

Meeting Date: January 8, 2018

***Attendance by phone**

- ☒ MSHN – Leslie Thomas
- ☒ MSHN – Amy Keinath
- ☒ Bay – Marci Rozek
- ☒ CEI – Stacia Chick*
- ☒ Central – LeeAnn Sloan
- ☒ Gratiot – Shad Stroh
- ☒ Huron – Anthony Ferzo
- ☒ Lifeways – Alison Magda*
- ☒ Montcalm – Jim Wise
- ☒ Newaygo – Carol Mills
- ☒ Saginaw – Delores Ford-Heinrich*
- ☒ Saginaw – Richard Carpenter*
- ☒ Shiawassee – Kevin Hartley
- ☒ The Right Door – Kerry Possehn
- ☒ Tuscola – Jennifer Hagadorn

KEY DISCUSSION TOPICS

- Welcome & Attendance
- Review & Approval of Agenda
- Approval of Snapshot from December 2017 (on Box)
- Policies and Procedures
- Finance Council Charter
- ISF Analysis Summary
- Saginaw Review and Discussion
- Service Data Collection
- Rate Setting Update
- Other Updates – PIHP CFO, Contract Negotiation Committee (Report dates)
- Sharing “things that we have learned that could be helpful to others”

✓ KEY DECISIONS

- Welcome & Attendance
- Review & Approval of Agenda – Agenda was approved with the addition of encounter reporting and fiscal reviews.
- Approval of Snapshot from December 2017 (on Box) – Approved as presented.
- Policies and Procedures - No policies or procedures to review.
- Encounter Reporting – NPIs on professional services and LARA numbers on specialized residential services are encounter reporting requirements. The question is whether these encounters should be flagged as warnings or rejected when encounters are submitted to the new system. IT Council has been discussing the requirements. It is suggested that warnings be used and that information be sent to the group regarding the number of encounters that currently do not meet the reporting requirements. Leslie will follow up with Forest Goodrich.
- Fiscal Reviews – In FY16, MSHN auditors suggested more monitoring and oversight for sub-recipients that receive federal funding. From the 2CFR200 Uniform Guidance, federal funding does not include Medicaid but does include SUD block grant dollars. In FY18, additional review will be done for those CMHSPs that receive SUD block grant dollars.
- Finance Council Charter – Operations Council had some recommended changes to the previously reviewed charter. The recommended changes will be made and returned to Operations Council.

	<ul style="list-style-type: none"> • ISF Analysis – A summary of the ISF analysis conducted by Milliman was reviewed. For FY17, no funds will be contributed to the ISF. Capitation rates have increased for FY18; expenditures will continue to be monitored. If the DAB issue is corrected, funds will be contributed to the ISF. The region-wide total for the DAB issue for FY16 and FY17 is \$15.3M (\$4.4M in FY16 and \$10.9M in FY17). Leslie will follow up with Joe Sedlock regarding distribution of the full analysis. • Saginaw Review and Discussion – Individuals with specific Saginaw questions should contact Delores directly. Finance Council has been charged with determining any necessary regional changes to address cash flow issues including the consideration of moving from a Per-eligible Per Member (PEPM) payment and identifying pros and cons to issuance of a revenue anticipation note. A separate document containing discussion points accompanies this snapshot. • Service Data Collection – The summary report was discussed. The data being reviewed and discussed is from the FY16 MUNC report. It would be more beneficial to discuss best practices as they are occurring, such as service delivery and healthcare integration efforts that help to reduce costs. The summary report will be sent to Operations Council. • Rate Setting Update – No discussion; no meeting has been held. • Other updates – PIHP CFO, Contract Negotiation Committee (Report dates) – No discussion. • Sharing “things that we have learned that could be helpful to others” – Carol is planning a pre-Improving Outcomes training to cover topics for new CFOs and veteran CFOs. Please share ideas with Carol.
<p>✓ ACTION/INPUT REQUIRED</p>	<ul style="list-style-type: none"> • Leslie will follow up with Forest Goodrich regarding reporting of NPIs and LARA numbers. • Leslie will follow up with Joe Sedlock regarding distribution of the full ISF analysis. • Individuals should follow up directly with Delores if there are Saginaw specific questions. • Share ideas with Carol for the pre-Improving Outcomes training.
<p>✓ KEY DATES</p>	<ul style="list-style-type: none"> • Next Meeting: March 12, 2018 beginning at 10:00am at MSHN