

**BH-TEDS FY 2021 Focus Areas**

CMH: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Reviewer: \_\_\_\_\_  
 Name of Data System: \_\_\_\_\_

Business Process and Data Review		Notes	Comments - Indicate Recommended Improvements
<b>1</b>	<b>LOCUS</b>		
1a.	Does the CMH have a process to ensure that LOCUS scores are being collected when appropriate?		
1b.	<b>Data Review:</b> Identify percentages of Admission, Update and Discharge BH-TEDS with outdated or not-collected LOCUS scores.		Data Review: For latest record, If MI = Yes, and Detailed SMI/SED <> SEDs, % LOCUS < 95 and Locus Date within 15 mos of Admit/Discharge Date.
<b>2</b>	<b>Medicaid ID in BH-TEDS Update and Discharge records</b>		
2a.	<b>Data Review:</b> In order to establish a baseline for this year, identify the percentage of unique client records with a Medicaid ID in the Admission records vs. in the Update/Discharge		% of Admission records with Medicaid ID vs. % of Update/Discharge records with Medicaid ID
<b>3</b>	<b>Crisis Only</b>		
3a.	Does the CMH have a process to address BH-TEDS records for Crisis Only?		
3b.	<b>Data Review:</b> For 3 randomly selected Crisis encounters, is the encounter contained within an open BH-TEDS Episode, or is there a Q-record within 14 days?		

Note: Values displayed are completely fictional; exclude Delete / Error records from the calculations

Full Record Exception	XYZ CMH				MSHN			
	Count		% of Records		Count		% of Records	
	Admission	Update/Discharge	Admission	Update/Discharge	Admission	Update/Discharge	Admission	Update/Discharge
03 Yes, Crisis Only Service	10	70	1.0%	11.7%	700	100	4.7%	1.1%
04 Yes, Co-located Service Only	20	60	2.0%	10.0%	600	200	4.0%	2.2%
05 Yes, School Prevention Services Only	30	50	3.0%	8.3%	500	300	3.3%	3.3%
06 Yes, Family subsidy Services Only	40	40	4.0%	6.7%	400	400	2.7%	4.4%
07 Yes, Early-on Services Only	50	30	5.0%	5.0%	300	500	2.0%	5.6%
08 Yes, Assessment Only	60	20	6.0%	3.3%	200	600	1.3%	6.7%
09 Yes, Other*	70	10	7.0%	1.7%	100	700	0.7%	7.8%

Employment Related Values (unexpected combinations)	XYZ CMH				MSHN			
	Count		% of Records		Count		% of Records	
	Admission	Update/Discharge	Admission	Update/Discharge	Admission	Update/Discharge	Admission	Update/Discharge
Total Income: Employed PT / FT and Total Income = 0	50	30	5.0%	5.0%	60	20	0.4%	0.2%
Work/Task Hrs Required, 0 Reported* (Employ = 01, 02 or Detailed Not in Comp Labor =02, 07, 61, 62, 63, 64, 65)	300	400	30.0%	66.7%	500	400	3.3%	4.4%
Earnings per Hr > \$0 expected, \$0 Reported* (Employ = 01, 02 or Detailed Not in Comp Labor = 07, 62, 63)	350	300	35.0%	50.0%	400	300	2.7%	3.3%
Earnings per Hr \$0 Expected, > \$0 Reported* (Employ = 03 or Detailed Not in Comp Labor = 02, 61)	30	10	3.0%	1.7%	300	250	2.0%	2.8%

\* Values may be correct for individual cases as exceptions to the rule, but high volumes could indicate a process issue.

T1 - T2 Changes	XYZ CMH				MSHN			
	Count		% of Records		Count		% of Records	
	Count	%	Count	%	Count	%	Count	%
Employment	T1 Not Employed to T2 Employed PT or FT	300	37.5%	1500	11.5%			
	T1 employed PT to T2 Employed FT	200	25.0%	1800	13.8%			
	T1 Employed PT or FT to T2 Not Employed	100	12.5%	600	4.6%			
	T1 Employed FT to T2Employed PT	150	18.8%	800	6.2%			
Minimum Wage	T1 Earning Less than Minimum to T2 Min Wage or more	300	37.5%	1200	9.2%			
	T1 Earning Min Wage or more to T2 Less than Minimum	120	15.0%	200	1.5%			
Total Income	Increased from T1 to T2	100	12.5%	2800	21.5%			
	Unchanged from T1 to T2	650	81.3%	10000	76.9%			
	Decreased from T1 to T2	50	6.3%	200	1.5%			
Education	T2 was higher than T1							
	T2 was the same as T1							
	T2 was lower than T1							
Res Living Arrg Changes	T1 Homeless to T2 Dependent type or Independent type Living Arrangement	100	12.5%	1000	7.7%			
	T1 Dependent type Living Arrangement to T2 Independent type	200	25.0%	1100	8.5%			
	T1 Corrections / Institutional to T2 Dependent / Independent type Living Arrangement	300	37.5%	1200	9.2%			
	T1 Dependent type or Independent type Living Arrangement to T2 Homeless	10	1.3%	100	0.8%			
	T1 Independent type Living Arrangement to T2 Dependent type	20	2.5%	200	1.5%			
	T1 Dependent / Independent type Living Arrangement to T2 Corrections / Institutional	30	3.8%	300	2.3%			
	T1 Any other type Living Arrangements to T2 Jail/Corrections/Criminal Justice	40	5.0%	400	3.1%			
	T1 Any other type Living Arrangements to T2 Institutional	50	6.3%	500	3.8%			

