

Mid-State Health Network (MSHN) Board of Directors Meeting
Tuesday, May 5, 2020, 5:00 P.M.
Zoom Video/Audio Conference
Meeting Minutes

1. Call to Order

Chairman Ed Woods called the meeting to order at 5:00 p.m.

2. Roll Call

Ms. Merre Ashley, MSHN Executive Assistant, on behalf of Secretary Colleen Maillette, conducted the Roll Call for Board Members in attendance.

Board Member(s) Present: Jim Anderson (Bay-Arenac), Brad Bohner (LifeWays), Joe Brehler (CEI), Bruce Cadwallender (Shiawassee), Craig Colton (Huron), David Griesing (Tuscola), Dan Grimshaw (Tuscola), Diane Holmann (CEI), John Johansen (Montcalm), Steve Johnson (Newaygo), Jeanne Ladd (Shiawassee), Colleen Maillette (Bay-Arenac), Deb McPeek-McFadden (Ionia), Gretchen Nyland (Ionia), Irene O'Boyle (Gratiot), Kurt Peasley (Montcalm), Joe Phillips (CMH for Central Michigan), Tracey Raquepaw (Saginaw), Kerin Scanlon (CMH for Central Michigan), Leola Wilson (Saginaw) and Ed Woods (LifeWays)

Board Member(s) Absent: Tina Hicks (Gratiot)

Staff Members Present: Joe Sedlock (CEO), Amanda Ittner (Deputy Director), Leslie Thomas (Chief Financial Officer), Joe Wager (Data & Report Coordinator) and Merre Ashley (Executive Assistant)

3. Approval of Agenda for May 5, 2020

Board approval was requested for the Agenda of the May 5, 2020 Regular Business Meeting.

MSHN 19-20-023 MOTION BY COLLEEN MAILETTE, SUPPORTED BY KERIN SCANLON, FOR APPROVAL OF THE AGENDA OF THE MAY 5, 2020 REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 20-0.

Mr. Joseph Sedlock requested revision of the agenda, to allow addition of an item pertaining to extension of board member term limits. His request specified placement of the item for Board action between number(s) 4 (Public Comment) and 5 (COVID-19 Regional Status Presentation) of the agenda.

MSHN 19-20-027 MOTION AND SUPPORT REVISED BY COLLEEN MAILLETTE AND KERIN SCANLON, FOR APPROVAL OF THE MAY 5, 2020 REGULAR BUSINESS MEETING, WITH ADDITION OF ONE BOARD ACTION ITEM AS REQUESTED. MOTION CARRIED: 20-0.

4. Public Comment

There was no public comment.

5. Board Member Term Limits

Mr. Woods advised of board member term limits which were set to expire April 30, 2020, stating some local boards have not had the opportunity to meet and address term limit expiration(s) of their appointees to the MSHN board due to meeting restrictions and other scheduling issues related to the COVID-19 health crisis. Approval to extend term limits for Craig Colton (Huron Behavioral Health), David Griesing (Tuscola Behavioral Health Systems), Dan Grimshaw (Tuscola Behavioral Health Systems), Irene O'Boyle (Gratiot Integrated Health Systems) and Leola Wilson (Saginaw County CMH) to July 31, 2020 was requested.

MSHN 19-20-028 MOTION BY BRAD BOHNER, SUPPORTED BY JIM ANDERSON, TO EXTEND THE TERM OF OFFICE FOR CRAIG COLTON (HURON BEHAVIORAL HEALTH), DAVID GRIESING (TUSCOLA BEHAVIORAL HEALTH SYSTEMS), DAN GRIMSHAW (TUSCOLA BEHAVIORAL HEALTH SYSTEMS), IRENE O'BOYLE (GRATIOT INTEGRATED HEALTH SYSTEMS) AND LEOLA WILSON (SAGINAW COUNTY COMMUNITY MENTAL HEALTH) UNTIL JULY 31, 2020, UNLESS ACTION TO REAPPOINT (OR REPLACE) THE COMMUNITY MENTAL HEALTH SERVICE PROGRAM (CMHSP) APPOINTED INDIVIDUAL IS TAKEN BEFORE THAT DATE, IN WHICH CASE THE CMHSP ACTION SHALL TAKE PRECEDENCE. MOTION CARRIED: 20-0.

Mr. Dan Grimshaw asked for confirmation of term limits for both Tuscola Behavioral Health Systems (TBHS) appointees, which he asserted should not expire at the same time. Chairman Woods requested that administration confirm or correct the accuracy of all term expiration(s).

6. COVID-19 Regional Status Presentation

Mr. Joe Sedlock, Ms. Amanda Ittner and Ms. Leslie Thomas presented information to board members on federal, state and regional COVID-19 specific activity which has occurred, is presently taking place and is expected to happen in the coming months.

Mr. Sedlock acknowledged the work, collaboration and efforts of Deputy Director Amanda Ittner, in her role as MSHN's central point of outgoing contact for COVID-19 related questions and information and all MSHN staff for their contributions during the pandemic response.

Ms. Leola Wilson joined the meeting at 5:09 p.m.

Following the presentation, Chairman Woods voiced his appreciation on behalf of the full board and the region's CMHSP partners for the hard work being done by MSHN staff, stating the board is impressed with their region-wide efforts to support the CMHSPs and SAP providers, reporting and the information provided.

