

Mid-State Health Network SUD Oversight Policy Advisory Board

Wednesday, February 20, 2019, 4:00 p.m.

CMH Association of Michigan (CMHAM)

Meeting Minutes

1. Call to Order

Chairperson Hunter called the MSHN SUD Regional Oversight Policy Board of Directors Meeting to order at 4:04 p.m.

Board Member(s) Present: Lisa Ashley (Gladwin) (via phone,) Nichole Badour (Gratiot) (via phone), Bruce Caswell (Hillsdale), Larry Emig (Osceola) (via phone), Steve Glaser (Midland), Susan Guernsey (Mecosta) (via phone), John Hunter (Tuscola), Jerry Jaloszynski (Isabella), Carol Koenig (Ingham), Bryan Kolk (Newaygo), Tom Lindeman (Montcalm), Robert Luce (Arenac) (via phone), David Pohl (Clinton), Vicky Schultz (Shiawassee), Leonard Strouse (Clare), Deb Thalison (Ionia), Kim Thalison (Eaton), and Ed Woods (Jackson) (via phone)

Board Member(s) Absent: Clark Elftman (Huron), Dick Gromaski (Bay) and Christina Harrington (Saginaw)

Staff Members Present: Joe Sedlock (CEO), Amanda Horgan (Deputy Director), Leslie Thomas (Chief Financial Officer), Dr. Dani Meier (Chief Clinical Officer), Carolyn Watters (Director of Provider Network Management), Jill Worden (Lead Prevention Specialist) (via phone), Kari Gulvas (Prevention Specialist) (via phone), and Merre Ashley (Executive Assistant)

2. Roll Call

Secretary Deb Thalison provided the Roll Call for Board Attendance.

3. Approval of Agenda for February 20, 2019

Board approval was requested for the Agenda of the February 20, 2019 Regular Business Meeting, as presented.

ROPB 18-19-006 MOTION BY BRYAN KOLK, SUPPORTED BY STEVE GLASER, FOR APPROVAL OF THE AGENDA OF THE FEBRUARY 20, 2019 REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED:16-0.

4. Approval of Minutes from the October 17, 2018 Regular Business Meeting

Board approval was requested for the draft meeting minutes of the October 17, 2018 Regular Business Meeting, as presented.

ROPB 18-19-007 MOTION BY LARRY EMIG, SUPPORTED BY VICKY SCHULTZ, FOR APPROVAL OF THE MINUTES OF THE OCTOBER 17, 2018 REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 16-0.

5. Public Comment

There was no public comment.

Ms. Carol Koenig arrived at 4:08 p.m.

6. Board Chair Report

Chairman Hunter recognized two new advisory board appointees, and welcomed them to their first meeting:

- Mr. David Pohl (Clinton County) appointed to fill the seat vacated by Kam Washburn
 - Attending in person, Mr. Pohl participated in board member orientation with Chairman Hunter and Deputy Director Amanda Horgan just prior to the day's meeting
- Ms. Nichole Badour, appointed by Gratiot County to fill Sabrina Sylvain's seat, attending her first meeting via phone.

Chairman Hunter referenced the updated SUD Oversight Policy Advisory Board Roster, provided as information only.

7. Deputy Director Report

Ms. Amanda Horgan provided information and overview of materials included in board meeting packets on the following topics:

- FY2019 PA2 Receipts & Payments
 - Expect payment from the Department of Treasury to the Counties in April
- FY2019 PA2 Use of Funds by County and Provider (7B) – through December 2018
- FY18 SUD Financial Summary Report, as of September 2018
 - Final FY18 report to support preliminary summary provided at the board's October 17, 2018 meeting.

- Summary: Majority of surplus in the block grant will be approved by MDHHS for continuation in 2019 and will result in no lapse of block grant funds
 - Medicaid Surplus will be used help fund deficit in Healthy Michigan
 - MSHN Internal Savings Fund (ISF) on behavioral health side will help fund the Medicaid deficit
- FY19 SUD Financial Summary Report, as of December 2018
- State Opioid Response Award 12.01.2018-09.30-2020
- Prevention Outcome Survey Project 03.01.2019-09.30.2019
 - Limited in scope, the survey targets population of high-risk students/youth to identify substance use and their perceived risk of using said substance;
 - Project funding will be used to reimburse providers using the survey, however due to narrow scope, it is unlikely all funds will be expended

Ms. Susan Guernsey joined the meeting via phone at 4:25 p.m.

8. 2019 Intergovernmental Agreement (Addendum)

Ms. Horgan provided background and information on the addendum, recommended for board approval to distribute to county commissions of the region.

ROPB 18-19-008 MOTION BY BRUCE CASWELL, SUPPORTED BY JERRY JALOSZCZYNSKI TO APPROVE THE 2019 INTERGOVERNMENTAL AGREEMENT ADDENDUM, AND DISTRIBUTE TO COUNTY COMMISSIONS OF THE REGION. MOTION CARRIED: 18-0.

