

**Coronavirus Disease 2019 (COVID-19)**  
**Frequently Ask Questions**  
**As of May 22, 2020**

Given how rapidly things are unfolding, we recommend you follow guidance from the Centers for Disease Control and Prevention (CDC). You can sign up for CDC updates at the bottom of the CDC website [here](#).

As questions are submitted to [coronavirus@midstatehealthnetwork.org](mailto:coronavirus@midstatehealthnetwork.org), MSHN will attempt at providing you the most current information and guidance through updates in constant contact and “Frequently Asked Questions”. MSHN is diligently working and communicating with MDHHS seeking clarification regarding state requirements.

**A table of contents has now been included in the FAQ to assist and direct providers to applicable sections.**

The table of contents is organized by General Guidance, Community Mental Health Service Programs, and Substance Abuse Prevention and Treatment. New questions are marked with **NEW** to highlight any recent additions. Updated answers are marked with **UPDATED** to highlight any changes to previous guidance.

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**GENERAL GUIDANCE**

**Reporting COVID Positive Cases**

**QUESTION:** We are hearing from other PIHP/CMHs that a contact person at the PIHP/CMH has been identified as having authority from the Health Department to be our contact if we have a positive or suspected COVID case. Does MSHN have a contact person with this authority?

**ANSWER:** No, MSHN does not serve as an alternate authorized reporting authority for any of the 21 counties that comprise our region. The response strategies of each county health department differ based on the population density and rates of disease transmission within each county. SUD Providers should report positive/suspected cases of COVID-19 directly to the health department for the county in which the SUD provider program is located.

## Behavioral Health – Treatment Episode Data Set (BH-TEDS)

**QUESTION: MDHHS has received several questions on how to answer specific BH-TEDS fields in the light of COVID-19.**

**ANSWER:** The short answer is that BH-TEDS collected during this time should reflect what is truly happening in accordance with the BH-TEDS Coding Instructions.

NOTE: BH-TEDS Updates are NOT required for changes in status due to COVID-19 related circumstances. That is, BH-TEDS updates are still only required annually, generally at time of the annual review.

For individuals who start services, end services, or are due for their annual update during the Governor’s Stay Home Stay Safe Order, consider the following when completing the BH-TEDS record:

- Employment Status –
  - Individual who typically works in a competitive, integrated environment continues receiving pay while working at home or not working due to the Stay at Home Order should report Full-time or Part-time Competitive, Integrated, depending on the number of hours being paid.
  - Individual who is laid off due to COVID-19 circumstances should be reported as Unemployed
  - Individuals who lose their job (other than lay-off) or stop participating in a Not in the Labor Force Activities (i.e. workshop) because of the Stay at Home Order should report Unemployed.
- Work/Task Hours – Report actual hours the individual performed the work/task in the last 2 weeks. If an individual is not actively looking for employment because their position is being held for them to return to after the Stay Home Order is lifted, it is fine to report 0 hours. Again, report what has occurred.
- Earnings Per Hour should reflect what they have earned in the last 2 weeks divided by the number work/task hours.
- Minimum Wage should reflect:
  - 1-Yes if they’re being paid at least minimum wage
  - 2-No if they’re earning less than minimum wage
  - 3-Not Working if they are not working (including laid off)
- Annual Income remains the annual income utilized in determining Ability to Pay (ATP)
- School attendance should also be answered as it occurs during this time of the Governor’s shutdown of school buildings. Since school includes “School includes, but is not limited to, any one or combination of home-schooling, online education, alternative school, vocational school, or regular school (public, private, charter, traditional, military, magnet, independent, parochial, etc.”, it is likely that most children’s school attendance will be one or a combination of these types during this time.

## Verbal Consent

**QUESTION: Can providers accept verbal consent for services from a parent, legal representative, or guardian during the COVID-19 emergency?**

**ANSWER:** Yes. Per Center for Disease Control and Prevention (CDC) and state recommendations for social distancing to slow the spread of COVID-19, the state is allowing greater flexibility related to telemedicine audio/ visual requirements to the protect the health and welfare of beneficiaries and providers while maintaining access to vital services during the COVID-19 pandemic.

As such, the Office of Civil Rights has indicated they will not pursue violations of HIPAA during this emergency. Additionally, the Office of Recipient Rights (ORR) and Behavioral Health and Developmental Disabilities Administration (BHDDA) will temporarily suspend enforcement of the written consent requirements to ensure that services are not being withheld or limited due to the inability to get a written consent. CMHSP and contract providers should make use of alternatives to face to face encounters that can be used to obtain written consent, including but not limited to, fax, email or picture of signed document sent via text or email. All attempts to obtain written consent should be documented, along with the verbal consent, in the recipient's record.

Footnote: MCL 330.1100a Definitions; A to E. (19) "Consent" means a written agreement executed by a recipient, a minor recipient's parent, a recipient's legal representative with authority to execute a consent, or a full or limited guardian authorized under the estates and protected individuals code, 1998 PA 386, MCL 700.1101 to 700.8206, with the authority to consent, or a verbal agreement of a recipient that is witnessed and documented by an individual other than the individual providing treatment.

**QUESTION: Does this MDHHS directive apply to all consents or just the Consent to Treatment?**

**It reads as though this would include the Releases of Information, Medication Consent, IPOS Signature Page as well.**

**Answer:** Based on the guidance provided above regarding consents, it is the interpretation by MSHN that the acceptance of verbal consents applies to all types of consent during this time of state of emergency as long it is documented in the beneficiaries file that attempts to obtain written consent could not be utilized and verbal consent was obtained. In addition, the Office of Civil Rights (OCR) announced in the Notification of Enforcement Discretion for Telehealth Remote Communications located [here](#), during the COVID-19 Nationwide Public Health Emergency, that a covered health care providers will not be subject to penalties for violations of the HIPAA Privacy, Security, and Breach Notification Rules that occur in the good faith provision of telehealth during the COVID-19 nationwide public health emergency.

Verbal Consent: SUD & Communicable Disease

**UPDATED QUESTION: Have you been made aware of any loosening on the standard of verbal consent to release Substance use or communicable disease info? We were asked to release this information from a recipient, to another CMH (SUD & Communicable Disease info) without a written consent (only verbal). Wondering if you know of anything that would permit us to do this?**

**ANSWER:** SUD Information: The rules governing release of information for Substance Use Patients are under 42 C.F.R Part 2. During the COVID-19 crisis, the Substance Abuse and Mental Health Services Administration (SAMHSA) issued guidance titled "COVID-19 Public Health Emergency Response and 42 CFR Part 2 Guidance." In the guidance it states that the prohibitions on use and disclosure of patient identifying information under 42 C.F.R. Part 2 would not apply in these situations to the extent that, as determined by the provider(s), a medical emergency exists. Under 42 U.S.C. §290dd-2(b)(2)(A) and 42 C.F.R. §2.51, patient identifying information may be disclosed by a part 2 program or other lawful holder to medical personnel, without patient consent, to the extent necessary to meet a bona fide medical emergency in which the patient's prior informed consent cannot be obtained. Information disclosed to the medical personnel who are treating such a medical emergency may be re-disclosed by such personnel for treatment purposes as needed. We note that Part 2 requires programs to document certain information in their records after a disclosure is made pursuant to the medical emergency exception. We emphasize that, under the medical

emergency exception, providers make their own determinations whether a bona fide medical emergency exists for purposes of providing needed treatment to patients.

