

**Mid-State Health Network (MSHN) Board of Directors Meeting**  
**Tuesday, March 2, 2021**  
**Zoom Video/Audio Conference**  
**Meeting Minutes**

**1. Call to Order**

Chairman Ed Woods opened the meeting by requesting a moment of silence to reflect upon the hardship(s) endured over the last year due to COVID-19 pandemic and give thanks for the ability to meet together.

**2. Roll Call**

Ms. Merre Ashley, MSHN Executive Assistant, conducted the Roll Call for Board Members in attendance.

**Board Member(s) Present:** Jim Anderson (Bay-Arenac), Brad Bohner (LifeWays), Joe Brehler (CEI), Bruce Cadwallender (Shiawassee), Craig Colton (Huron), David Griesing (Tuscola), Tina Hicks (Gratiot), John Johansen (Montcalm), Steve Johnson (Newaygo), Jeanne Ladd (Shiawassee), Pat McFarland (Bay-Arenac), Rhonda Matelski (Huron), Deb McPeek-McFadden (Ionia), Gretchen Nyland (Ionia), Irene O'Boyle (Gratiot), Kurt Peasley (Montcalm), Tracey Raquepaw (Saginaw), Kerin Scanlon (CMH for Central Michigan), Leola Wilson (Saginaw) and Ed Woods (LifeWays)

**Board Member(s) Absent:** Ken DeLaat (Newaygo), Dan Grimshaw (Tuscola), Dianne Holman (CEI), and Joe Phillips (CMH for Central Michigan)

**Staff Members Present:** Joseph Sedlock (CEO), Amanda Ittner (Deputy Director), Leslie Thomas (Chief Financial Officer), Kim Zimmerman (Director of Quality, Compliance and Customer Service), and Merre Ashley (Executive Assistant)

**3. Approval of Agenda for March 2, 2021**

Board approval was requested for the Agenda of the March 2, 2021 Regular Business Meeting.

**MSHN 20-21-021 MOTION BY BRAD BOHNER, SUPPORTED BY DAVID GRIESING, FOR APPROVAL OF THE AGENDA OF THE MARCH 2, 2021, REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 19-0.**

#### **4. Public Comment**

There was no public comment.

***Mr. Joe Brehler joined the meeting at 5:20 p.m.***

#### **5. CEO Report**

Mr. Joe Sedlock began his report with information pertaining to the MSHN's annual board strategic planning sessions, which will occur in May 2021. Traditionally, in-person/all-day event, MSHN's board executive committee recommended the meeting occur virtually and be divided into three (3) 2-hour sessions. For ease of scheduling, and to best accommodate board member's schedule(s), Mr. Sedlock shared an online 'instant' poll and asked each member participating via video to participate by indicating their preferred date/time for the meetings to occur.

Dates chosen for the 2021 Strategic Planning sessions included:

- May 6, from 5-7pm
- May 11, from 5-7pm
- May 18, from 5-7pm

Chairman Woods directed MSHN staff to distribute invitations to board members for the dates chosen. Members with scheduling conflicts should contact MSHN Administration via email or call to Joe Sedlock or Merre Ashley.

Mr. Sedlock included information and highlights on other topics to include:

- State Update re Open Meetings Act
- CCHBC
- SUD Community Block Grant Reduction Plan
- FY20 Performance Bonus Incentive

#### **6. Deputy Director Report**

Ms. Amanda Ittner highlighted items in the report, provided within board meeting packets.

- Update to SUD Oversight Policy Advisory Board Membership
- FY20 Performance Bonus Incentive
- Compliance Summary
- SIS Assessments
- Compliance, Grievance and Appeals Report

**7. Quality Assessment and Performance Improvement Program (QAPI) of October 1, 2020 to September 30, 2021 and Annual Effectiveness Evaluation for the Period of October 1, 2019 to September 30, 2020**

Ms. Kim Zimmerman provided an overview of the information included within the QAPI and Annual Effectiveness Evaluation, included within board meeting packets and recommended for board approval.

**MSHN 20-21-022 MOTION BY DEB MCPEEK-MCFADDEN, SUPPORTED BY BRAD BOHNER, TO APPROVE THE QUALITY ASSESSMENT AND PERFORMANCE IMPROVEMENT PROGRAM (QAPI) FOR THE PERIOD OF OCTOBER 1, 2020 TO SEPTEMBER 30, 2021 AND THE ANNUAL EFFECTIVENESS EVALUATION REPORT FOR THE PERIOD OF OCTOBER 1, 2019 TO SEPTEMBER 30, 2020. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, DAVID GRIESING, TINA HICKS, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, PAT MCFARLAND, RHONDA MATELSKI, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, KURT PEASLEY, TRACEY RAQUEPAW, KERIN SCANLON, LEOLA WILSON, AND ED WOODS; VOTING AGAINST: N/A. MOTION CARRIED: 20-0.**

**8. Chief Financial Officer's Report**

Ms. Leslie Thomas provided an overview of the financial reports included within board meeting packets and recommended board action to receive and file.