9. Operating Update

Dr. Dani Meier provided updates and information on the following:

- Notification of Funding Availability (NOFA) Spending & Outcomes
 - Outlines 2018 NOFA proposals which were approved for all counties, funding amounts made available to each county and how much of those funds have been spent thus far; provided as a status update of funds approved last year
 - NOFA award begins in the month of December; the contract and spending period is April through March

- PA2 funding allocation for the yearly operating budget is completely separate from NOFA funding awards
- The three counties not included in the listing did not have NOFA allocations last year
- Notification of Funding Availability (NOFA) Release
 - Notice was released November 1, 2018, and included request for letters of intent (LOIs) by November 30, 2018
 - Internal reviews were conducted on LOIs which were received. Full proposals were requested of those which yielded potentially viable and useful projects within their respective counties
 - Thorough review of the full proposals received resulted in recommendations provided for board approval/action under a separate agenda item
 - PA2 Funding Consideration Criteria (document provided in hardcopy for information only) is the set of criteria used to inform and guide staff in making decisions around PA2 funding and was previously approved by this board
 - An edit pertaining to the Accreditation section was identified; MSHN staff will revise to specify accreditation applies to treatment and prevention providers
- Talking Points for Preventing Youth Access to Marijuana
 - Speaks to educational efforts and youth prevention activities related to use of marijuana
 - The Medical Directors of the ten PIHPs meet and have regular dialogue(s) around implications of recreational use of marijuana passing and how to market a campaign to youth and parents for educational purposes to address the lack of understanding around the impacts. The PIHPs are looking at information to pull together at the state level which could then be provided to prevention providers to substantiate efforts at the local level
- Review the Quarterly County-Specific Reports: FY18 4th Quarter and FY19 1st Quarter with updated narrative included in the folders.

10. FY19 Substance Use Disorder (SUD) Public Act 2 (PA2) Notification of Funding Availability (NOFA) Requests/Contract listing

Ms. Carolyn Watters referenced the listing included within board meeting packets and provided an overview of the information. Notice was made of the following errors within the reporting documents:

- FY2019 PA2 Funding Recommendations – by Provider (Page 36) specific to Catholic Charities of Shiawassee and Genesee Counties: New Provider Contract, not Renewal
- FY2019 PA2 Funding Recommendations – By Provider (Page 37) specific to Wedgewood Christian Services/Newaygo County: New Provider Contract, not Renewal
- Comparison of FY2018 and FY2019 PA2 by County and Provider report (page 41) specific to Newaygo County: Randy’s House listed twice; bottom listing should be that of Wedgewood Christian Services

Ms. Watters requested board approval of the FY19 NOFA Requests/Contract Listing listing, with edit to areas as identified.

ROBP 18-19-009 MOTION BY JERRY JALOSCZYNSKI, SUPPORTED BY CAROL KOENIG, TO APPROVE THE FY19 SUD PA2 NOFA REQUESTS/CONTRACT LISTING, WITH REVISIONS AS NOTED.

ROPB 18-19-010 THE MAKER AND SECONDER OF THE MOTION, JERRY JALOCZYNSKI AND CAROL KOENIG, WITHDREW THEIR MOTION TO APPROVE THE FY19 SUD PA2 NOFA REQUESTS/CONTRACT LISTING.

ROPB 18-19-011 MOTION BY BRYAN KOLK, SUPPORTED BY CAROL KOENIG, TO APPROVE THE FY19 SUD PA2 NOFA REQUESTS/CONTRACT LISTING AS PRESENTED, WITH REVISION AS NOTED AND WITH EXCEPTION OF WEDGEWOOD CHRISTIAN SERVICES OF NEWAYGO COUNTY, TO BE PRESENTED AT NEXT OVERSIGHT POLICY ADVISORY BOARD MEETING. MOTION CARRIED: 14-0. (Abstaining: Vicky Schultz, Deb Thalison and Kim Thalison; Voting Nay: Bob Luce).

11. Chief Financial Officer Update

Ms. Leslie Thomas provided background and information on Block Grant and PA2 Allocation Methodology, as a follow-up to the October 2018 board meeting. Methodology options were reviewed in detail.

Following presentation of the options by Ms. Thomas, request was made by the board for follow-up information (email) to include mathematical formulas and the variances specific to each option. Ms. Horgan reminded board members this item was brought to the board per

their request for standardized methodology related to PA2 fund allocation. She stated the board has the option to decide not to have standard methodology, and allow MSHN to evaluate; conversely, if the board would like to support a consistent methodology for PA2 fund allocation, MSHN would write that into policy for board approval. Upon discussion, it was established the following would be added to the April meeting agenda for further discussion and decision.

- Communication specifying mathematical formulas and variances specific to each methodology option, as well as the advantage(s) of reserve balances;
- Draft statement which would provide flexibility and transparency pertaining to standard methodology;
- MSHN recommendation pertaining to Reserve Balance(s)

12. Other Business

Chairman Hunter informed members the Organizational Meeting will occur on the board's next meeting date, April 17. He advised those who wish to be considered for a board officer position should email Merre Ashley by March 30.

13. Public Comment

Mr. Bob Luce thanked the advisory board for supporting SUD intervention services into Arenac County. It is the first of such service provided within the county, and very badly needed. He stated they will continue to push for more services to support the community but is very thankful for what has been received.

Mr. Anthony Muller of Wedgewood Christian Services referenced the work of Newaygo County provider with whom a great working relationship exists. He stated Wedgewood wants very much to provide whatever necessary to increase collaboration with the objective being not to duplicate, but to provide the types of services necessary in Newaygo County.

14. Adjournment

ROPB 18-19-012 MOTION BY BRUCE CASWELL, SUPPORTED BY DEB THALISON, TO ADJOURN THE FEBRUARY 20, 2019 SUD OVERSIGHT POLICY ADVISORY BOARD MEETING. MOTION CARRIED: 18-0.

The MSHN SUD Oversight Policy Advisory Board adjourned at 5:32PM

*Meeting minutes submitted respectfully by:
Merre Ashley, MSHN Executive Assistant*