~~So the only exception at this time to the rules of 42 C.F.R Part 2 that would allow for release of substance abuse information without a signed consent would be under the circumstances identified as a true medical emergency.~~

Communicable Disease Information: The Office of Recipient Rights (ORR) and Behavioral Health and Developmental Disabilities Administration (BHDDA) has temporarily suspended enforcement of the written consent requirements to ensure that services are not being withheld or limited due to the inability to get a written consent. CMHSP and contract providers should make use of alternatives to face to face encounters that can be used to obtain written consent, including but not limited to, fax, email or picture of signed document sent via text or email. All attempts to obtain written consent should be documented, along with the verbal consent, in the recipient's record. However, there are additional rules that govern the release of information on some communicable disease, such as HIV (MCL 333.5131), that need to be adhered to.

### Adverse Benefit Determinations

**QUESTION: Should providers be sending out Adverse Benefit Determinations (Advanced Notices/Adequate Notices) to those clients that are not able to participate in services because of the restrictions?**

**UPDATED ANSWER:** Per the BHDDA essential services guidance #20-01 issued on March 25,2020, "All behavioral health services are essential to sustain and protect life and therefore must continue to be provided under the Governor's Stay Home Stay Safe Order. Behavioral health services shall continue to be provided in homes, residential or clinical settings if such services cannot reasonably be performed telephonically or through other virtual methods and are necessary to sustain and protect life. Home-based or clinic-based services are necessary to sustain and protect life if, based on a provider's good faith clinical judgment, are necessary for the individual to remain in the least restrictive environment, are required for assistance with activities of daily living, instrumental activities of daily living (IADLs), be sustained on life-preserving medication, as well as those services necessary to maintain behavioral or psychiatric stability. To ensure that individuals receive necessary services, MDHHS expects that services currently authorized in the Person-Centered Plan (PCP) will continue during the COVID-19 emergency, and even if the plan and authorizations are set to expire. In addition, MDHHS expects that during the COVID-19 emergency, assessments for a different level of need should be suspended and no adverse actions initiated. If an authorized service is not being provided due to consumer choice, then this needs to be clearly documented within the consumer chart. The provider should periodically check in with the client to ensure that the temporary suspension in services is still the choice of the consumer. In this situation, consumer choice, then an adverse benefit determination is not required. If services are suspended, reduced, or terminated based on the judgement of the provider of service that the service is not necessary to sustain and protect life, then an adverse benefit determination shall be provided to the client.

**QUESTION: Related to the above guidance; Failure to engage is the consumers choice but we have not heard that from them for confirmation. That said without any response by the consumer we believe we could close the case after full implementation of our engagement protocol, and the termination of service would require an ABD because that determination would be based interpretation by the clinician. Is this in fact correct?**

**ANSWER:** There is no current guidance regarding closing client cases due to non-engagement in services during this time of state of emergency. A provider agency can follow their internal processes to determine

if the client is not engaging in services and if determined to not be actively engaging, can choose to close services which would necessitate issuing an adverse benefit determination notice. However, during this time of a pandemic, many regulations are becoming flexible and changing to ensure that our vulnerable population is being served. Some of our vulnerable populations may not be actively engaging at this time for a variety of reasons which may not include a choice to no longer receive services. The mental health system should exercise caution when choosing to close cases during this time and exercise flexibility with our current standards for closing cases due to non-engagement.

**NEW QUESTION:** Regarding a current appeal, if the Adverse Benefit Determination notice indicating termination of services, based on no longer meeting medical necessity criteria, was mailed to the individual on March 24, 2020 (with an effective date of April 4, 2020), could it be required that the services continue based on information found in the April 8th, 2020 MDHHS memo entitled; "Plan of Service and Due Process Concerns"? The specific language from the memo in question is the following: "To ensure that individuals receive necessary services, MDHHS expects that services currently authorized in the Person-Centered Plan (PCP) will continue during the COVID-19 emergency even if the plan and authorizations are set to expire. In addition, MDHHS expects that during the COVID-19 emergency, assessments for a different level of need should be suspended and no adverse actions initiated."

**ANSWER:** If the service that was terminated did not meet medical necessity criteria, the individual can be provided an ABD that includes appeal rights. If the service is being terminated for a reason other than lack of medical necessity, continuation of the services in compliance with the MDHHS memo is appropriate.

#### Provider Network Service Limitations

**QUESTION:** Will information be disseminated regarding status updates of providers/programs that are limiting services?

**ANSWER:** MSHN is tracking provider network status as reported by SAPT Provider and CMHSP Provider Network. Information will be shared on the MSHN Coronavirus website as well as updated on the Provider Directory (via NOT accepting new patients).

#### Training: CPR/First Aid

**QUESTION:** Will MDHHS provide an extension of current CPR/First Aid cards per update from the [American Heart Association](#)?

**ANSWER:** This guidance can be accepted. Recommend documenting in files appropriately for those impacted.

**UPDATE:** Additionally, the American Red Cross issued guidance for training as well as added [flexibility to accommodate Certificate Holders and Instructors](#).

**QUESTION:** Recently the Department of Licensing and Regulatory Affairs issued a statement regarding CPR/First Aid trainings; they took a position on both new and current employees. Will these exceptions also apply to those direct care staff / aids providing CLS and Respite services in the community or in unlicensed residential settings?

**ANSWER:** MSHN supports applying [this guidance](#) to any/all provider types for CPR/First Aid Training. Please document reasons for delays in required f2f training/recertification in personnel files.

## Personal Protective Equipment

**QUESTION: Providers have limited or no supply of Personal Protective Equipment (PPE). Does MSHN have a recommendation for supply or other PPE?**

**ANSWER:** Please follow CDC and MDHHS guidance relating to the taking of all health and safety precautions. CDC released [Strategies for Optimizing the Supply of N95 Respirators: Crisis/Alternate Strategies](#) which contains additional guidance due to the PPE shortage, as well as [Use of PPE FAQ](#) and [Interim Guidance for Infection Prevention & Control in Healthcare Settings](#).

## Health and Safety Precautions

**UPDATE: Governor Whitmer Orders Temporary Restrictions on Entry into Care Facilities:**

Governor Gretchen Whitmer has signed Executive Order 2020-6 to impose temporary restrictions on entry into health care facilities, residential care facilities, congregate care facilities, and juvenile justice facilities. The Governor also ordered public bodies to postpone public meetings and to facilitate remote participation in the meetings that do occur.

Under Executive Order 2020-6, beginning Saturday, March 14, all health care facilities, residential care facilities, congregate care facilities, and juvenile justice facilities must prohibit any visitors that are not necessary for medical care, support of activities of daily living like bathing or eating, or that are not visiting under exigent circumstances. Additionally, beginning as soon as possible but no later than Monday, March 16 at 9:00am, these facilities must assess for COVID-19 symptoms and risk factors for all individuals not under their care who are seeking entry into their facilities. The facilities must deny entry to any individual with these symptoms or risk factors. These restrictions will remain in place until April 5, 2020 at 5:00pm.

