

Date: November 18, 2020

ITC Attendees

- MSHN - Forest Goodrich
- Bay – Brett Kish
- CEI – Joanne Holland
- Central – Brian McNeill
- Gratiot – Ginger Hanley
- Huron - Shannon Wichert
- Lifeways – Alexis Shapiro
- Montcalm – Terry Reihl
- Newaygo - Jay Hollinger
- Saginaw – AmyLou Douglas
- Shiawassee - Doug Meylan
- Right Door – Nathan Derusha
- Tuscola - Tammy Smith

Guests

- MSHN – Shyam Marar
- MSHN – Joseph Wager
- Central – Jane Cole
- Central – Kevin Faught
- Gratiot – Alec Keck
- Lifeways – Holly Paige
- Right Door – Jill Carter
- Saginaw – Holli McGeshick

KEY DISCUSSION TOPICS

- Approval of snapshot from October 2020
 - MDHHS Hospital NPI error file for HRA payment
 - Telehealth reporting for Operations Council
 - REMI BH-TEDS, Encounter reporting
 - Year-end schedule and file processing timeline
 - ITC Charter approval for FY2021
 - Goals reviewed for FY2020
 - CIO forum update
 - Other
- IT Council meeting will be call-in only for November
- Feedback on data mining activities for OIG
- Multi-factor authentication

KEY DECISIONS

- October 21 minutes approved. Any changes, please send to jennifer.mccoy@midstatehealthnetwork.org
- Forest reminded ITC members that MDHHS posts an error file monthly for MSHN with any hospital NPI numbers not registered in CHAMPS. MDHHS uses the NPI as part of a payment method when processing HRA payments. MSHN splits the file by CMHSP and posts to the respective ftp sites. Communication is sent directly to ITC members with error records and follow-up action is taken to correct the issues and void/re-submit any encounters impacted by the CHAMPS registration issue. If an ITC member does not get communication, then all hospital NPIs are valid.
- Joe W. posted a copy of a monthly report summarizing telehealth encounters by CMHSP. This report is being produced for Operations Council for comparison and analysis during the pandemic. Forest wanted to make sure ITC members are informed and have a chance to review results. Questions about this report should be directed to Joe W.
- Shyam reported to ITC members that BH-TEDS and encounter file processing continues to function at a high-level. All files continue to be processed and submitted to MDHHS on a weekly and monthly basis as they are received. Forest posted a report for ITC members to evaluate from MDHHS (Kathy Haines) that shows MSHN

	<p>volume and timeliness reporting and how it compares to statewide averages. MSHN region continues to perform well. This report does show the drop in encounters reported during April, May, June of the pandemic. Forest asked ITC members to review the report from MDHHS showing persons with a crisis only encounter and no BH-TEDs Q record was submitted. MSHN is at 93.5% and need very few records to get to a 95% standard.</p> <ul style="list-style-type: none"> • Shyam posted a tentative schedule for year-end processing for ITC members to review. Shannon had sent a request for this information previously, so it provided a great opportunity for everyone to share any concerns with attempting to report all encounters and BH-TEDS records by December 31, 2020. Files can be submitted up to December 18th and still get processed with an MDHHS response. Files after that date will be processed by MSHN, there is no guarantee that those will make it into the MDHHS warehouse timely. • Forest reviewed the draft ITC charter for FY2021 and ITC members approved. Joanne wanted to make sure that the goal to integrate CC360 API within EMRs is stated as an individual goal for those ITC members that want it to work that way. Forest confirmed it is for any CMHSP that would like to participate. The goal is to have some participation. • ITC members approved the annual report of goals for FY20. • Alexis provided a summary of CIO forum items. No major concerns or items to address. • Forest announced that December ITC meeting will be conference call only. • Forest announced that Steve G. extended the feedback period to Friday, November 20 for data mining activity ideas. • Forest identified that some ITC members were on video and acknowledged that MSHN councils and committees are moving to a default of video on during these meetings. Staying engaged and actively participating is so important during this time. • ITC members took time to explain their organization's approach and status regarding multi-factor authentication projects related to devices and EMRs. More discussion and status updates in future meetings.
<p>✓ ACTION/INPUT REQUIRED</p>	<ul style="list-style-type: none"> • ITC members will review the telehealth report and send questions to Joe W. • ITC members will evaluate missing BH-TEDS Q records and improve compliance rates to push MSHN above 95% for FY20. • ITC members will submit ideas for data mining activities to Steve.
<p>✓ KEY DATA POINTS/DATES</p>	<ul style="list-style-type: none"> • ITC Meeting: December 16, 2020 1pm–3pm conference call only • CIO forum meeting: December 2, 2020 11am-2pm conference call only