

**Mid-State Health Network (MSHN) Board of Directors Meeting**  
**Tuesday, September 1, 2020, 5:00 P.M.**  
**Zoom Video/Audio Conference**  
**Meeting Minutes**

**1. Call to Order**

Chairman Ed Woods called the meeting to order at 5:00 p.m.

**2. Roll Call**

On behalf of Secretary Colleen Maillette, Merre Ashley, MSHN Executive Assistant, conducted the Roll Call for Board Members in attendance.

**Board Member(s) Present:** Jim Anderson (Bay-Arenac), Brad Bohner (LifeWays), Joe Brehler (CEI), Bruce Cadwallender (Shiawassee), Craig Colton (Huron), Ken DeLaat (Newaygo), David Griesing (Tuscola), Dan Grimshaw (Tuscola), Diane Holmann (CEI), John Johansen (Montcalm), Steve Johnson (Newaygo), Jeanne Ladd (Shiawassee), Colleen Maillette (Bay-Arenac), Deb McPeek-McFadden (Ionia), Gretchen Nyland (Ionia), Irene O'Boyle (Gratiot), Tracey Raquepaw (Saginaw), Kerin Scanlon (CMH for Central Michigan), and Ed Woods (LifeWays)

**Board Member(s) Absent:** Tina Hicks (Gratiot), Kurt Peasley (Montcalm), Joe Phillips (CMH for Central Michigan), and Leola Wilson (Saginaw)

**Staff Members Present:** Joe Sedlock (CEO), Amanda Ittner (Deputy Director), Leslie Thomas (Chief Financial Officer), Michael Scott (Regional Veteran's Navigator) and Merre Ashley (Executive Assistant)

**3. Approval of Agenda for September 1, 2020**

Board approval was requested for the Agenda of the September 1, 2020 Regular Business Meeting.

**MOTION BY CRAIG COLTON, SUPPORTED BY KEN DELAAT, FOR APPROVAL OF THE AGENDA OF THE SEPTEMBER 1, 2020 REGULAR BUSINESS MEETING, AS PRESENTED.**

Mr. Joseph Sedlock requested one administrative item be added under Agenda Item 8, specific to the Direct Care Workers Premium Pay Initiative, as outlined within documentation forwarded to board members prior to the meeting.

The Maker and Secunder amended motion to allow addition of Item 8A-1 as requested.

**MSHN 19-20-036 MOTION BY CRAIG COLTON, SUPPORTED BY KEN DELAAT, FOR APPROVAL OF THE AGENDA OF THE SEPTEMBER 1, 2020 REGULAR BUSINESS MEETING, WITH ADDITION OF ITEM 8A-1. MOTION CARRIED 19-0.**

**4. Public Comment**

There was no public comment.

**5. Public Hearing**

Chairman Woods called for a recess to convene the Annual Public Hearing and FY21 Regional Budget Presentation.

**MSHN 19-20-037 MOTION BY JOHN JOHANSEN, SUPPORTED BY DAN GRIMSHAW TO RECESS THE MSHN BOARD OF DIRECTORS REGULAR BUSINESS MEETING FOR THE PURPOSE OF CONVENING THE ANNUAL PUBLIC HEARING. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, KEN DELAAT, DAVID GRIESING, DAN GRIMSHAW, DIANE HOLMANN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, TRACEY RAQUEPAW, KERIN SCANLON, ED WOODS. VOTING AGAINST: N/A. MOTION CARRIED: 19-0.**

**The Regular Business Meeting Recessed at 5:08 p.m.**

**The Regular Business Meeting Reconvened at 5:20 p.m.**

**6. MSHN Fiscal Year 2020 Budget Amendment**

Ms. Leslie Thomas provided detail and information of the 2020 budget amendment, provided within board meeting packets.