**QUESTION: Do we limit provider visits in the community or only if client or member of family is presenting with symptoms?**

**ANSWER:** Please follow CDC and MDHHS guidance relating to the taking of all health and safety precautions. In the interest of social distancing which can reduce individuals' chance of infection and slow the spread of the virus, MSHN recommends limiting exposure in the community as much as possible. Therefore, if it is an option to do visits in the community by phone, Skype, FaceTime, etc., that is recommended. If that's not possible but the meeting in the community is non-essential and can be rescheduled, please reschedule. If activities in the community are unavoidable, please consider alternative activities such as outdoor activities that do not involve close contact with others or where it's easier to maintain a 3-6 feet distance from others.

**UPDATE:**

*MDHHS Released guidance on 3.25.20 - #20-01: Essential Behavioral Health Services and Stay Home Safe Executive Order 2020-21 in the COVID-19 Context.* Considerations should be given for when a service should be provided via telepractice in lieu of face to face to protect all individuals. This should be documented in the record.

If individual visits are deemed necessary to individuals who live independently, direct care workers should engage in daily telephonic wellness checks, video calls, or telehealth appointments. If clinically necessary, direct care workers should engage with clients face-to-face only after:



- Attempted phone contact. The direct caregiver should try to reach the client by phone and receive an assurance that the client does not need support to sustain life.
- Attempted use of client network. If the direct caregiver cannot reach the client, or if the client is reached and is need of help, the direct caregiver should attempt to reach all known members of the client's informal caregiver network. The caregiver should seek assurance that a member of the network will contact the client and, if necessary, visit the client to sustain life, provided the friend or family member is healthy, not in a group at high-risk of COVID-19, and otherwise practicing social distancing. Such a friend or family member can conduct caregiver visits to one individual with less risk of repeatedly transmitting COVID-19 than a direct care worker.
- The direct care worker may work with members of the client's network to establish a regular cadence of visits which can be conducted by personal friends, family, or other contacts, not direct care workers.

**QUESTION: In the context of the COVID-19 pandemic, how do we safely maintain clinical operations and ensure those seeking treatment have access to services?**

**ANSWER:** In addition to information from the CDC, here are some concrete steps and precautions offered by MSHN's Medical Director:

- Designate a time to meet with your staff to educate them on COVID-19 and discuss what they may need to do to prepare.
- Social distancing is recommended and involves keeping a 3-6 feet distance from others and avoidance of public gatherings.
- Create a process to screen all incoming clients. This can include:
  1. Has there been recent travel history to China, Italy, S. Korea, or Iran?
  2. Has there been recent contacts with travelers to those areas?
  3. If the answer is "yes" but no symptoms are present, advise the individual that a 14-day waiting period is necessary to rule out the emergence of symptoms.
  4. Reassure the individual seeking treatment know that he/she will be rescheduled once medically cleared.
- If at intake, they report or display symptoms like fever, coughing, and shortness of breath, do not admit them. Please help that individual with a warm hand off/phone call to their primary care provider or nearest Urgent Care or Emergency Department and follow their direction.
- Guide people already in outpatient services to disclose if, since their last visit, there has been any change in their health condition or any exposure to travel or people who traveled in high-risk areas.
- Prominently post reminders to share any changes in health status.
- Implement CDC recommended preventive protections in both residential and outpatient settings. See [here](#) for additional prevention tips.
- Communicate and prominently post preventive measures about handwashing, disinfecting high-touch areas, maintaining distance of 3-6 feet, cover nose and mouth when sneezing or coughing, avoid touching the face, etc. (see CDC resources to print [here](#)).
- Advise clients and employees with any signs of illness (fever, cough, shortness of breath) to stay at home and reach out to their primary care provider or Urgent Care.
- If in-person groups are unavoidable, try to reduce the group size so as to maintain as much space as possible between individuals (6 feet or more).

- If symptoms appear mid-episode of outpatient care, reschedule any non-urgent outpatient visits and help them with a warm hand off/phone call to their primary care provider. Let them know treatment will be rescheduled once the individual has been cleared medically.
- If symptoms appear mid-episode of residential care, residential providers should:
  1. Remove the individual from contact with others and do a warm hand-off/phone call to their primary care provider and follow the PCP's direction.
  2. In the absence of an identified PCP, assist the individual in contacting Urgent Care or the local Emergency Department for direction.
  3. If an unanticipated/premature discharge is necessary, let the individual know that treatment will be rescheduled/continued once the individual has been cleared medically.
  4. Seek input from the Health Department for directions regarding how to handle those who have had contact with that individual.

Throughout this process, please remind the person seeking treatment or in treatment that you are there to assist with their recovery once this medical crisis has passed.

### Residential Treatment with Symptomatic Clients

**QUESTION: If a person becomes symptomatic after they enter residential treatment, should the facility stop all new admissions and quarantine the whole facility for 14 days?**

**ANSWER:** Dr. Alavi (MSHN's Medical Director) advises working with the local health department and follow their recommendations regarding quarantine. If they advise that the entire house/facility should be quarantined with no new admissions, then it would be appropriate to follow that recommendation. If they think the particular individual can be safely quarantined in a bedroom area away from the rest of the group, then it may be appropriate to continue with new admissions but the provider would want to follow the directives of the local health department.

### Telehealth and Telephonic Practices

**QUESTION: Can telehealth be used to provide treatment services to help with social distancing and to limit risk of exposure for all involved?**

**UPDATED ANSWER (4/1/2020):** MDHHS has released several policy statements covering telephonic and telehealth (Video/Audio) practices. These can be found on the [MSHN Web Site at this link](#). Posted documents include:

- MDHHS Telepractice Memo dated March 19 and April 1, 2020
- Revised COVID-19 Encounter Code (This code chart should be used in conjunction with the April 1, 2020 Telepractice Memo)
- MSA Policy 20-09 – General Telemedicine Changes
- MSA Policy 20-12 – COVID 19 Response: Relaxing Face-To-Face (Service Delivery) Requirements
- MSA Policy 20-13 – COVID 19 Response: Telemedicine Policy Expansion; PIHP/CMHSP Implications, issued March 20, 2020

Questions about these MDHHS document should be directed to: [MDHHS-ProviderQualificationCode@michigan.gov](mailto:MDHHS-ProviderQualificationCode@michigan.gov)

**CLARIFICATION:** CMS guidance indicates that applications, such as FaceTime and Skype are permitted. MDHHS/MSA Policy 20-12 seems to contradict federal policy and obtained official clarification from MDHHS/MSA as follows:

Federal regulations supersede state regulations, so in the case of HIPAA, please follow the federal guidance to relaxing HIPAA standards.

**MDHHS Policy 20-13** allows for telephonic (audio) only services and includes documentation requirements for telephonic (audio) only services.

**MSHN REMI documentation:** When providing an allowable telemedicine service using audio (telephonic) only, please include the following information in the 'Notes' field when submitting claims – "Service provided via telephone".

