

Mid-State Health Network (MSHN) Board of Directors Meeting
Tuesday, May 7, 2019, 5:00 P.M.
Tuscola Behavioral Health – The Training Center
Meeting Minutes

1. Call to Order

Chairman Ed Woods called the meeting to order at 5:00 p.m.

On behalf of the board, Chairman Woods expressed appreciation to Tuscola Behavioral Health Systems' administration and staff for hosting the day's events.

2. Roll Call

Secretary Kurt Peasley provided the Roll Call for Board Members in attendance.

Board Member(s) Present: Jim Anderson (Bay-Arenac), Brad Bohner (LifeWays)(via phone), Joe Brehler (CEI), Bruce Cadwallender (Shiawassee), David Griesing (Tuscola), Dan Grimshaw (Tuscola), Mike Hamm (Newaygo), Tina Hicks (Gratiot), John Johansen (Montcalm), Steve Johnson (Newaygo), Pam Kahler (Huron), Jeanne Ladd (Shiawassee) (via phone), Colleen Maillette (Bay-Arenac), Deb McPeek-McFadden (Ionia), Mary Motz (Huron), Gretchen Nyland (Ionia) Irene O'Boyle (Gratiot), Kurt Peasley (Montcalm), Joe Phillips (CMH for Central), Kay Pray (CEI) (via phone), Tracey Raquepaw (Saginaw), Kerin Scanlon (CMH for Central Michigan), Leola Wilson (Saginaw), and Ed Woods (LifeWays)

Board Member(s) Absent: N/A

Staff Members Present: Joe Sedlock (CEO), Amanda Horgan (Deputy Director), Leslie Thomas (Chief Financial Officer), Dr. Dani Meier (Chief Clinical Officer), Kim Zimmerman (Director of Compliance, Quality and Customer Service) and Merre Ashley (Executive Assistant)

3. Approval of Agenda for May 7, 2019

Board approval was requested for the Agenda of the May 7, 2019 Regular Business Meeting.

MSHN 18-19-030 MOTION BY GRETCHEN NYLAND, SUPPORTED BY COLLEEN MAILLETTE, FOR APPROVAL OF THE AGENDA OF THE MAY 7, 2019 REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 22-0.

4. Public Comment

Ms. Tina Hicks reminded board members of the Walk A Mile event taking place at the state capitol and encouraged participation.

5. Approval of Consent Agenda

Board approval was requested for Draft Minutes of the March 5, 2019 Board of Directors Regular Business Meeting, Meeting Minutes of the February 20, 2019 SUD Oversight Policy Advisory Board, Draft Meeting Minutes of the April 9, 2019 Board Policy Committee, Draft Meeting Minutes of the April 19, 2019 Board Executive Committee Meeting, Key Decisions of the March 18, 2019 and April 15, 2019 Operations Council, and Policies, as presented.

MSHN 18-19-031 MOTION BY GRETCHEN NYLAND, SUPPORTED BY TINA HICKS, TO APPROVE DRAFT MINUTES OF THE MARCH 5, 2019 BOARD OF DIRECTORS REGULAR BUSINESS MEETING, MEETING MINUTES OF THE FEBRUARY 20, 2019 SUD OVERSIGHT POLICY ADVISORY BOARD MEETING, DRAFT MEETING MINUTES OF THE APRIL 9, 2019 BOARD POLICY COMMITTEE, DRAFT MEETING MINUTES OF THE APRIL 19, 2019 BOARD EXECUTIVE COMMITTEE MEETING, KEY DECISIONS OF THE MARCH 18, 2019 AND APRIL 15, 2019 OPERATIONS COUNCIL, AND POLICIES, AS PRESENTED. MOTION CARRIED: 22-0.

6. MSHN Board Chair Update

Chairman Woods informed the board of the following:

- Untimely Passing of Board Members Phil Grimaldi (Saginaw) and John Horvath (Shiawassee):
 - Recognition of Mr. Grimaldi's and Mr. Horvath's commitment and service to the board and individuals within Region 5
 - A moment of silence was observed on behalf of each board member
- Board Member Appointments/Reappointments:
 - Welcome to Newly Appointed Board Members: Jeanne Ladd (Shiawassee), Mary Motz (Huron) and Tracey Raquepaw (Saginaw)
 - Notice of Board Member Reappointments: Jim Anderson, Joe Brehler, Gretchen Nyland, Kay Pray, Joe Phillips and Kerin Scanlon; appreciation of their continued support and service to the board and the region was extended
- Board Member Report: NATCON19 Attendance. Kurt Peasley and David Griesing provided the board with their impressions about and educational value of the National Conference.
- Nominating Committee Appointments
 - Board members appointed to the FY20 Nominating Committee:
 - Bruce Cadwallender, Pam Kahler, Joe Phillips
- Voting Delegates for CMHAM Spring Conference: Volunteers were requested to serve as a MSHN voting delegate during Member Assembly on June 10
 - Bruce Cadwallender and Tina Hicks committed to attending the meeting and acting as voting delegates for MSHN
- Development Day Wrap Up
 - Pursuant to board member feedback, the meeting agenda will be streamlined through collaboration of administration and the Board Executive Committee

