

POLICIES AND PROCEDURES MANUAL

Chapter:	Provider Network Management		
Title:	Service Provider Reciprocity		
Policy: <input checked="" type="checkbox"/>	Review Cycle: Annually	Adopted Date: 01.06.2015	Related Policies: Provider Network Management
Procedure: <input type="checkbox"/>	Author: MSHN Provider Network Management Committee	Review Date: 03.03.2020	
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Purpose

To provide a framework for the MSHN commitment to service providers in all key aspects of provider network management and relations, which seeks to promote reasonable levels of reciprocity and efficiencies wherever feasible to reduce duplication of resources and expedite provider related processes in accordance with the MDHHS/PIHP Specialty Mental Health and Substance Use Disorder Services and Supports Network Management Reciprocity & Efficiency Policy.

Policy

It is the policy of MSHN that CMHSP Participants will promote and facilitate reciprocity and efficiencies in the development of processes for service delivery providers for mental health and substance use disorder services.

- A. MSHN will provide regional leadership in the development of region-wide common practices, documents and processes where ever feasible.
- B. Each CMHSP Participant will have demonstrated reciprocity practices that facilitate provider efficiency and/or expedition of provider consideration relative to credentialing, monitoring and training.
- C. MSHN CMHSP Participants will readily share and accept documents and records within MSHN and with other PIHPs in order to engender provider reciprocity, including provider contracting/procurement, provider monitoring, credentialing and recredentialing records, transcripts and/or training protocols/curriculums.
- D. CMHSP Participants of MSHN will seek to promote both simplification and readily available access for service providers regarding needed information, reporting conditions and overall communications.
- E. While it is understood that each CMHSP Participant may have unique approaches or procedures, common policies and simplification efforts to support common provider experience across the region will be pursued.
- F. MSHN CMHSP Participants will support the ability of partner training/continuing education leaders, whenever feasible to 1) collaborate on resources, 2) share teaching curriculums/protocols, 3) facilitate mutual programs, 4) share mutual training resources, and 5) allow for attendance access upon request in MSHN CMHSP Participant programs on a reciprocal basis.
- G. CMHSP Participants will implement regionally approved reciprocity protocols including standard contract templates and regional monitoring standards.
- H. This policy applies to all CMHSP Participants who are involved in provider processes in the MSHN region.

Applies to:

- All Mid-State Health Network Staff
 Selected MSHN Staff, as follows:
 MSHN's Participants: Policy Only Policy and Procedure
 Other: Sub-contract Providers

Definitions:

CMHSP: Community Mental Health Service Program Participant MSHN: Mid-State Health Network
PNMC: Provider Network Management Committee

Other Related Materials:

N/A

References/Legal Authority:

MDHHS PIHP Specialty Mental Health and Substance Use Disorder Services and Supports Network
Management Reciprocity & Efficiency Policy

Change Log:

Date of Change	Description of Change	Responsible Party
11.22.2014	New policy	G. Reed
01.2016	Annual Review	Provider Network Management Committee
09.28.2016	Annual Review	Provider Network Management Committee
08.2017	Annual Review; updated legal reference, expanded on activities for which reciprocity shall be pursued	Director, Provider Network Mgmt. Systems
09.2018	Annual Review	Director, Provider Network Mgmt. Systems
09.2019	Annual Review – added use of regionally approved protocols/templates	Directory Provider Network Mangement