NOTE: Previous guidance provided by MSHN is rescinded effective 03/18/2020.

**QUESTION:** We are looking at doing Zoom Health group meetings with 6-8 people. I did not see a 90853 covid 19 telehealth code available, only a covid 19 face to face group code (which is doing group face to face still)? Is there a code for us to use to start doing groups via Zoom health?

**ANSWER:** See [Encounter Code Chart](#) - 90853 is on the COVID-19 chart highlighted in yellow which means the service is usually not available as telehealth but can now be provided as such because of the pandemic.

#### Telehealth and Telephonic Practices: Overlapping Services

**QUESTION:** Is onsite CLS and a telehealth outpatient therapy session allowable if it overlaps?

**ANSWER:** Please see the 4.27.20 [Telemedicine Case Management Monitoring Clarification Memo](#) on MSHN's website. The argument can be made for therapy and CLS to occur simultaneously as long as both staff are engaged.

**QUESTION:** As a follow up to the above question, are the services interchangeable as long as the professional and specialty provider report the activity as outlined?

**ANSWER:** Under normal circumstances a therapy and CLS session would not occur at the same time however since the question is related to telehealth there would not be a physical transfer of responsibility to the therapist. If the CLS staff person is engaged and providing a CLS activity to ensure the therapy session occurs, the overlap is permissible and defensible.

#### Telephonic: Billing and Third Party

**QUESTION:** Will Medicaid cover telephone only services provided to Medicaid beneficiaries with 3<sup>rd</sup> party insurance when then the 3<sup>rd</sup> party requires audio and visual under the Covid-19 expansion?

**Example,** an elderly Medicare/Medicaid consumer receives outpatient individual therapy over the telephone because he/she does not have a computer, smart phone or the knowledge to use such applications with audio/video capability.

**ANSWER:** Medicare and other third-party payers have relaxed their telehealth rules during the Covid-19 crisis. Providers should follow the billing rules of the consumer's primary insurance and obtain an Explanation of Benefits (EOB) form which outlines reasons for payment or non-payment. The EOB form should accompany the claim to MSHN for further consideration/reimbursement.

**NEW QUESTION:** So with there being no way to get a rejection from Medicare our stance would be keeping the Medicare policy on hand for audit purposes and not sending those claims, but keeping track of those encounters and reasoning for why they were not sent.

**ANSWER:** If the provider is not able to obtain a Medicare rejection, MSHN suggest documenting the unique reason a primary insurance EOB cannot be obtained. MSHN recommends to reporting the encounter to as MDHHS has relaxed its telehealth standards and audio only is permissible for Medicaid/HMP payment.

### Suspending all Medicaid Closures, including suspension of deductibles

#### **CORRECTION MSA Policy Bulletin Update: 20-19**

As a result of the federal emergency health declaration for COVID-19, the Michigan Department of Health and Human Services is suspending program coverage closures for all Medicaid programs beginning **March 18, 2020** and will be in effect through the month of April 2020 or until the first of the month following the termination of the Governor's Declaration of a State of Emergency Order, whichever is later. Medicaid coverage will only be closed if the individual moves out of state, requests that their benefits close, or they become deceased.

The temporary suspension of closure applies to Medicaid, MI Child, Healthy Michigan Plan and individuals who have active coverage through a met deductible. Individuals who meet their deductible during the declared health emergency period will remain open until the end of the health emergency.

This policy is being implemented in order to ensure that all Medicaid beneficiaries are able to receive needed medical services during the time of COVID-19 national health emergency. Proposed Medicaid policies may be accessed [here](#) on the MDHHS website.

**QUESTION:** Can we assume that CHAMPS will reflect these extensions of coverage from March, or do we need to be handling this on our end somehow?

**ANSWER:** If eligibility has not already been ended on the last day of March; the individual will be eligible through the federal declaration of emergency. If the coverage ended effective 3/31/2020 BEFORE 3/18/2020, coverage will stay ended. The federal requirement to stop all eligibility from ending went in place for actions taken on or after 3/18/2020.

If coverage ended before 3/18/2020 then coverage is showing ending 3/31/2020. After 3/18/2020, there is no case actions to end Medicaid eligibility. Bridges updates have been made and I believe a daily script is running to catch any that fall through the cracks.

### Suspending all Medicaid Closures: Spenddowns

**QUESTION:** How exactly Medicaid eligibility will be handled during the crisis? Will CHAMPS reflect this?

**ANSWER:** If Medicaid eligible in March, will be eligible through this crisis. If Spenddown was met in March, it will be considered met each month going forward during crisis.

**QUESTION: For consumers who did not meet their deductible in March, can medical expense still be sent to DHHS to process or is it too late?**

**ANSWER:** Only if they meet their spend down will they remain open. So, in this case, they would not be eligible for March, but for April. Also, if they don't meet their spenddown in the 3-month period they won't be dropped and will remain an open as a spenddown.

**QUESTION: For the consumers who did not meet their deductible in March, will a April deductible report still be required to be sent to DHHS in order for them to have continued Medicaid coverage for the rest of the month after the deductible was met?**

**ANSWER:** Yes, so they can be remain open.

### Suspending all Medicaid Closures: Incarcerated

**QUESTION: Will there be an exception at this time for the incarcerated to reinstate their Medicaid upon release?**

**ANSWER:** Have them apply on MiBridges to get their cases opened. Healthy Michigan Plan requires almost no verification and if they need a verification check list it will be sent to them but there are links on MiBridges to help them get the verification they need. The IRS website for example.

### Provider Licensing

**QUESTION:** We have a HCBS provisional approve process in the works and the license for the home expired 3/06/20. Can placement continue to be pursued as the staff have indicated the license issue cannot be remedied until after the statewide crisis is over?

**ANSWER:** LARA has postponed all onsite renewal inspections of AFCs. For homes that had a license expire (but have submitted a renewal application) where LARA has not been able to conduct the renewal inspection, Providers will receive a license extension letter. That letter gets mailed out so it could take a week or so after the license expires before providers receive it. The letter indicates that LARA received the renewal application and the current license is extended until LARA is able to complete the renewal inspection.

The easiest way to make sure a license is still active is to check the license look-up website. **If the facility status remains active, then the license is still in good standing even though the license has passed its expiration date.** If the facility doesn't show up anymore, it is likely they did not submit a renewal application and LARA 'closed' the license. The only other reason a facility would no longer show up is if the facility voluntarily closed or if LARA revoked the license because of licensing violations.

### Provider Qualifications

#### Licensing

**QUESTION: Can you offer guidance on social worker licenses that may expire on 4/30/20.**

**UPDATED ANSWER:** Based with the most recent executive orders from the Governor (EO 2020-13 rescinded; EO 2020-49):

- Effective immediately and continuing through May 12, 2020 at 11:59 pm, LARA may renew a license to practice under Part 170, 172, 175, 177, or 187 of the Public Health Code, 1978 PA 368, as amended, regardless of whether the licensee has satisfied the continuing education requirement applicable to their license.
- Effective immediately and continuing through May 12, 2020 at 11:59 pm, LARA may recognize hours worked responding to the COVID-19 emergency as hours toward continuing education courses or programs required for licensure.
- Additionally, under EO 2020-49, LARA may allow a non-nursing assistant such as an activity coordinator, social worker, or volunteer to help feed or transport a patient or resident in a manner consistent with the patient's or resident's care plan.