Chairman Woods called the question:

**MSHN 19-20-038 MOTION BY STEVE JOHNSON, SUPPORTED BY DAVID GRIESING TO ADOPT THE FISCAL YEAR 2020 BUDGET AMENDMENT, AS PRESENTED. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, KEN DELAAT, DAVID GRIESING, DAN GRIMSHAW, DIANE HOLMANN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, TRACEY RAQUEPAW, KERIN SCANLON, ED WOODS. VOTING AGAINST: N/A. MOTION CARRIED: 19-0.**

**7. MSHN Fiscal Year 2021 Regional Budget**

Ms. Thomas provided detail and information on the FY21 Budget Presentation during the public hearing. Additional clarification of budget line items specific to staffing was provided by Ms. Amanda Ittner.

Chairman Woods called the question:

**MSHN 19-20-039 MOTION BY JOHN JOHANSEN, SUPPORTED BY KERIN SCANLON TO ADOPT THE FISCAL YEAR 2021 REGIONAL BUDGET, AS PRESENTED. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, KEN DELAAT, DAVID GRIESING, DAN GRIMSHAW, DIANE HOLMANN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, TRACEY RAQUEPAW, KERIN SCANLON, ED WOODS. VOTING AGAINST: N/A. MOTION CARRIED: 19-0.**

#### **8. Chief Executive Officer's Report**

Mr. Sedlock provided an overview of information listed on the CEO Report and voiced acknowledgement of the excellent work done by Region 5 Providers and CMHSPs as well as MSHN staff members. Appreciation for CMHSP and MDHHS partnerships and support was expressed. He informed members remote arrangements continue for all staff except one employee; no changes are expected in the foreseeable future barring identification of operational issues. Mr. Sedlock commended the region's CMHSP staff and leadership, stating all remain open and fully functional. Other topics were covered as summarized in his written report.

##### **Item 8A-1: Direct Care Worker Premium Care Initiative**

Mr. Sedlock reviewed the information provided within documentation forwarded to board members via email and displayed on screen for the board and members of the public.

**MSHN 19-20-040 MOTION BY JOE BREHLER, SUPPORTED BY COLLEEN MAILLETTE, TO AUTHORIZE MID-STATE HEALTH NETWORK'S CONTINUATION OF THE DIRECT CARE WAGE (DCW) PREMIUM PAY INITIATIVE THROUGH JANUARY 9, 2021. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, KEN DELAAT, DAVID GRIESING, DAN GRIMSHAW, DIANE HOLMANN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, TRACEY RAQUEPAW, KERIN SCANLON, ED WOODS. VOTING AGAINST: N/A. MOTION CARRIED: 19-0.**

#### **9. Deputy Director's Report**

Ms. Amanda Ittner reviewed the information included on the Deputy Director's written report and performance dashboard, provided within board meeting packet. She reported on the outcomes of the Health Services Advisory Group (HSAG) audit and offered congratulations and appreciation to regional CMHSPs and staff involved for their hard work.

## 10. Chief Financial Officer's Report

Ms. Leslie Thomas provided an overview of the financials included within board meeting packets, recommended for board approval to receive and file.

**MSHN 19-20-041 MOTION BY TRACEY RAQUEPAW, SUPPORTED BY BRUCE CADWALLENDER, TO RECEIVE AND FILE THE STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES FOR THE PERIOD ENDING JULY 31, 2020. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, KEN DELAAT, DAVID GRIESING, DAN GRIMSHAW, DIANE HOLMANN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, TRACEY RAQUEPAW, KERIN SCANLON, ED WOODS. VOTING AGAINST: N/A. MOTION CARRIED: 19-0.**

## 11. Contracts for Consideration/Approval

Ms. Ittner provided an overview of the FY20 contract listing provided within the board meeting packet. She stated approval of MSHN's CEO to sign and fully execute the contracts listed on the FY20 contract listing was requested.

**MSHN 19-20-042 MOTION BY JOHN JOHANSEN, SUPPORTED BY DAVID GRIESING, TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS LISTED ON THE FY20 CONTRACT LISTING. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, KEN DELAAT, DAVID GRIESING, DAN GRIMSHAW, DIANE HOLMANN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, TRACEY RAQUEPAW, KERIN SCANLON, ED WOODS. VOTING AGAINST: N/A. MOTION CARRIED: 19-0.**

Ms. Ittner provided an overview of the FY21 contract listing provided within the board meeting packets. She stated approval of MSHN's CEO to sign and fully execute the contracts listed on the FY21 contract listing was requested.

