

# Provider Network Management Committee Agenda

Date: 4/24/2019

Location:  Gratiot Integrated Care Network – Eagle Room  Conference Call

Time: 10:00 AM until 12:00 PM

Call-In: 888-585-9008/320.707.733

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Attendance (phone*):	<input checked="" type="checkbox"/> T. Lawrence (CMHCM)*	<input checked="" type="checkbox"/> A. Ferzo (Huron)
<input checked="" type="checkbox"/> M. Cupp (Lifeways)*	<input checked="" type="checkbox"/> J. Keilitz (Saginaw)*	<input checked="" type="checkbox"/> S. Jamieson (Tuscola)*
<input checked="" type="checkbox"/> D. Jenks (Shiawassee)*	<input checked="" type="checkbox"/> K. Jaskulka (MSHN)*	<input type="checkbox"/> E. Lewis (BABH)*
<input checked="" type="checkbox"/> N. Derusha (The Right Door)*	<input checked="" type="checkbox"/> C. Watters (MSHN)	<input checked="" type="checkbox"/> M. Rozek (BABH)*
<input checked="" type="checkbox"/> S. Richards (The Right Door)*	<input checked="" type="checkbox"/> J. Labun (Newaygo)*	<input checked="" type="checkbox"/> T. Curtis (Montcalm)
<input checked="" type="checkbox"/> S. Stroh (Gratiot)	<input checked="" type="checkbox"/> B. Pazdan (CEI)	<input checked="" type="checkbox"/> T. Humphreys (Huron)*
	<input checked="" type="checkbox"/> A. Horgan (MSHN)*	<input type="checkbox"/> A. Dillon (MSHN)*
		<input type="checkbox"/> M. Davis (MSHN)*

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## Information

*All available information should have been shared and reviewed prior to the meeting. Prior to the meeting, attendees review materials and prepare questions/feedback. Information includes previous minutes, data reports/dashboards, announcements, etc.*

1. Welcome and Roll Call
2. Review and Approve 4/24/2019 Agenda - added Partial Day Hospitalization to item 4c
3. Review PNMC Minutes 3/27/2019 - approved
4. PNMC Action Plan Review Progress to Plan
  - a) HCBS Transition  
**Decision:** No update on 4.24.19  
**Background:**  
**Question:**  
**Discussion:**  
**Outcome:**
  - b) [Fiscal Intermediary Contract & Change Log](#)  
**Decision:** Review and resolve recommended changes and feedback from CMHCM. Do you have additional changes to recommend?  
**Background:** Review of regionally standardized fiscal intermediary contract for FY20.  
**Question:**  
**Discussion:** Reviewed feedback from MSHN, Saginaw and CMHCM. Resolved changes.  
**Outcome:** Refer to log of changes. Next steps – all CMHSPs evaluate process for FI's to submit training records; prepare to discuss process at May meeting. Submit information for discussion to C. Watters by **COB Monday, May 20th**. Prepare to finalize changes unless MDHHS contracts warrant subsequent changes.
  - c) Inpatient Contract  
**Decision:** NA - updates:
    - 1) Status of provider feedback
    - 2) Status of [Mid-Michigan](#)
    - 3) [Rate data review](#) – rate negotiation update**Background:**

**Question:**

**Discussion:**

- 1) Status of provider feedback – no provider feedback received thus far.
- 2) Status of [Mid-Michigan](#) – NMRE PN meeting was on Monday. Expect a follow-up from Chris this week on their acceptance of the contract. Assuming approved by NMRE, this will be issued out to CMHSPs to execute. Given we are nearing FY20, don't expect changes unless MDHHS contract warrants changes.
- 3) [Rate data review](#) – rate negotiation concerns were shared with MSHN leadership. Internal discussion occurred and we will hold on pursuing this further.
- 4) Partial Day Hospitalization – B. Pazdan shared with the group information she obtained on partial day programs which are non-licensed and are not subject to the same recipient rights systems/standards as IPHU's – See attached email. Partial day rates have been included in IHPU contracts/rate sheets.