**UPDATE:** Issued by Licensing Division of the Bureau of Professional Licensing:

On March 30, 2020, Governor Gretchen Whitmer issued Executive Order 2020-30 (EO 2020-30), which in part, temporarily suspended the continuing education requirement for renewal of a social worker license. The temporary suspension is effective immediately and continues until the end of the declared emergency. As a result, social workers with licenses expiring on April 30, 2020, who have not yet renewed their license will be considered as having met the continuing education requirement for renewal under EO 2020-30, if they renew the license while the EO remains effective. Licensees do not need to request approval or submit documentation to the department if renewing in this way. However, please know if the declared emergency ends prior to the end of the renewal period, licensees will need to meet the current continuing education requirements found in the administrative rules for social workers. Below are important dates to remember:

1. April 30, 2020 – Licensed Social Workers who have not renewed by this date will expire.
2. May 01, 2020 to June 29, 2020 – 60 day grace period deadline for renewal, where licensed Social Workers may renew their license past the expiration date but will have to pay an additional late fee of \$20.

**QUESTION: Can you offer guidance for Temporary Limited Licensees or Limited Licensees with Nearing Expiration Dates:**

**ANSWER:** In accordance with Executive Order 2020-30, for individuals with a temporary limited license or a limited license that expires and whose exams were canceled due to COVID-19, LARA will allow these licenses to remain valid for an additional 6-month term in order for applicants to sit for their exams and complete remaining requirements for limited or full licensure.

[Provider Sanctions:](#)

**QUESTION: Will sanctions be applied to providers who are unable to meet contractual expectations during the COVID-19 State of Emergency?**

**ANSWER:** During the COVID-19 social isolation MSHN contracted providers having difficulty meeting contractual expectations, including reporting requirements, are encouraged to contact MSHN. To the extent we are able, MSHN, recognizing provider unique circumstances, will work with the provider to address/resolve.

## COMMUNITY MENTAL HEALTH SERVICE PROGRAMS

### DIRECT CARE STAFF: BEHAVIOR TREATMENT PLANS

**QUESTION: Is there any guidance for direct care staff who are providing supports to individual with behavior treatment plans? With the current restrictions I am not aware of CPI training being recommended at this time.**

**ANSWER:** Specific training has not been mandated (such as CPI training) to meet the Non-Physical Intervention requirement. CPIs website has provided virtual options in some instances due to COVID. The regional training glossary also outlines the training objectives and therefore, CMHSPs may identify or develop trainings that meet those requirements. ImprovingMIPractices has a module called Crisis Pre-Intervention Using Verbal De-Escalation. Relias may have alternatives as well.

### CONGREGATE SERVICES

**QUESTION: PIHPs and CMHSPs received the communication below from the CMHAM on 3/13/20. Can you please confirm that the following reflects the position of MDHHS?**

**ANSWER: The below information is consistent with the MDHHS position.**

**CLOSING CONGREGATE SERVICES:** In discussions with MDHHS leadership, they have determined that, given the fact that avoiding crowds and ensuring social distance are key methods for preventing the spread of COVID-19, temporarily closing clubhouses (PSR), drop-in centers, site-based day programming (CLS, PC, Skill building), and similar services would be supported by MDHHS. Other services, provided via telehealth, could be/should be provided to support those persons who would normally be served at these congregate settings, during the period in which they are closed.

### CAFAS/PECFAS TRAINING CERTIFICATIONS

**QUESTION: We have some staff whose CAFAS/PECFAS training certification are about to expire. According to the MSHN Training Grid the CAFAS/PECFAS training is required by MDHHS within 90 days of the date of hire and then every two years thereafter. Because the CAFAS/PECFAS training is a face-to-face training what is MSHN's position on expired CAFAS/PECFAS certification due to COVID restrictions?**

**ANSWER:** MSHN will relax the refresher timeliness standards during this time if training resources are limited and/or staff are focused on providing essential direct services and capacity is limited to complete annual refresher trainings – simply note this in personnel files/training records as due to COVID-19. MSHN's expectation is that training requirements are completed as soon as reasonably possible.

### CASELOAD SIZE

**QUESTION: Does MDHHS have the ability to waive (or increase) caseload sizes for positions that are presently restricted in order to open up the opportunity for additional case assignments in light of projected workforce**

**shortages or for redeployment to deliver services in areas where the redeployed staff are properly credentialed/capable? If so, will MDHHS please consider?**

**ANSWER:** During this COVID crisis, all the home-based service frequency of contact requirements outlined in the Medicaid Provider Manual would still need to be met. If clinicians can continue to meet requirements and have extra availability due to delivering services via telehealth, then BHDDA would approve staff serving additional children and families in home based services up to a maximum of 15 if there is not a split caseload. Home-based programs would still need to ensure the capacity for the assignment of new families (infants, toddlers). If there was an interest in having a home-based clinician also provide outpatient therapy, they could be deployed to support other children and families. Transition planning would need to occur because these special approvals would only be in effect until “30 days following the termination of the Governor’s Declaration of a State of Emergency Order (2020-04, COVID-19), or on the first of the following month, whichever is later.” At that time all previous requirements as defined in the Medicaid Provider Manual and in approved MDHHS home based enrollments would remain in effect.

### APPLIED BEHAVIOR ANALYSIS (ABA)

ABA: Telehealth

**QUESTION: How will MSHN deal with network requests for ABA tele-practice options to mitigate risk?**

**ANSWER:** MSHN shall approve the case via the WSA without any additional amendments to the IPOS or the IPOS tab being required. Please note in the comment section of the tele-practice tab, “*mitigation strategy for COVI-19.*”

**UPDATED 3/18/2020:** Optum will run a script in the WSA AUT application to auto-generate a blanket “COVID-19 prior authorization” for Family Training and Observation & Direction for all enrolled beneficiaries for the time period of March 1, 2020 through March 1, 2021. This will pre-populate a row in the telepractice tab for the allowed use of this option if they choose to use it during this period of time. Additional details will be forthcoming as they build and test.

Please advise your WSA users that they will not need to manually enter individual authorization requests to address COVID-19. This is being built today and is earmarked for release by next Wednesday, at the regularly schedule break fix. If the programmers are able to do it sooner, I will let you know.

**UPDATED ANSWER: (4/1/2020):** MDHHS has released several policy statements covering telephonic and telehealth (Video/Audio) practices. These can be found on the [MSHN Web Site at this link](#). Posted documents include:

- MDHHS Telepractice Memo dated April 1, 2020
- Revised COVID-19 Encounter Code (This code chart should be used in conjunction with the April 1, 2020 Telepractice Memo)
- MSA Policy 20-09 – General Telemedicine Changes
- MSA Policy 20-12 – COVID 19 Response: Relaxing Face-To-Face (Service Delivery) Requirements

**ADDITION (3/20/2020):**

- MSA Policy 20-13-Telemedicine Policy Expansion



- <https://www.hhs.gov/hipaa/for-professionals/special-topics/emergency-preparedness/notification-enforcement-discretion-telehealth/index.html> (federal guidance on HIPAA compliance supersedes state guidance-confirmed).

