

**Members Present:** C. Pinter, S. Lurie, J. Obermesik, L. Hull, S. Prich, S. Lindsey, S. Vernon, T. Quillan, R. Lathers, and M.Geoghan (phone).

**Members Absent:** M. Leonard

**MSHN Staff Present:** J. Sedlock, A. Horgan, L. Thomas

Agenda Item		Action Required			
Agenda	Approved with the addition: <ul style="list-style-type: none"> <li>V.I. Hepatitis A Outbreak</li> <li>V.H. PA2 Funding Process</li> </ul>				
Consent Agenda	Question: PIHP Minutes 9.7.17 – Champs Enrollment – State is still working on this item.				
	Recommendation: Approval	By Who	N/A	By When	N/A
Operating Agreement – Review of history/development & determine scope of edits and process	MSHN to mark up for minor edits. E.g. MDCH to MDHHS, SRE reference, etc. MSHN to identify/highlight topic areas for discussion. MSHN will group sections of the agreement for review at future ops meetings. Develop: <ul style="list-style-type: none"> <li>language for future time if ISF is depleted</li> <li>standardized benefit across the region</li> <li>build on next step for PEP, financing methodologies</li> <li>Consistency, standardization and cost-effectiveness</li> </ul>				
	See above follow up	By Who	J. Sedlock	By When	11.16.17
MLR Calculation	The MLR report was reviewed. Discussed different administrative costing that affects the results.				
	Informational Only	By Who	N/A	By When	N/A
Regional Procedure for Distribution of Performance Incentives	Defer to next month and include a spreadsheet of the breakdown for both MSHN-earned and CMHSP-only incentive options as well as include the local match provided by each CMHSP.				
	MSHN to complete the above and model both with the PIHP and without the PIHP and the local match.	By Who	L. Thomas	By When	12.8.17
Administrative Cost Report Update	MSHN Recommends: <ol style="list-style-type: none"> <li>Include the new administrative cost report guidelines in a MSHN finance policy</li> </ol>				

Agenda Item		Action Required			
	2. Allow CMHSPs to continue current reporting processes with an enhanced narrative from the CFO that demonstrates compliance with MSHN’s guidance 3. MSHN staff to perform review and confirmation of compliance during site visit process				
	Operations Council Approved the recommendations. Leslie will communicate with Finance Council	By Who	L. Thomas	By When	11.30.17
DCW Increase	Discussed concerns with providers who may not pass-through the DCW based on multiple reasons. E.g. just increased the rate, employees split between DCW functions.				
	Organization-level forms/Attestations will be sent to Leslie; individual worker sign-offs retained by CMHSP. Due to MSHN by 3.1.17.	By Who	CMHSPs	By When	3.1.17
Locus Project Update	MSHN presented background on LOCUS, UM discussions, CLC, TBD involvement and IT Council.				
		By Who	N/A	By When	N/A
SUD Service RFPs: Eaton, Hillsdale, Ionia	Discussed MSHN posted an RPF for Eaton, Ionia and Hillsdale counties for SUD services. Outpatient, Peer Recovery, CSM and Residential.				
	MSHN to share LOI with applicable CMHSPs	By Who	A.Horgan	By When	11.17.17
Saginaw Cash Flow Update	Yeo & Yeo report is completed. Saginaw and MSHN reviewed. Saginaw provided a response. Final review and agreement is next step and then Ops Council will have all the documents included in the next Ops Council packet.				
	MSHN will include all the information in the next Operations Council meeting and the next board meeting packets (to include any recommendations from Ops Council)	By Who	J. Sedlock	By When	11.30.17
HCBW MSHN Staffing Update	MSHN announced that we have contracted with Julia Louisignau to assist MSHN during the leave of absence of the current staff member. MSHN is also contracting with TBD to set up a tracking system for MSHN utilizing the work of LRE’s platform. The contract is time limited 3-6months, while we work to fill the Waiver Assistant.				
	Informational Only	By Who	N/A	By When	N/A
Hepatitis A Outbreak	MDHHS sent out a communication dated 11.9.17.				

Agenda Item		Action Required			
	Response due 11.14.17 to MDHHS. CMHSPS will send in responses for 1-4. MSHN will respond to 5.	By Who	CMHSPS/A.Horgan	By When	11.14.17
PA2 Funding Process	There is a process for PA2 funding requests submitted to MSHN – available 2xs a year. Discussed County participation and information on PA2 funds and appropriate use.				
	Informational Only	By Who	N/A	By When	N/A