**Outcome:**

- 1) Status of provider feedback – continue to seek provider feedback as agreed upon.
- 2) Status of [Mid-Michigan](#) – C. Watters to follow-up with PNMC on status.
- 3) Rate review - NA
- 4) Partial Day Hospitalization – Separate contracts will need to be executed for partial day programs since they don't have the same requirements as IPHUs.

## 5. Other Discussion & Planning

a) Training Reciprocity – Direct Care Workers

**Decision:** Identify point of contact at each CMH to participate in the regional implementation meetings/trainings.

**Background:** PIHPs reciprocity workgroup developed a plan to address reciprocity with direct care workers training requirements. Plan was recently reviewed by PIHP CEOs with verbal commitment to support the plan. Expect a signed letter of agreement at the May CEOs meeting. Plan allows for DCW to develop a transcript of trainings and the transfer of completed trainings to new employers if the training is vetted and meets training guidelines. Employers still have the flexibility to conduct competency assessment and require trainings of the DCW does not demonstrate competency and/or if the trainings they completed are not vetted. This plan also opens up the availability of FREE training resources through [Improving MI Practices](#) for trainings that are submitted to the State Training Guidelines Workgroup for inclusion on the IMP website.

**Question:**

**Discussion:** MSHN Lead, Amy Dillon, is coordinating a regional meeting to propose a regional implementation plan.

**Outcome:** Send Training Coordinator contact information, or designee to Amy Dillon by end of week.

b) Provider Directory

**Decision:**

- 1) Contracted services list; review recent outliers; other considerations
- 2) Counties serviced filter feature vs. county of physical location
- 3) PCE establishing a directory export from CMH systems – discuss approach

**Background:**

**Question:**

**Discussion:**

**Outcome:**

- 1) Contracted services list; review recent outliers; other considerations – no new items
- 2) Counties serviced filter feature vs. county of physical location – C. Watters will be sending a template revision request.
- 3) PCE establishing a directory export from CMH systems – If you are interested in developing a regional plan to alter your PCE Provider Setup system to collect key directory information and produce a report that meets the Directory file template specs, contact Carolyn by end of week. The intent is to eliminate manual directory file maintained by CMHs and leverage and enhance existing technology.

**6. Informational**

- a) Regional Autism Operations Workgroup

**Decision:** NA – March meeting snapshot

**Background:** Workgroup charged with the development of a regionally standardized contract and performance monitoring protocol. Continue to review/develop contract. Draft will be submitted to PNMC for review.

**Question:**

**Discussion:** Informational

**Outcome:**

- b) Specialized Residential Workgroup

**Decision:** NA – March meeting snapshot

**Background:** Workgroup charged with developing standardized monitoring protocol and system to achieve reciprocity. Continue to review and develop agreed upon standards to be applied statewide.

**Question:**

**Discussion:** Informational

**Outcome:**

- c) Strategic Plan: Workforce Retention Survey and Focus Groups

**Decision:** NA – update

**Background:** Operations Council supported CMH participation in the Workforce Survey and Focus groups. Next steps: each CMH will identify a point person to assist with coordination of surveys locally and participation of provider direct care employees, professional licensed employees and administration in focus groups.

**Question:**

**Discussion:** Informational

**Outcome:**

- d) FY20 Medicaid Subcontract Review

**Decision:** NA – update

**Background:** MSHN review/recommended revisions to occur through May 15<sup>th</sup>. Cross-functional workgroup comprised of a clinical representative, finance representative, and provider network representative to review recommended revisions and offer input. Final draft will go to Operations Council in July.

**Question:**

**Discussion:** Informational

**Outcome**

- d) Network Adequacy Assessment Action Plan

**Decision:** NA - Quarterly update to be provided – May meeting.

**Background:**

**Question:**

**Discussion:** Informational

**Outcome:**

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Next Meeting: 5/22/2019 – Conference Call