Questions about these MDHHS document should be directed to: [MDHHS-ProviderQualificationCode@michigan.gov](mailto:MDHHS-ProviderQualificationCode@michigan.gov)

**QUESTION: What are some good resources to assist ABA providers in understanding the rules around telehealth?**

**ANSWER (FROM MDHHS):** <https://www.hhs.gov/hipaa/for-professionals/special-topics/emergency-preparedness/notification-enforcement-discretion-telehealth/index.html>

Under this Notice, covered health care providers may use popular applications that allow for video chats, including Apple FaceTime, Facebook Messenger video chat, Google Hangouts video, or Skype, to provide telehealth without risk that OCR might seek to impose a penalty for noncompliance with the HIPAA Rules related to the good faith provision of telehealth during the COVID-19 nationwide public health emergency. Providers are encouraged to notify patients that these third-party applications potentially introduce privacy risks, and providers should enable all available encryption and privacy modes when using such applications.

**QUESTION: Can the Autism annual evaluations be postponed for 30 days due to the COVID-19 social distancing recommendations?**

**ANSWER (FROM MDHHS):** BHDDA has waived the prior authorization of telepractice for ABA in response to this virus. Additionally, BHDDA is expanding telehealth options and pursuing approval **to waive current evaluation requirements** and other barriers identified for the Medicaid ABA Benefit Program through the 1135 authority.

**QUESTION: Providers are wondering if the ABA bi-annual/annual assessment can be postponed if necessary?**

**ANSWER:** BHDDA has waived the prior authorization of telehealth for ABA in response to the virus and is pursuing approval to waive current evaluation requirements and other barriers identified for the Medicaid ABA Benefit Program through the 1135 authority. It is expected to include allowing the extension of re-evaluations for up to one year and presumptive eligibility by waiving the evaluation requirements in order to start or maintain services and verify or evaluate formally up to 12 months later. Also, the Medical Services Administration Bulletin, MSA 20-13, issued on March 20, 2020, does allow for an assessment for Autism to be provided via telehealth methods up to 30 days following the end of the state of emergency has ended.

**QUESTION: Our practice for ABA appeals is to request a second evaluation be completed by a different provider when the initial evaluation is appealed due to not having anyone with the expertise to determine if the first evaluation was adequate. There are currently not any providers who are conducting evaluations face-to-face evaluations unless it is an emergency situation, which this is not. The plan was to reach out to the guardian and inform them that they are on a waiting list and a second evaluation will be done as soon as possible. Can you advise on what other steps I should take since we cannot complete this appeal within the 30 days?**

**ANSWER:** MDHHS is currently pursuing all available options to address this through federally approved channels. These channels include flexibilities that enable states to waive prior authorization requirements which includes the extension of deadlines for appeals and state fair hearing requests. Michigan has received approval to waive certain requirements in Medicaid and CHIP under Section 1135 authority and guidance on this is forthcoming. Additionally, it may not be clinically practical, but there is the option of conducting an

evaluation virtually/remotely in lieu of a face to face evaluation, as telephonic and/or telehealth methods are allowable during the COVID-19 crisis.

**QUESTION: What about the Autism Re-evaluations that are performed at CMH, particularly those that will expire soon, that are necessary for the client to continue with ABA Therapy services? Are the children to lose their services or is there an extension in place? Or are we to consider that it is medical necessity to perform?**

**UPDATED ANSWER (4/1/2020):** MSHN is still awaiting further guidance from MDHHS regarding its 1135 Waiver request from CMS. Also, please see the following policy statements from MDHHS that address telemedicine practices during a public health emergency:

MDHHS has released several policy statements covering telephonic and telehealth (Video/Audio) practices. These can be found on the MSHN Web Site at this link. Posted documents include:

- MDHHS Telepractice Memo dated April 1, 2020
- Revised COVID-19 Encounter Code (This code chart should be used in conjunction with the April 1, 2020 Telepractice Memo)
- MSA Policy 20-09 – General Telemedicine Changes
- MSA Policy 20-12 – COVID 19 Response: Relaxing Face-To-Face (Service Delivery) Requirements
- MSA Policy 20-13-Telemedicine Policy Expansion
- <https://www.hhs.gov/hipaa/for-professionals/special-topics/emergency-preparedness/notification-enforcement-discretion-telehealth/index.html> (federal guidance on HIPAA compliance supersedes state guidance-confirmed)

Questions about these MDHHS document should be directed to: [MDHHS-ProviderQualificationCode@michigan.gov](mailto:MDHHS-ProviderQualificationCode@michigan.gov)

**QUESTION: Has there been any clarification as to whether ABA services, notably Parent Training, can continue to occur, if the consumer's 6 Month ABA Assessment is overdue and is unable to be completed via telehealth?**

**ANSWER:** Please review the preceding answer and related content. Through the 1135 waiver approval, that still requires approval from CMS (as of 4/2/2020), it is anticipated that re-evaluations will be extended for up to one year. Through an 1135 waiver, which would allow the determination of a "presumptive eligibility," waiving the evaluation/re-evaluation requirements in order to start or maintain services with the flexibility of being able to verify/evaluate formally using what is currently in policy at a later time (potentially up to 12 months) when the crisis is over. Family Behavior Treatment Guidance (97156, 97157) can be provided via telehealth.

**QUESTION: Our ABA providers are indicating that they had been given approval from MDHHS in Michigan to provide all ABA services through tele-health, including direct ABA therapy, have there been changes that allow this?**

**UPDATED ANSWER (4/1/2020):** Please see the MDHHS policy bulletins below that update which ABA services can be provided via telehealth. Please see the "COVID-19 Encounter Code Chart for codes currently available under telehealth and those services now allowable under telehealth during the public health crisis. The green rows reflect currently allowable telehealth practices and can also now be provided through the means in the COVID-19 face-to-face guidance. The yellow rows reflect currently unallowable telehealth

practices that can now be provided through telehealth practices and through the means in COVID-19 face-to-face guidance. This now includes ABA adaptive behavior treatment (97153) when this service only requires verbal cueing or direction and not physical (hands on) prompting, guiding, and/or training. The white rows are not available for any type of telehealth practices.