**MSHN 20-21-023 MOTION BY LEOLA WILSON, SUPPORTED BY DAVID GRIESING, TO RECEIVE AND FILE THE STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES FOR THE PERIOD ENDING JANUARY 21, 2021, AS PRESENTED. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, DAVID GRIESING, TINA HICKS, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, PAT MCFARLAND, RHONDA MATELSKI, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, KURT PEASLEY, TRACEY RAQUEPAW, KERIN SCANLON, LEOLA WILSON, AND ED WOODS; VOTING AGAINST: N/A. MOTION CARRIED: 20-0.**

**9. Contracts for Consideration/Approval**

Ms. Ittner provided an overview of the FY21 contract listing, Item 9.2 within board meeting packets. She brought attention to an error within the document; the line item indicating Montcalm Care Network as the contracting entity should read Mid-Michigan Health Department. Ms. Ittner requested the board approve MSHN's CEO to sign and fully execute the contracts listed on the FY21 contract listing with noted amendment.

**MSHN 20-21-024 MOTION BY JIM ANDERSON, SUPPORTED BY DAVID GRIESING, TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS LISTED ON THE FY21 CONTRACT LISTING, WITH AMENDMENT AS NOTED. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, DAVID GRIESING, TINA HICKS, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, PAT MCFARLAND, RHONDA MATELSKI, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, KURT PEASLEY, TRACEY RAQUEPAW, KERIN SCANLON, LEOLA WILSON, AND ED WOODS; VOTING AGAINST: N/A. MOTION CARRIED: 20-0.**

### **10. Executive Committee Report**

Chairperson Woods reported the executive committee met with Mr. Sedlock and Ms. Ittner to discuss and review items including:

- Board Nominating Committee Appointments
- Appointment of a Board Member Voting Delegate for CMHAM Spring Conference: Members interested in serving should contact Chairman Woods or Mr. Sedlock
- Strategic Planning Meetings
- MSHN Annual Litigation Report:
  - MSHN remains free from litigation
  - Report may be viewed by board members, but it must be done in a confidential manner. Those interested should contact Mr. Sedlock or Ms. Ittner.
- Performance Bonus Incentive
- Next Board Executive Committee Meeting scheduled for March 19, 2021

### **11. Chairperson's Report**

Chairperson Woods provided information to the following:

- Item 11.1: Letter of appreciation sent to Shiawassee Health and Wellness on behalf of the Board and all of the Mid-State Health Network Region for handling all logistics related to receiving and distributing personal protective equipment (PPE). The board applauded the entire Shiawassee Health and Wellness team for stepping up to provide the life-saving equipment to the far corners of Region 5.

- Board Nominating Committee Appointments:
  - Deb McPeek-McFadden
  - Steve Johnson
  - Leola Wilson

## **12. Approval of Consent Agenda**

Board approval was requested for items on the consent agenda as listed in the motion below, and as presented.

**MSHN 20-21-025 MOTION BY DEB MCPEEK-MCFADDEN, SUPPORTED BY BRAD BOHNER, TO APPROVE THE FOLLOWING DOCUMENTS ON THE CONSENT AGENDA: APPROVE DRAFT MINUTES OF THE JANUARY 12, 2021 BOARD OF DIRECTORS MEETING; RECEIVE SUD OVERSIGHT POLICY ADVISORY BOARD MEETING MINUTES OF DECEMBER 16, 2020; RECEIVE BOARD EXECUTIVE COMMITTEE MEETING MINUTES OF FEBRUARY 19, 2021, RECEIVE OPERATIONS COUNCIL KEY DECISIONS OF FEBRUARY 22, 2021. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, DAVID GRIESING, TINA HICKS, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, PAT MCFARLAND, RHONDA MATELSKI, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, KURT PEASLEY, TRACEY RAQUEPAW, KERIN SCANLON, LEOLA WILSON, AND ED WOODS; VOTING AGAINST: N/A. MOTION CARRIED: 20-0.**

## **13. Other Business**

Mr. Joe Brehler made comment to the MDHHS contract specific to education and prevention of gambling addiction. Following discussion, Mr. Sedlock asked Chairman Woods if it would please the board to learn more about MSHN's prevention efforts in this area. Chairman Woods, on behalf of the board, voiced his wholehearted agreement to the opportunity of hearing additional information around the topic. Mr. Sedlock stated he would work with MSHN's Prevention Team to schedule and prepare a presentation on gambling addiction for board development and education at a future meeting.

## **14. Public Comment**

## **15. Adjournment**

The MSHN Board of Directors Regular Business Meeting adjourned at 6:14 p.m.