

Provider Network Management Committee Minutes

Date: 10/24/2018

Location: Gratiot Integrated Care Network Conference Call

Time: 10:00 AM until 12:00 PM

Call-In: 888-585-9008/320.707.733

Attendance (phone*):	<input checked="" type="checkbox"/> T. Lawrence (CMHCM)*	<input checked="" type="checkbox"/> A. Ferzo (Huron)*
<input type="checkbox"/> S. Clevenger (Lifeways)*	<input checked="" type="checkbox"/> J. Keilitz (Saginaw)*	<input type="checkbox"/> J. Hagedon (Tuscola)
<input type="checkbox"/> M. Cupp (Lifeways)*	<input checked="" type="checkbox"/> K. Jaskulka (MSHN)*	<input checked="" type="checkbox"/> S. Jamieson (Tuscola)*
<input checked="" type="checkbox"/> D. Jenks (Shiawassee)	<input checked="" type="checkbox"/> C. Watters (MSHN)*	<input checked="" type="checkbox"/> M. Rozek (BABH)*
<input checked="" type="checkbox"/> N. Derusha (The Right Door)*	<input checked="" type="checkbox"/> J. Labun (Newaygo)*	<input checked="" type="checkbox"/> T. Curtis (Montcalm)
<input type="checkbox"/> S. Richards (The Right Door)*	<input checked="" type="checkbox"/> B. Pazdan (CEI)*	<input checked="" type="checkbox"/> D. Caruss (Montcalm)
<input checked="" type="checkbox"/> S. Stroh (Gratiot)*	<input type="checkbox"/> T. Lewicki (MSHN)*	<input checked="" type="checkbox"/> T. Humphreys (Huron)*
<input checked="" type="checkbox"/> S. Zin (CEI Contractor)*	<input checked="" type="checkbox"/> T. Teed (CEI Contractor)	<input checked="" type="checkbox"/> A. Dillon (MSHN)*
	<input type="checkbox"/> E. Magen (CEI Contractor)*	<input type="checkbox"/> M. Davis (MSHN)*

Purpose and Powers

Purpose: *provide counsel and input to with respect to regional policy development and strategic direction.*

- **Develop** policies and standards related to provider network management
- **Identify** barrier and gaps related to network adequacy
- **Recommend** improvement strategies
- **Monitor** follow-through
- **Coordinate** with other committees

Information

All available information should have been shared and reviewed prior to the meeting. Prior to the meeting, attendees review materials and prepare questions/feedback. Information includes previous minutes, data reports/dashboards, announcements, etc.

1. **Welcome and Roll Call**
2. **Review and Approve 10/24/2018 Agenda** approved
3. **Review PNMC Minutes 9/26/2018** approved
4. **PNMC Action Plan Review Progress to Plan**
 - a) Network Adequacy Assessment (T. Teed/S. Zin/E. Magen)

Decision: NA

Background:

Question:

Discussion: Draft provided to MSHN for internal review which will then go to Operations Council. Since last review, Time has updated a few tables and recalculated composite scores for priority areas. Added language around independent facilitation.

Outcome:
 - b) Home and Community Based Services (T. Lewicki)

Decision: NA

Background:

Question:

Discussion: T. Lewicki asked to inform the group that b3 service data was shared with waiver coordinators. No other updates.

Outcome:

- c) Reciprocity – Intra-Regional Systems Update (M. Davis; A. Dillon; C. Watters)

Decision: NA

Background: Updates will be provided on the status of state-wide and intra-regional reciprocity efforts including inpatient monitoring, FI monitoring, specialized residential, and training.

Question:

Discussion:

- **Regional FI monitoring** – No update
- **Regional Inpatient monitoring** – No update
- **Regional Autism Operations**
- **Specialized Residential**

Outcome:

- d) Inpatient and FI Contract Change Management Status (K. Jaskulka)

Decision:

Background: Meeting with Mid-Michigan Health to discuss contract. Feedback requested on strategy with MMH.

Question:

Discussion: Gratiot and MSHN will meet with MMH to review contract and offer feedback on missing elements that are required. Will assure them of a single contract template to be used by CMHs in the MSHN region and a single annual audit (unless an issue prompts and ad-hoc audit).

Outcome: C. Watters will send Attachment C based on Ops Council request for revisions to align with the list of policies in MCL.

5. Other Discussion & Planning

- a) Annual Policy and Procedure Review

Decision: Review policy edits; recommend edits; approve edits

Background: Procedure outlines contract review and change management process.

Question: Do you have feedback on recommendations? Do you support recommendation changes?

Discussion: no discussion on the proposed changes

Outcome:

- Contract Review – addition of regional contract change management process
 - Approve as presented
 - Approve as amended: added timeline for regional contracts

- b) Training Grid – Revisions (C. Watters)

Decision: Review recommendations, provide feedback, recommendation to Ops Council.

Background: Since last review of training grid changes for FY19, a request to reconsider Non-Physical Intervention and making it based on IPOS; request to create separate column(s) for Autism Providers (also under review by Autism Workgroup and CLC).

Question: Do you have feedback on recommendations? Do you support recommendation changes?

Discussion: Clinical Staff May not have this listed in the plan of service. How are CMHs to implement this? C. Watters shared she was attending CLC to review training grid and would discuss with CLC. J. Keilitz noted that ASD, Aid level, and AFT should also include 'included in IPOS'. Also questioned if Appeals and Grievances is relevant to Admin, transportation staff, and students. Or is there a version of the training that would be more appropriate? No other CMHs identified an issue with A/G training for these staff types.

Outcome: No objections to recommended changes. Will go to Operations Council and be sent as an attachment with Medicaid Subcontract after November BOD meeting; will be placed on the MSHN website.

- c) Delegated Functions Audit - Credentialing Monitoring; Subcontract Monitoring; Training (A. Dillon)

Decision: Review recommended changes, provide feedback, recommendation to QIC/Operations Council.

Background: Annual review of DMC monitoring standards based on statutory, contract or policy changes. Changes to Sub-Contract, Credentialing, and Training are being presented to PNMC.

Question: Do you have feedback on recommendations? Do you support recommendation changes?

Discussion: No objection to recommended moving changes forward in the review/approval process.

Outcome: Will submit recommended changes to QIC.

- d) FY19 Audit Schedule (A. Dillon)

Decision: Informational only.

Background: Annual DMC Audit schedule is sent out in October each year. Proposed dates are sent to Quality Director (or comparable staff member who organizes audits).

Question: NA

Discussion: NA

Outcome: NA