

Meeting Date: May 25, 2019

***Attendance by phone**

- MSHN – Sandy Gettel
 - MSHN – Joe Wager
 - MSHN – Sherry Donnelly
 - Bay – Sarah Holsinger*
 - CEI – Elise Magen
 - Central – Kara Laferty*
 - Gratiot – Lynn Charping
 - Huron – Levi Zagorski*
 - Lifeways – Gina Costa*
 - Montcalm – Sally Culey
 - Newaygo – Andrea Fletcher*
 - Saginaw – Julie McCulloch*
 - Shiawassee –Becky Dohring
 - The Right Door – Susan Richards*
 - Tuscola – Susan Baranski
- Guests**
- CEI – Bradley Allen*
 - CEI – Lindsey Michalik*
 - MSHN – Shannon Meyer*

KEY DISCUSSION TOPICS

- Welcome/Introductions/Attendance
- Review & Approve Meeting Minutes and Agenda
- QIC Action Plan
- Performance Measure Update: Priority measures Report
 - Behavior Treatment FY19Q2
 - MSHN Priority Measure Report
 - HEDIS Diabetes Screen
 - HEDIS FUH (Child/Adults)
 - Critical Incidents FY19Q1
- Project Development/Discussion
 - MEV COFR cases
 - Consumer Satisfaction Survey
 - HEDIS FUH Child/Adult Project Description
- Site Review Updates:
 - MDHHS HSW Follow up Waiver Review Corrective Action F/U IPOS Training
 - HSAG PMV-PI Detail Data potential revisions
 - MDHHS Autism Review Process
 - HSAG Compliance Review
 - Training Grid Feedback
- Performance Improvement Project:
 - Recovery Self-Assessment Summary Identify Interventions
 - PIP RSA-R Implementation Plan FY2019
 - HEDIS Measure FY18 PIP Diabetes Monitoring Fishbone Diagram
- MDHHS Updates
 - Updates form MDHHS PI Work Group
- Other
 - Box Changes
 - Meeting times
 - Primary/Secondary Contact for Projects
 - Updates form MDHHS PI Work Group

✓ **KEY DECISIONS**

- Welcome/Introductions/Attendance:
- Review & Approve Meeting Minutes and Agenda: Meeting Minutes and Agenda was approved
- QIC Action Plan: CAP Plans were reviewed. TBHS CAP for PI has not been received. All BTPRC Data and HSAG PI Detail, has been received.
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- Performance Measure Update:
 - BTPRC FY19Q2 reviewed and approved.
 - Priority Measure (FUH, Diabetes screen/monitoring) report was reviewed. Newaygo performance below in FUH Adults-CAP required in 30 days.

	<ul style="list-style-type: none"> • Critical Incident Review -Deferred was reviewed in February. • Project Development/Discussion <ul style="list-style-type: none"> ○ MEV COFR cases- Discussion related to the use of the Treatment Providers E H R to review documentation for MEV. This was a discussion with the CMHSPs to agree to grant access to Shannon to review documentation for MEV in another CMHSPs E H R with COFR cases. This coordination would occur between the CMHSPs when needed. No opposition was identified. Consensus was that this would decrease exposure of PHI and increase efficiency with documentation evidence. ○ Consumer Satisfaction Survey- Verbally shared what tools were being used. The request from last month to submit tools to Sandy continues this month. The hope is to define core questions for a regional summary as requested by the CMHSP participants. ○ HEDIS FUH Child/Adult Project Description-Deferred • Site Review Updates: <ul style="list-style-type: none"> ○ MDHHS HSW Follow up Waiver Review Corrective Action F/U – No findings on the FU to Corrective Action. ○ HSAG PMV-PI Detail Data potential revisions-Discussed the potential need to submit additional information on the detail file, such as DOB or Name. This can be used to verify the Medicaid number that is used for the submission. Additionally, it may be necessary to modify the format for collecting the exception data. No recommendations will be made for modification until after the HSAG Review at the end of July and the final MMBPIS revised indicator are released to ensure efficient communication to E H R Vendors. It was noted that the time line for the required changed may be limited, but MSHN will notify the CMHSP Participants as soon as the information is available. ○ MDHHS Autism Review Process-Site review is complete. Will communicate results as soon as available. ○ HSAG Compliance Review-Provided information of the upcoming dates. Briefly introduced the Universe Case File review. More information to come as it is obtained. Call with HSAG is May 24th. ○ Training Grid Feedback- Feedback included the requirement for nonphysical intervention applying as needed based on the PCP and the Autism Requirement. Committee members indicated that only First Aid was required for Autism and not CPR. • Performance Improvement Project: <ul style="list-style-type: none"> ○ Diabetes Monitoring: Baseline data was reviewed. CMHSPs identified barriers, causal factors and interventions. A fishbone diagram was completed based on the feedback from the group. • RSA Persons in Recovery: CMHSPs participants input included primary programs only (CSM, SC, OPT, ACT). Recommendation is to complete one quarter (FYxxQ2) each year. • MDHHS Updates-PI Work Group-Final Draft for the revised MMBPIS for Indicator 2 and 3 are being reviewed at the work group and with MSHHS Leadership. • Other- <ul style="list-style-type: none"> ○ Box changes-A request was made to provide updated contact information for each project in the QIC Action Plan. This information will be used to invite collaborators to the new box structure. Additionally, there is a need as a result of many staff changes that have occurred over the past several months. ○ Meeting Times-Discussion related to the ongoing meetings times. It was recommended to decrease meeting to two hours. Beginning at 10 until 12:00. No opposition was verbalized. ○ Primary Secondary Contacts-As indicated above primary and secondary contacts will be sent to Sandy to update the QIC Action Plan.
<p>✓ ACTION STEPS</p>	<ul style="list-style-type: none"> • Performance Improvement Corrective Action Plans to be completed and turned in by those who have not. • MSHN(SG) to send out Fishbone Draft for final review at next meeting.

	<ul style="list-style-type: none">• RSA-R Persons in Recovery modifications to be made and final draft to be sent out for approval in June.• Priority Report-FUH Adults -Corrective Action Plans to be submitted within 30 days.• PIP-Fishbone Diagram-Sent out for review prior to June meeting.• Primary and Secondary Contacts sent to SG to update QIC Action Plan.
✓ KEY DATA POINTS/DATES	<ul style="list-style-type: none">• Next Meeting: June 27th 10-12 at Gratiot