**MSHN 19-20-043 MOTION BY KEN DELAAT, SUPPORTED BY DAN GRIMSHAW, TO AUTHORIZE ITS CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS LISTED ON THE FY21 CONTRACT LISTING. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, KEN DELAAT, DAVID GRIESING, DAN GRIMSHAW, DIANE HOLMANN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, TRACEY RAQUEPAW, KERIN SCANLON, ED WOODS. VOTING AGAINST: N/A. MOTION CARRIED: 19-0.**

## **12. Executive Committee Report**

Chairperson Woods reported committee meeting discussions included ongoing updates and information of the efforts of MSHN's COVID-19 Response. Committee review of notes and draft agendas for today's Public Hearing and Board Meeting occurred as well.

## **13. Chairperson's Report**

Chairperson Woods thanked the Huron Behavioral Health board for their appointment of Rhonda Matelski to the MSHN Board of Directors to fill the seat and term vacated by Mary Motts. Ms. Matelski plans to attend the November Board of Directors meeting.

## **14. Fiscal Year 2021 Board Meeting Calendar**

Mr. Sedlock stated the board meeting calendar was revised following discussion of the July meeting to eliminate potential conflict with 2020 election night voting. Note was made to meeting locations; due to uncertainty related to social distancing requirements, physical locations are subject to change.

Chairman Woods called the question:

**MSHN 19-20-044 MOTION BY JOHN JOHANSEN, SUPPORTED BY GRETCHEN NYLAND, TO ADOPT THE FY21 BOARD MEETING CALENDAR, AS PRESENTED. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, KEN DELAAT, DAVID GRIESING, DAN GRIMSHAW, DIANE HOLMANN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, TRACEY RAQUEPAW, KERIN SCANLON, ED WOODS. VOTING AGAINST: N/A. MOTION CARRIED: 19-0.**

Following board approval of the meeting calendar, Chairman Woods directed MSHN staff to distribute the board meeting calendar via email to board members.

## **15. Approval of Consent Agenda**

Board approval was requested for items on the consent agenda as listed in the motion below, and as presented.

**MSHN 19-20-045 MOTION BY COLLEEN MAILLETTE, SUPPORTED BY KERIN SCANLON, TO APPROVE THE FOLLOWING DOCUMENTS ON THE CONSENT AGENDA: APPROVE DRAFT MINUTES OF THE JULY 7, 2020 BOARD OF DIRECTORS MEETING, RECEIVE SUD OVERSIGHT POLICY BOARD MEETING MINUTES OF JUNE 17, 2020; RECEIVE POLICY COMMITTEE MINUTES OF AUGUST 4, 2020, RECEIVE BOARD EXECUTIVE COMMITTEE MEETING MINUTES OF AUGUST 21, 2020; RECEIVE OPERATIONS COUNCIL KEY DECISIONS OF JULY 20, 2020 AND AUGUST 17, 2020; AND TO ADOPT THE RECOMMENDATIONS OF THE POLICY COMMITTEE TO APPROVE THE GENERAL MANAGEMENT CHAPTER AND PROVIDER NETWORK MANAGEMENT CHAPTER POLICIES, AS PRESENTED. VOTING IN FAVOR: JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, KEN DELAAT, DAVID GRIESING, DAN GRIMSHAW, DIANE HOLMANN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, TRACEY RAQUEPAW, KERIN SCANLON, ED WOODS. VOTING AGAINST: N/A. MOTION CARRIED: 19-0.**

#### **16. Other Business**

Chairman Woods stated his appreciation to members for their patience and understanding while working through the technical glitches encountered using a virtual meeting format.

#### **17. Public Comment**

There was no public comment.

#### **18. Adjournment**

The MSHN Board of Directors Regular Business Meeting adjourned 6:28 p.m.

*Minutes respectfully submitted by:  
MSHN Executive Assistant*