

Meeting Date: November 14, 2019

***Attendance by phone**

- MSHN – Leslie Thomas***
- MSHN – Amy Keinath***
- Bay – Marci Rozek**
- CEI – Stacia Chick***
- Central – LeeAnn Allbee***
- Gratiot – Shad Stroh***
- Huron – Anthony Ferzo***
- Lifeways – Alison Magda***
- Montcalm – Jim Wise***
- Newaygo – Scott Woodside***
- Saginaw – Laura Argyle***
- Shiawassee – Inna Mason***
- The Right Door – Nathan Derusha***
- Tuscola – Jennifer Hagedon***

KEY DISCUSSION TOPICS

- Welcome and Attendance
- Review and Approval of Agenda
- Approval of Snapshot from October 2019
- Policies and Procedures
- Finance Council Charter FY2020
- Finance Annual Report FY2019
- September 2019 Savings Estimates
- Ability to Pay Forms Update
- HB425 LPC General Rules
- Relias Expense
- Operations Council Key Decisions
- Monthly Expenditures Report Update
- MDHHS Contract Updates
- Autism Funding Review – Operations Council Update
- 24/7/365 Access Reporting and Exhibit H
- MSHN Regional Admission and Benefit Stabilization Workgroup
- MDHHS MUNC and Encounter Reporting Workgroup
- Behavioral Health Fee Screens
- Rate Setting Update
- Reporting – LARA license, NPI, and CHAMPS enrollment
- Other Updates – PIHP CFO, Contract Negotiation Committee, EDIT
- Sharing things that we have learned that could be helpful to others
- Next Meeting: December 9, 2019; 10:00am to 12:00pm – **MSHN, 530 W. Ionia, Suite E, Lansing**

✓ KEY DECISIONS

- Welcome and Attendance
- Review and Approval of Agenda – Agenda was approved with addition of budget oversight policy.
- Approval of Snapshot from October 2019 – Approved as presented.
- Policies and Procedures – No policies or procedures to review.
- Finance Council Charter FY2020 – The charter was discussed per the annual review process. Leslie will combine some goals to streamline the document and distribute to the group. Feedback is requested within a week prior to sending to Operations Council.
- Finance Annual Report FY2019 – The report was reviewed with focus on the identified goals. Leslie will update and distribute to the group. Feedback is requested within a week prior to sending to Operations Council.

	<ul style="list-style-type: none"> • September 2019 Savings Estimates – Based on the interim FSR, the projected Medicaid savings is \$10M after redirecting to HMP; the ISF is funded at approximately 7.2% of revenue. The interim cost settlement amounts will be emailed following the meeting; amounts due to MSHN should be returned by the end of November. • Ability to Pay Forms Update – A draft document is in process but was not available for review. The item will remain on the agenda. • HB425 LPC General Rules – There were no changes to the requirements for licensed professional counselors. • Relias Expense – Leslie reviewed the document that will be shared with Operations Council. The amount to be billed to the CMHSPs will be based on the FY2018 Relias rates. • Operations Council Key Decisions – The Operations Council key decisions document has been saved on Box. Leslie will obtain additional information regarding the Arizona model. • Monthly Expenditures Report Update – Amendment #1 of the DHHS contract does not include the monthly expenditures report. Leslie will continue to update the group. • MDHHS Contract Updates – No discussion. • Autism Funding Review – Operations Council Update – No discussion. • 24/7/365 Access Reporting and Exhibit H – FY2019 is the first year for this report. • MSHN Regional Admission and Benefit Stabilization Workgroup – Amanda will be reporting to Operations Council this month. • MDHHS MUNC and Encounter Reporting Workgroup – No discussion. • Behavioral Health Fee Screens – No discussion. • Rate Setting Update – No meeting. • Reporting: LARA license, NPI, and CHAMPS enrollment – No discussion. • Other updates – PIHP CFO, Contract Negotiation Committee, EDIT –Notes from the PIHP CFO meeting were distributed. EDIT notes and minutes were also distributed. • Sharing things that we have learned that could be helpful to others – Inna questioned how to obtain GF revenue sheets. DHHS has emailed the reports, but information is also available in EGrAMS. • Budget Oversight Policy – Is MSHN administration subject to cost containment in the event of funding shortfalls? Per the Budget Oversight Policy, MSHN is subject to the same process. Language will be added to the policy to clarify that MSHN will operate within cost containment plan if necessary.
<p>✓ ACTION/INPUT REQUIRED</p>	<ul style="list-style-type: none"> ✓ Leslie will email the charter and annual report after making revisions; feedback is requested within one week ✓ Amy will email interim cost settlement amounts; payment is requested to be submitted by the end of November ✓ Leslie will provide additional information regarding the Arizona model ✓ Leslie will update the budget oversight policy to add language regarding cost containment for MSHN administration
<p>✓ KEY DATES</p>	<ul style="list-style-type: none"> • Next Meeting: December 9, 2019; 10:00am to 12:00pm – MSHN, 530 W. Ionia, Suite E, Lansing