MDHHS has released several policy statements covering telephonic and telehealth (Video/Audio) practices. These can be found on the MSHN Web Site at this link. Posted documents include:

- MDHHS Telepractice Memo dated April 1, 2020
- Revised COVID-19 Encounter Code (This code chart should be used in conjunction with the April 1, 2020 Telepractice Memo)
- MSA Policy 20-09 – General Telemedicine Changes
- MSA Policy 20-12 – COVID 19 Response: Relaxing Face-To-Face (Service Delivery) Requirements
- MSA Policy 20-13-Telemedicine Policy Expansion
- <https://www.hhs.gov/hipaa/for-professionals/special-topics/emergency-preparedness/notification-enforcement-discretion-telehealth/index.html> (federal guidance on HIPAA compliance supersedes state guidance-confirmed)

Questions about these MDHHS document should be directed to: [MDHHS-ProviderQualificationCode@michigan.gov](mailto:MDHHS-ProviderQualificationCode@michigan.gov)

**QUESTION: Some CMHs are still mandating HIPAA approved technology, despite DHHS lifting these restrictions to open telehealth up to methods such as Facetime and Skype. Are MDHHS and the PIHPs following the HHS bulletin?**

**ANSWER:** Providers are encouraged to follow written guidance provided by CMS and/or MDHHS and to stay connected with the administration of the local CMHSP about available platforms. MSA Bulletin 20-12 notes that providers may use telephonic, telemedicine, and video technology commonly available on smart phones for program functions that require in-person communication so long as they meet HIPAA compliance standards and the beneficiary or legal representative consents to the method. Providers are encouraged to notify individuals that any third-party applications potentially introduce privacy risks and providers should enable all available encryption and privacy modes when using such applications. As long as the video feed is not stored on the device, it is sufficiently secure under the federal/CMS waiver of HIPAA compliance.

**QUESTION: Can you clarify if the phone is okay for families without WIFI or who can't use the technology for one reason or another?**

**ANSWER:** Per MSA 20-12, providers may use telephone for program functions that require in-person communication. This include initial assessments, care planning meetings, home visits, case management, and provider assessment and monitoring. If the beneficiary is unable to communicate over the phone, these activities may be completed with a guardian or other representative of the beneficiary that is familiar with their needs.

**QUESTION: Signatures on treatment plans and consents the MSA bulletin seems to waive this requirement in the interim is that accurate? Should we send finalized plans to our CMHSPs unsigned to stay on schedule?**

**Consents as well, we had been requiring a signature on the consent form for telehealth from families, is verbal consent acceptable?**

**ANSWER:** MSA 20-12 states that in lieu of the required written consent or beneficiary signatures, verbal permission may be obtained and signatures to follow at the next in-person opportunity. It is MSHN's position that this should include most documents. Providers should use their judgment regarding the risk to beneficiaries and employees relative to the need for in-person communication, especially with beneficiaries that have complex care needs.

ABA: Telehealth & Adverse Determination

**QUESTION: If they do not qualify for face to face, were offered tele-health & additional parent training and declined – do we send an adverse determination?**

**ANSWER:** First confirm that the family wishes to be inactive, and not receiving services, during the state of emergency. If the family has chosen to be inactive during this time, the case should remain inactive and ABA services should continue their ABA enrollment eligibility. The state is seeking approval of an 1135 waiver, which will allow for presumptive eligibility to maintain services with the flexibility of being able to verify formally using what is currently in policy at a later time when the crisis is over.

**QUESTION: MSHN has recommended that CMH's review face to face ABA cases and assess risk of Covid-19 vs risk of missing ABA services. The clinical manager and clinical supervisor have decided that 8 cases should not receive face to face services right now. We can offer tele services, but the providers and families have requested to continue F2F and we are denying their request. The service is not being denied; however, the modality (face-to-face vs. tele services) is. Should we send action notices to the family that ABA services are being suspended if they refuse to do tele services?**

**ANSWER:** Per the BHDDA essential services guidance #20-01 issued on March 25,2020, "All behavioral health services are essential to sustain and protect life and therefore must continue to be provided under the Governor's Stay Home Stay Safe Order. Behavioral health services shall continue to be provided in homes, residential or clinical settings if such services cannot reasonably be performed telephonically or through other virtual methods and are necessary to sustain and protect life. Home-based or clinic-based services are necessary to sustain and protect life if, based on a provider's good faith clinical judgment, are necessary for the individual to remain in the least restrictive environment, are required for assistance with activities of daily living, instrumental activities of daily living (IADLs), be sustained on life-preserving medication, as well as those services necessary to maintain behavioral or psychiatric stability.

If the clinician has determined that this service can be reasonably provided telephonically or through other virtual methods, and is not required to be performed face-to-face in the home to sustain and protect life, then it is acceptable to do so during the time that we are under the executive order to stay home, stay safe. If the service is being provided within the amount, scope and duration as indicated in the plan of service, then a change in delivery method during this time of crisis, would not necessitate an adverse benefit determination.

However, even with the provider following the guidelines provided, the consumer/family may still file an appeal if they wish to and the formal Grievance and Appeal process as outlined in the Contract Attachment 6.4.1.1 Grievance and Appeal Technical Requirement/PIHP Grievance System for Medicaid Beneficiaries must be followed.

**QUESTION: If an Adverse Benefit Determination (ABD) is not required to be provided, then an appeal is not an option....that is my understanding. Do you mean file a grievance?**

The following is clarification for the previous response to this question.

**ANSWER:** The MDHHS/PIHP Specialty Services and Support Contract (Section 6.3.1) states that individuals enrolled in Medicaid, Healthy Michigan and the Flint 1115 Waiver must be informed of their right to if dissatisfaction is expressed at any point during the rendering of state plan services. PIHPs must offer a local appeal process to resolve the dispute. The local process must be completed or deemed exhausted due to notice or timing requirements not being met before the MDHHS administrative hearing process is requested. The PIHP shall follow fair hearing guidelines and protocols issued by the MDHHS.

Contract Attachment P.6.3.1.1 defines the appeal process to include an appeal which is used to dispute an adverse benefit determination and grievance which is utilized to express dissatisfaction about PIHP/CMHSP service issues, other than an adverse benefit determination.

So the appeal process is always available to beneficiaries and depending on the situation, the specific process followed would either be a formal appeal (for an adverse benefit determination) or a grievance (for issues other than an adverse benefit determination).

**QUESTION: If they do not qualify for face to face and were offered tele-health and accepted – however hours are not the same as face to face – do we send an adverse determination?**

**ANSWER:** To ensure that individuals receive necessary services, MDHHS expects that services currently authorized in the Person-Centered Plan (PCP) will continue during the COVID-19 emergency, even if the plan and authorizations are set to expire. In addition, MDHHS expects that during the COVID-19 emergency, assessments for a different level of need should be suspended and no adverse actions initiated. [Executive Order 20-21]:

However, if the hours of service provided through tele-health methods are less than the identified time/units within the individual plan of service, an adverse benefit determination would be required as it would be a reduction of service hours.