7. Chief Executive Officers Report

Mr. Sedlock began by stating that most information in his written report, included in the board meeting packet, was provided within the COVID-19 presentation. He covered several additional items:

- MDHHS System Redesign
- MSHN's Evaluation of Banking Services
- GAIN (Global Appraisal of Individual Needs) Assessment
- MDOC (Michigan Department of Corrections) Behavioral Health Roll Out
 - Acknowledgement and recognition of the work and efforts of Cammie Myers, MSHN Utilization Management Specialist, was voiced

8. Deputy Director Report

Ms. Amanda Ittner provided reviewed her written report, outside of COVID-19, to include information on the following:

- SUD Oversight Policy Advisory Board of Directors: April Meeting Cancelled
- Utilization Management Plan: Link to the updated plan included in the report
- Regional Consumer Satisfaction Survey
- FY19 Balanced Scorecard Report: Full report included in the packet

9. Chief Financial Officer's Report

Ms. Leslie Thomas provided an overview of the financials included within board meeting packets, recommended for board approval to receive and file.

MSHN 19-20-024 MOTION BY KURT PEASLEY, SUPPORTED BY STEVE JOHNSON, FOR ROLL CALL VOTE TO RECEIVE AND FILE THE STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES FOR THE PERIOD ENDING MARCH 31, 2020. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, DAVID GRIESING, DIANE HOLMAN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, KURT PEASLEY, JOE PHILLIPS, TRACEY RAQUEPAW, KERIN SCANLON, LEOLA WILSON, ED WOODS. VOTING AGAINST: N/A. MOTION CARRIED: 20-0.

10. Contracts for Consideration/Approval

Ms. Ittner provided an overview of the contract listing provided within the board meeting packet. Administration is temporarily withdrawing the proposed contract with the Mid-Michigan Health Department and provided reasoning for its removal from the contract listing. This proposed contract will be brought forward on the contract list for board approval at the July meeting. Ms. Ittner requested approval to authorize the MSHN CEO to sign and fully execute the contracts included on the FY20 listing, as amended, with removal of Mid-Michigan Health Department.

MSHN 19-20-025 MOTION BY DAVID GRIESING, SUPPORTED BY JEANNE LADD, FOR ROLL CALL VOTE TO AUTHORIZE THE CEO TO SIGN AND FULLY EXECUTE THE CONTRACTS OF THE FY20 CONTRACT LISTING, AS AMENDED, WITH REMOVAL OF MID-MICHIGAN HEALTH DEPARTMENT. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, DAVID GRIESING, DIANE HOLMAN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, KURT PEASLEY, JOE PHILLIPS, TRACEY RAQUEPAW, KERIN SCANLON, LEOLA WILSON, ED WOODS. VOTING AGAINST: N/A. MOTION CARRIED: 20-0.

11. Executive Committee Report

Chairperson Woods reported committee meetings occurring since the last meeting included decisions and guidance so MSHN staff could execute items and activity could proceed in a timely manner. He reminded members if interested in hearing what action and decisions are being made, they are were welcome to listen in during any and all executive committee meetings. Chairperson Woods stressed that information provided by staff at this meeting is inclusive of that which was reviewed and acted upon during executive committee meetings of the last two (2) months.

12. Chairperson's Report

Chairperson Woods reported that Mr. Mike Hamm was not reappointed to the Newaygo County Mental Health Board of Directors, and thus was no longer a member of the MSHN board. He publicly thanked Mr. Hamm for his service and dedication, reporting he made every effort to attend meetings and was always an active participant with good questions and input. Chairperson Woods asked that the board's appreciation be conveyed to Mr. Hamm as soon as possible.

13. Approval of Consent Agenda

Board approval was requested of Draft Minutes of the March 3, 2020 Board of Directors Regular Business Meeting, to Receive Board Executive Committee Meeting Minutes of the April 8, 2020 Meeting, and to Receive Operations Council Key Decisions of the March 16, 2020 and April 20, 2020 Meetings, as presented.

MSHN 19-20-026 MOTION BY JOHN JOHANSEN, SUPPORTED BY LEOLA WILSON, FOR ROLL CALL VOTE TO APPROVE THE DRAFT MINUTES OF THE MARCH 3, 2020 BOARD OF DIRECTORS MEETING, TO RECEIVE THE BOARD EXECUTIVE COMMITTEE MEETING MINUTES OF THE APRIL 8, 2020 MEETING, AND RECEIVE OPERATIONS COUNCIL KEY DECISIONS OF MARCH 16, 2020 AND APRIL 20, 2020 MEETINGS, AS PRESENTED. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, DAVID GRIESING, DIANE HOLMAN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, KURT PEASLEY, JOE PHILLIPS, TRACEY RAQUEPAW, KERIN SCANLON, LEOLA WILSON, ED WOODS. VOTING AGAINST: N/A. MOTION CARRIED: 20-0.

14. Other Business

Mr. Jim Anderson referenced the premium pay provided to direct support workers, thanking administration and board members for their support. Chairperson Woods concurred, offering additional appreciation for supporting workers through approval of the wage increase.

Chairperson Woods offered thanks to Ms. Merre Ashley, MSHN Executive Assistant, for her work in coordinating and communicating meeting logistics. On behalf of the board, he stated his appreciation to Mr. Joe Sedlock and Ms. Amanda Ittner and the entire MSHN staff for their continued work through the health crisis.

Mr. Craig Colton voiced his second to Chairperson Woods' remarks.

15. Public Comment

There was no Public Comment.

16. Adjournment

The MSHN Board of Directors Regular Business Meeting adjourned at 6:52 p.m.

*Minutes respectfully submitted by:
MSHN Executive Assistant*