

Meeting Date: October 25, 2018

Attendees: (\*by phone)  
 BABH-Sarah Holsinger  
 CEI-Elise Magen, Emily Wolner\*  
 CMHCM-Sherry Hosktrah  
 GIHN-Lynn Charping  
 HBH-Levi Zagorski\*  
 Lifeways-Alexis Shapiro\*  
 MCN-  
 Newaygo-Andrea Stur\*  
 Saginaw-Julie McCullogh\*  
 Shiawassee-Becky Dorhing\*  
 TRD-  
 TBHS-Susan Baranski\*  
 MSHN-Sandy Gettel, Joe Wager

**KEY DISCUSSION TOPICS**

- Performance Measure Update
- Retained Contract Functions Update: Critical Incidents
- Performance Improvement Project
- MSHN Priority Measures Performance Report
- MDHHS Meeting Updates
- Site Review Updates

✓ **KEY DECISIONS**

- Review & Approve Minutes- The minutes from 9/27/18 were approved as submitted
- Review & Approved agenda with additions
- Performance Measure Update
  - ✓ Behavior Treatment Review for FY18Q3 Revised Summary reviewed and approved. Summary included additional feedback received from the Regional Behavior Treatment Committee (BTRC). Reviewed the Revised BTPRC Report with Regional BTPRC Input. The addition of barriers and causal factors for variances included in the Summary Recommendations include actions to clarify HCBS and ABA standards and action needed from the BTRC.
  - ✓ Performance Indicators
    - FY18Q3 Summary Report Reviewed and Approved. MSHN is above the standard for each Indicator. Corrective action Assigned to CMHSPs below standard
    - FY18Q3 Supplement Exception Report reviewed to inform the region on current status and to identify any variances in practice across the region and to develop uniform definitions needed to ensure consistency.
    - Performance Indicator FAQ Document reviewed with additional questions regarding the appropriate documentation of Homebased Services to ensure follow up service received. The Committee also agreed on the use of exception when an individual chose to seek services in another county. Sandy will seek guidance from MDHHS on the use of Partial hospitalization as it relates to the indicators.
- Performance Improvement Projects
  - ✓ Requirements reviewed from the FY19PIHP contract. At least one of the following tools is to be used and reported on RSA-Provider Version, RSA -Administrator Version, RSA consumer Version, RSA Family significant other version. Each CMHSP agreed to use the Administrator version for a n implementation by 12-31-2018. Support was received for utilizing the provider version in the future and to begin discussion for implementation next year. **RSA Administrator Version 2018, RSA Provider Version 2019 -2021.**
- MSHN Priority Measure Performance Report-Monthly updates,  
 Care Alert Standard document reviewed and approved for use to address the open care alerts. This information was also reviewed with the Data Analytics Work Group. All organizations who are not currently addressing the care alerts agreed to develop a process

	<p>by January. The care alerts will be sent out monthly and addressed within 30 days of receiving. Each quarter the alerts that have not been able to be addressed will be shared as part of the integration and collaboration with the MHPs.</p> <ul style="list-style-type: none"> <li>• MDHHS Meeting Updates</li> <li>• Performance Indicator Work Group for Indicator 2 &amp; 3. Feedback received from QIC on the considerations document currently being discussed related to Indicator 2 and 3. Feedback received via email and discussions will be taken to the next sub work group meeting.</li> <li>• MDHHS Site Review Updates <ul style="list-style-type: none"> <li>✓ Corrective Action currently being prepared for submission October 26<sup>th</sup>.</li> </ul> </li> </ul>
✓ <b>ACTION STEPS</b>	<ul style="list-style-type: none"> <li>• FY18Q4 Behavior Treatment data due October 31<sup>st</sup> to Sandy</li> <li>• FY18Q3 Performance Indicator Corrective Action Plans submitted to Box before November 25<sup>th</sup>.</li> <li>• Provide feedback regarding Indicators before October 31<sup>st</sup>.</li> <li>• Sandy to seek MDHHS Guidance on the inclusion or exclusion of Partial Hospitalization as a follow up visit or Indicator 4.</li> <li>• Updated Implementation Plan to be sent out for RSA Administrator distribution before December 31.</li> <li>• Send total Medicaid served for FY18 to Emily, Elise for Critical Incident Analysis by November 9..</li> </ul>
✓ <b>KEY DATA POINTS/DATES</b>	<ul style="list-style-type: none"> <li>• Next Meeting: November 15<sup>th</sup> 1-4. St. Louis 224 N. Mill Street</li> </ul>