Notes:	
Homeless:	
01	Homeless
Dependent type:	
02	Dependent Living
22	Residential Care / AFC
32	Foster Home / Foster Care
42	Crisis Residential
Independent type:	
03	Independent Living
23	Living in Private Res not owned or controlled by
33	Living in Private Resowned or controlled by
72	Living in Private Res with family members
Institutional:	
52	Institutional Setting
Corrections:	
62	Jail/Correctional/Other Criminal Justice

**BH TEDS Documentation** can be found on the DHHS Website posted below:

[http://www.michigan.gov/mdhhs/0,5885,7-339-71550\\_2941\\_38765---,00.html](http://www.michigan.gov/mdhhs/0,5885,7-339-71550_2941_38765---,00.html)

This documentation is not always updated in a timely manner. If the information on the website seems outdated, check this folder: G:\Jolly\IS\MSHN (MidState Health Network)\CMHSP Monitoring\BH TEDS DHHS Documentation. This folder also includes a Scenarios document provided by DHHS before implementation that is not posted on their website.

**BH TEDS Coding Instructions:** Detailed information defining the fields and requirements.

**BH TEDS Q & A:** Provides additional info for FAQs.

**Scenarios:** (In the file folder only; not posted on the website) May provide clarification on process questions. However, this document was issued very early in the BH TEDS planning process and some scenarios may have changed.

**BH TEDS Error Description:** Identifies errors that will reject at DHHS. This can be helpful to clarify DHHS expectations regarding specific fields.

**Field Requirements Color Coded:** Identifies if fields are included in Admission vs. Update/Discharge file. Also identifies some differences between SUD and MH files.

**Full Record Exception 03 -Crisis Only**

If a Not Collected, Crisis Only option is selected for a BH TEDS field, the client can have only one procedure during the episode and the procedure should be Crisis. DHHS provided this list of Crisis Procedures a few years ago and it is possible that more have been added. If a different procedure code was used, you may need to research (check the Costing per Code Chart) to determine if it is considered a Crisis Service.

**Crisis Only Procedure Codes**

Procedure Code	Procedure Code Name
90839	Psychotherapy, Crisis, up to 60 minutes
90840	Psychotherapy, Crisis, each 30 min over 60
H0018	Behavioral Health Short Term Residential, no R&B
H2011	Crisis Intervention Service
H2011 QJ	Crisis Intervention - Service In Jail
T1023	Screening to Determine Inpatient Participation
S9484	Crisis Intervention MH Services, per hour

**Full Record Exception 04 - Co-Located Only**

Co-Located Place of Service Codes are 03, 05, 06, 07, 08, 23, 49, 50, 61, 71, and 72. If a different location code was used, you may need to research (check the Costing per Code Chart) to determine if it is considered co-located.

**Full Record Exception 05 -School Prevention Service Only**

If the service is one of the below procedure codes and the location is 03, it is considered a School Prevention service. If a different procedure code was used, you may need to research (check the Costing per Code Chart) to determine if it is considered a School Prevention service.

**School Prevention Service Only Procedure Codes**

Procedure Code	Procedure Code Name
H0025	School Success & Child Care Expulsion, per encounter
S9482	Infant Mental Health, per 15 minutes
T2024	Children of adults with mental illness, per encounter
T1027	Parent Education, per 15 minutes
H2027	Family Skills Training/Group for children of adults with mental illness, per 15 minutes

**Full Record Exception 08 -Assessment Only**

If the service is one of the below procedure codes, it is considered an Assessment service. If a different procedure code was used, you may need to research (check the Costing per Code Chart) to determine if it is considered an Assessment service.

**Assessment Only Procedure Codes**

Procedure Code	Procedure Code Name
H0031	Assessment by non-physician, per 15 minutes
H0001	Substance Use Disorder, Individual Assessment, per encounter