Anderson conducted the Roll Call for Board Members in attendance.

**Board Member(s) Present:** Jim Anderson (Bay-Arenac), Brad Bohner (LifeWays), Joe Brehler (CEI)–joined at 5:15 p.m., Bruce Cadwallender (Shiawassee), Craig Colton (Huron), Ken DeLaat (Newaygo), David Griesing (Tuscola), Dan Grimshaw (Tuscola)-joined at 5:34 p.m., Dianne Holman (CEI), John Johansen (Montcalm), Steve Johnson (Newaygo), Jeanne Ladd (Shiawassee)-joined at 5:15 p.m., Rhonda Matelski (Huron), Pat McFarland (Bay-Arenac), Deb McPeek-McFadden (Ionia), Gretchen Nyland (Ionia), Irene O'Boyle (Gratiot), Kurt Peasley (Montcalm), Joe Phillips (CMH for Central Michigan), Tracey Raquepaw (Saginaw), Kerin Scanlon (CMH for Central Michigan), and Ed Woods (LifeWays)

**Board Member(s) Absent:** Tina Hicks (Gratiot)

**Staff Members Present:** Joseph Sedlock (Chief Executive Officer), Amanda Ittner (Deputy Director), Leslie Thomas (Chief Financial Officer), Sherry Kletke (Executive Assistant), Kari Gulvas (Prevention Specialist), Sarah Andreotti (Prevention Specialist), Trisha Thrush (Lead Treatment Specialist), Dani Meier (Chief Clinical Officer [CCO])

**3. Approval of Agenda for July 6, 2021**

Board approval was requested for the Agenda of the July 6, 2021, Regular Business Meeting.

**MOTION BY DEB MCPEEK-MCFADDEN SUPPORTED BY KURT PEASLEY FOR APPROVAL OF THE AGENDA OF THE JULY 6, 2021, REGULAR BUSINESS MEETING, AS PRESENTED.**  
**MOTION CARRIED: 19-0.**

#### 4. Public Comment

There was no public comment.

#### 5. Board Development: Gambling: Prevention and Treatment

Ms. Kari Gulvas and Ms. Sarah Andreotti presented on The MSHN Gambling Disorder Prevalence Study included in the packet. Study results can be found on the MSHN website [at this link](#) and will be updated later this summer. Board members discussed and had their questions answered.

Dr. Dani Meier commented that there is a high co-occurrence of substance use disorders and gambling disorders so the region's providers will continue to screen for gambling disorders during the substance use disorder assessment and screening. If the screening determines anything that suggests a gambling disorder, the gambling disorder hotline or therapy options will be recommended.

Vice-Chairperson Irene O'Boyle thanked Ms. Kari Gulvas and Ms. Sarah Andreotti for their work on putting the presentation together.

#### 6. CEO Report

Mr. Joe Sedlock discussed several items from within his written report to the Board highlighting the following:

- MSHN COVID-19 Internal Operations Status
- MSHN Regional Operations Status
- Provider Stabilization Update
- Substance Abuse Prevention and Treatment Block Grants (SAPTBG)
- MSHN Board Strategic Planning
- MSHN Board Survey/Board Packet Availability

The Executive Committee would like to ask the preference of the Board regarding the packet distribution timeline. Packets could be distributed 10 days prior to the meeting; however, packets may not be complete because financials are not available that early so those would then need to be sent separately, or to send the complete packet as currently scheduled one week prior (7 calendar days) to the meeting date. The majority preference was to receive a complete packet after the financials were available, which sets the distribution as currently scheduled at least seven (7) calendar days prior to the meeting and if available sooner, the packet will be sent sooner.

- State of Michigan/Statewide Activities  
House Behavioral Health System Redesign Proposal

Senator Shirkey's proposal looks likely to be introduced in mid-July. The House proposal is still a threat, but advocacy efforts continue. One key issue to note is that the Substance Use Disorder (SUD) delivery system is not even being considered in this new proposal. This region has demonstrated that we are performing and carrying out our responsibilities successfully and at an exemplary level of performance. A board member asked legislators what problem they are hoping to address? Their answers are they are looking to have service accessibility for the individuals living with mild to moderate forms of mental illnesses and their concern over the lack of psychiatric inpatient beds, neither of which are the direct responsibility of CMHSPs or PIHPs. Legislators indicated that they also want consumers involved in governance and oversight committees; the board member pointed out that consumers are on the CMHSP and PIHP Boards. The board member feels there needs to be a greater education to the legislators of what CMHSP's are responsible for. The CCBHC model would provide services for individuals living with mild to moderate forms of mental illness.

Michigan Crisis and Access Line (MiCAL)

- Federal/National Activities

A New Look at Overdose Deaths in the U.S.

## 7. Deputy Director Report

Ms. Amanda Ittner discussed several items in her written report to the board, highlighting the following:

- CCBHC Update
- MSHN Staffing Updates
- Medicaid Event Verification (MEV) Compliance and Oversight
- Performance Bonus Incentives

## 8. Chief Financial Officer's Report

Ms. Leslie Thomas provided an overview of the financial reports included within board meeting packets for the period ended May 31, 2021.

**MOTION BY TRACEY RAQUEPAW, SUPPORTED BY DAVID GRIESING TO RECEIVE AND FILE THE STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES FOR THE PERIOD ENDING MAY 31, 2021, AS PRESENTED. MOTION CARRIED: 22-0.**

Ms. Leslie Thomas provided an overview of the Federal Substance Abuse Prevention & Treatment Block Grant (SAPTBG) Funds included within board meeting packets.