7. MSHN Executive Committee Report

Chairperson Woods provided an overview of committee discussion/activity to include:

- Bylaws: No changes will occur to the bylaws at the current time due to expected changes in 298-related issues that remain under study
- Regional Workforce Survey
- MSHN SUD Oversight Policy Board: New Board Officers were announced:
 - Chairperson: Debbie Thalison (Ionia)
 - Vice-Chairperson: John Hunter (Tuscola)
 - Secretary: Bruce Caswell (Hillsdale)

Mr. Dan Grimshaw arrived at 5:25 p.m.

8. Finance Report

Ms. Leslie Thomas provided an overview of the newly formatted financial report and the information contained therein. Following brief discussion, approval to receive and file the financial status report as presented was requested.

- **Financial Status Report for Period Ending March 31, 2019**

MSHN 18-19-032 MOTION BY TINA HICKS, SUPPORTED BY PAM KAHLER, TO RECEIVE AND FILE THE STATEMENT OF NET POSITION, STATEMENT OF ACTIVITIES AND STATEMENT OF INVESTMENTS FOR THE PERIOD ENDING MARCH 31, 2019. MOTION CARRIED: 23-0.

Ms. Kay Pray joined the meeting via phone at 5:30 p.m.

9. Quality Assessment and Performance Improvement Plan (QAPIP)

Chairperson Woods introduced Ms. Kim Zimmerman, Director of Customer Service, Compliance, and Quality who provided a review of the FY18 Quality Assessment and Performance Improvement Program. Mr. Joe Sedlock stated elements of the QAPIP link directly to MSHN's strategic plan. Following discussion, the report was recommended for approval, as presented.

MSHN 18-19-033 MOTION BY DEB MCPEEK-MCFADDEN, SUPPORTED BY COLLEEN MAILLETTE, TO APPROVE AND FILE THE QUALITY ASSESSMENT AND PERFORMANCE IMPROVEMENT PLAN FOR THE PERIOD OF OCTOBER 1, 2017-SEPTEMBER 30, 2018, AS PRESENTED. MOTION CARRIED: 24-0.

10. Deputy Director Report

Ms. Amanda Horgan provided information on the following topics:

- Balanced Scorecard Metrics
- MSHN Site Audits Ongoing and Upcoming
 - Autism Benefit Waiver
 - Health Services Advisory Group (HSAG)

- Michigan Department of Health and Human Services (MDHHS) for Level of Care Utilization System (LOCUS) and Michigan Fidelity Assessment Support Team (MIFAST)
- Provider Work Force Survey: To be released in July to Region 5's CMHSPs and SUD Providers as well as MSHN Staff; feedback will drive planning for Fiscal Year 2020.

11. FY19 Contracts for Consideration/Approval

Ms. Horgan provided a review of the listing provided within board meeting packets. Board approval to authorize MSHN's Chief Executive Officer to sign and fully execute the contracts, as presented on the FY19 contract listing was requested.

Per policy disclosure requirement, Mr. Sedlock reported the MDHHS contract, listed on the FY19 contract listing, was signed and submitted prior to the deadline established by MDHHS, which was prior to the board meeting.

MSHN 18-19-034 MOTION BY TINA HICKS, SUPPORTED BY DAVID GRIESING, TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS AS PRESENTED AND LISTED ON THE FY19 CONTRACT LISTING. MOTION CARRIED: 24-0.

12. Chief Executive Officer Report

Mr. Sedlock voiced his appreciation to members for participating in the day's events and referenced the written CEO report, provided in board packets, and provided a brief overview and summary of the items therein.

13. Other Business

Mr. Dan Grimshaw spoke on the subject of the Caro Center, stating it is most important to focus on what is best for Michigan consumers and their treatment needs when making decisions affecting the Center's future. Action(s) and decision(s) should not be based on political ideology.

14. Public Comment

There was no public comment.

15. Adjourn

MSHN 18-19-035 MOTION BY COLLEEN MAILLETTE, SUPPORTED BY TINA HICKS TO ADJOURN THE MAY 7, 2019 BOARD OF DIRECTORS REGULAR BUSINESS MEETING. MOTION CARRIED: 24-0.

The MSHN Regional Board of Directors Meeting adjourned at 6:21 p.m.

Meeting minutes submitted respectfully by:
Merre Ashley, MSHN Executive Assistant