New Block Grant money may be made available yet this fiscal year and, depending on the rules when released, could be used to offset some or many of the reductions MSHN was forced to absorb earlier in this fiscal year. Ms. Thomas reviewed a detailed report

that shows that block grant reductions implemented by MSHN are trending in the intended direction and that more information will be available at year end. Ms. Thomas pointed out that, even though the region is in a surplus revenue position, those Medicaid and Healthy Michigan funds cannot be used to offset block grant reductions.

Mr. Sedlock introduced discussion of the revenue position of the MSHN region. Mr. Sedlock and Ms. Thomas summarized several initiatives that were under study, some of which do not have auditor support and, if implemented, could result in an adverse finding for MSHN and/or regional partners. There is a sizeable projected year end surplus of revenue, caused by higher-than-expected revenue and lower than expected/budgeted expenses. Most of these fiscal dynamics are COVID related. From a risk management perspective, MSHN cannot proceed with initiatives that could put the region in jeopardy of an adverse audit finding and will only support initiatives where such risk does not exist. CMHSPs in the region are currently contractually authorized to spend up to the PEPM funding and may spend up to that level if it will not put the region at risk. MSHN is first prioritizing expenditures to strengthen consumer supports and services. Ms. Ittner gave the example of the crisis residential service that MSHN is attempting to establish for benefit of the region's consumers. MSHN will continue to work with our regional partners to make allowable investments.

## 9. Contracts for Consideration/Approval

Ms. Amanda Ittner provided an overview of the FY21 contract listing provided in the meeting packet and requested the board authorize MSHN's CEO to sign and fully execute the contracts listed on the FY21 contract listing.

**MOTION BY JIM ANDERSON, SUPPORTED BY PAT McFARLAND TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS LISTED ON THE FY21 CONTRACT LISTING, AS PRESENTED. MOTION CARRIED: 22-0.**

## 10. Executive Committee Report

Vice-Chairperson Irene O'Boyle reported the executive committee met on several items included in the meeting minutes under the consent agenda, most importantly to work on the letter to Legislators regarding the System Redesign Proposals.

Next Board Executive Committee Meeting is scheduled for July 16, 2021. Vice-Chairperson O'Boyle reminded board members that all are welcome.

## 11. Nominating Committee Report

Ms. Kerin Scanlon, Chairperson of the Nominating Committee, gave a report from the Nominating Committee meeting on June 29, 2021. In April, the nominating committee reviewed the nominations and elections process and in June the committee reviewed the results of a board survey on interest in candidacy for an officer position. Elections will be held at the September Board meeting, which will include nominations from the floor. The elections will likely start with election for the Chairperson, then the Vice-Chairperson and

then the Secretary. Ballot counting will take place in the same room under the presence of the Board members by Ms. Kerin Scanlon and Ms. Sherry Kletke counting the ballots.

Vice-Chairperson O'Boyle thanked Ms. Kerin Scanlon for her time and efforts she has put forth so far on the Nominating Committee.

## 12. Chairperson's Report

Vice-Chairperson Irene O'Boyle provided remarks as follows:

Board Member Ms. Leola Wilson has submitted her resignation from the Board. Mr. Joe Sedlock has been in touch with Saginaw County CMH for a replacement. Vice Chair O'Boyle suggested sending a recognition to Leola from the Board. MSHN staff will do so on behalf of the Board and staff.

Vice-Chairperson O'Boyle asked for a Board Member to act as a voting delegate for a special meeting of the Member Assembly taking place on July 20, 2021, from 10:00 a.m. to 11:00 a.m. Mr. Pat McFarland has volunteered. MSHN staff will send the meeting information and will submit his name to Community Mental Health Association of Michigan to add his name to the material distribution list.

## 13. Approval of Consent Agenda

Board approval was requested for items on the consent agenda as listed in the motion below, and as presented.

**MOTION BY JOHN JOHANSEN, SUPPORTED BY DEB MCPEEK-MCFADDEN, TO APPROVE THE FOLLOWING DOCUMENTS ON THE CONSENT AGENDA: APPROVE MINUTES OF THE MAY 4, 2021 BOARD OF DIRECTORS MEETING; RECEIVE SUD OVERSIGHT POLICY ADVISORY BOARD MEETING MINUTES OF JUNE 16, 2021; RECEIVE BOARD EXECUTIVE COMMITTEE MEETING MINUTES OF MAY 21, 2021, MAY 25, 2021 AND JUNE 18, 2021; APPROVE EXECUTIVE COMMITTEE ACTION MAY 25, 2021 AND TO APPROVE BOARD STATEMENT AND SEND TO POLICY MAKERS RELATING TO SYSTEM REDESIGN PROPOSALS; RECEIVE POLICY COMMITTEE MINUTES OF JUNE 1, 2021; RECEIVE OPERATIONS COUNCIL KEY DECISIONS OF MAY 17, 2021 AND JUNE 7, 2021; RECEIVE NOMINATING COMMITTEE MEETING MINUTES OF APRIL 14, 2021; AND TO APPROVE ALL OF THE FOLLOWING POLICIES: EMPLOYEE COMPENSATION, PERFORMANCE EVALUATION, PERSONNEL MANUAL, POSITION MANAGEMENT, PUBLIC HEALTH EMERGENCY NOTICE, REIMBURSEMENT FOR CREDENTIALS, LICENSURES AND MEMBERSHIPS, SEPARATION POLICY AND SUCCESSION PLANNING POLICY. MOTION CARRIED: 22-0.**

## 14. Other Business

Vice-Chairperson Irene O'Boyle expressed her thanks from the Board to Mr. Joe Sedlock and MSHN staff for arranging today's in-person Board meeting that allowed for social distancing.

**15. Public Comment**

There was no public comment.

**16. Adjournment**

The MSHN Board of Directors Regular Business Meeting adjourned at 6:49 pm. Motion by Mr. Jim Anderson, Supported by Mr. David Griesing. Motion carried: 22-0