[ABA: Appeals, Fair Hearing and Second Opinion](#)

**QUESTION: I am working on an appeal in which the appellant wants a second opinion ABA eval. The individual had been receiving ABA services, but these services were terminated after an annual ABA evaluation found that the individual no longer meets medical necessity criteria.**

**This was our ABA Coordinator’s reply to our request for a re-evaluation: “At this time, we are not completing face to face re-evaluations until the State of Emergency has been lifted. One of our staff psychologists would need to complete the second opinion face to face.”**

**Do you know how we are to handle this in terms of the 30-day appeal deadline and possible 14-day extension? If the State of Emergency is not lifted prior to the end of the potential 44-day deadline, should the appeal be kept open? Or would it need to be closed? If so, would a Fair Hearing be available to the individual?**

**ANSWER:** The Medical Services Administration Bulletin, MSA 20-13, issues on March 20, 2020 does allow for an assessment for Autism to be provided via telehealth methods up to 30 days following the end of the state of emergency has ended. This includes HCPCS/CPT codes 90785, 90791 and 90792. Therefore the provider, for the purpose of providing a second opinion, can use the telehealth process for the evaluation unless there are evaluation components that must be completed face to face. For any service that has been previously authorized and is then terminated, even based on medical necessity, an Adverse Benefit Determination (ABD) is required to be provided to the beneficiary. The ABD must provide information on the appeal process, including the right to a Medicaid Fair Hearing. The appeal process is outlined in Attachment P.6.3.1.1 (Grievance and Appeal Technical Requirement) that is part of the MDHHS/PIHP Medicaid Managed Specialty Supports and Services Program FY20 Contract.

At this time, there are no exceptions to the timelines for completion of the appeal process. If the evaluation for the second opinion cannot be completed within the appeal timeframe, or if the beneficiary does not agree with the outcome of the second opinion, then the beneficiary will have the right to file for a Medicaid Fair Hearing.

Note for consideration: It is unclear when this determination occurred so recommend review of the April 8<sup>th</sup>, 2020 MDHHS memo entitled; "Plan of Service and Due Process Concerns" which states the following: "To ensure that individuals receive necessary services, MDHHS expects that services currently authorized in the Person-Centered Plan (PCP) will continue during the COVID-19 emergency even if the plan and authorizations are set to expire. In addition, MDHHS expects that during the COVID-19 emergency, assessments for a different level of need should be suspended and no adverse actions initiated."

#### ABA: Documenting Inactivity

**QUESTION: Should we be adding inactivity for families that are choosing to suspend services for the coming weeks?**

**ANSWER:** If you know this data and have the capacity to enter, you may. If you don't have the data or capacity, you can always enter it in later.

**QUESTION: How does it work if the consumer is on inactivity during a 6-month assessment? Do we need to take them off inactivity?**

**ANSWER:** If the family has chosen to be inactive during the crisis, the case should remain inactive and ABA services should continue their ABA enrollment eligibility. The state is seeking approval of an 1135 waiver, which will allow for presumptive eligibility to maintain services with the flexibility of being able to verify formally using what is currently in policy at a later time when the crisis is over.

#### ABA: WSA Reporting

**QUESTION: Can we please get direction on how to handle reporting in the WSA when family only wants Family Guidance? Do we need to end date ABA service and upload a new addendum with just FG box checked?**

**ANSWER:** Add language in the comment section in the WSA to signify the need for the change in services due to COVID-19 if it is not possible (advisable) to do a PCP addendum. They should not be made inactive in the WSA.

ABA: Health and Safety Precautions

**QUESTION: For in-person/higher intensity services, how should providers be dealing with contact in these higher intensity and ongoing services situations?**

**ANSWER:** Please follow CDC and MDHHS guidance relating to the taking of all health and safety precautions. MSHN and the CMHSPs have established a [Four-Tier System](#) developed for response based on current level of outbreak and providing services to beneficiaries in the specific county area. CMHSPs are also implementing agency-specific plans. MSHN is also recommending following social distancing protocols to reduce the possibility of virus transmission.

**QUESTION: Per MDHHS infection control guidelines "general use of Personal Protection Equipment (PPE) is NOT required if working with an individual who has not been identified as a person under investigation or having been found positive for COVID-19." However, we have received requests from payors and/or families asking for our staff (i.e. Behavior Technicians) to use PPE when performing services with their families in-home and center based. Can you please advise how to bill these incremental expenses, assuming they are acceptable?**

**ANSWER:** Please review the ABA key considerations and regional guidance. There first must be a clear determination of when to deliver a face-to-face in person encounter versus a virtual encounter. Assuming f2f services is essential and appropriate, providers/CMHSPs should negotiate method and manner of reimbursement of necessary supplies.

ABA: School Year Services

**QUESTION: I have recently received some phone calls from parents/guardians whose children received ABA services. The parents/guardians feel that with school not being held as normal and the children going through a virtual learning environment, that the summer break ABA services be offered at this time. We are not considering this as summer break and we are authorizing the amount and duration of ABA services as if they are in school for the full day. When the parent requests for increased ABA hours what is the best way to handle it; including what language to put in the ABD?**

**ANSWER:** At this point, it is still considered the school year. If there are any requests for an increase in services that are denied, the CMSHP still needs to provide an adverse benefit determination letter to the family. MSHN recommends reviewing the wording related to 18.10, "BHT Service Level" as represented in the Michigan Medicaid Provider Manual.

ABA: Service Delivery, Closures, lay-off, etc.

**QUESTION: Why have some ABA providers closed their facilities to consumer Services?**

**ANSWER:** ABA services are deemed essential along with other Behavioral Health services. MDHHS relaxed its standards related to the face-to-face requirement for ABA services. Providers should maintain service delivery based on the ability to render ABA services via telehealth.

**QUESTION: Is there a different payment arrangement as there would be limited overhead cost due to closers?**

**ANSWER:** Fee-for-Service arrangements should be honored for face-to-face and telehealth services. MSHN recommends providers receive the same rate regardless of service delivery method.

**QUESTION: What if they laid off their staff or continued to pay them even when the facility was closed?**

**ANSWER:** ABA providers to the degree possible should render telehealth services to maintain continuity of care for the person served. Providers have the authority to manage their staff in a manner consistent with internal policies, procedures, and/or business practice.

**QUESTION: What if they continued to provide services but laid off some staff due to families not wanting to risk the exposure during the pandemic?**

**ANSWER:** Refer to the items above. Telehealth services available to eliminate the risk of exposure to COVID-19 for staff and person served.

**QUESTION: What if face-to-face intervention is needed for a severe case?**

**ANSWER:** Provider may request enhanced reimbursement to assist with Personal Protection Equipment (PPE) and other considerations for in person service delivery.

### STATUS OF WAIVER REQUIREMENTS

**QUESTION: With the current COVID-19 situation, some questions have arisen in our region regarding requirements regarding waiver programs and the Autism benefit.**

**ANSWER (FROM MDHHS):** MDHHS is currently pursuing all available options to address this through federally approved channels. These channels includes flexibilities that enable states to waive prior authorization requirements to remove barriers to needed services, streamline provider enrollment processes to ensure access to care for beneficiaries, allow care to be provided in alternative settings in the event a facility is evacuated to an unlicensed facility, suspend certain nursing home screening requirements to provide necessary administrative relief, and extend deadlines for appeals and state fair hearing requests. These flexibilities will enable the state to focus its resources on combatting this outbreak and provide the best possible care to Medicaid beneficiaries in Michigan.

- MI Appendix K for all three 1915(c) waivers (CWP, HSW, and SEDW)
- MI is pursuing approval to waive certain requirements in Medicaid, and CHIP under Section 1135 authority.
  - This authority would impact all the behavioral health covered state plan services, including EPSDT/ABA services.

**QUESTION: There is a sentence in the memo (dated 4/3/2020) that states, "All time spent on planning and documentation required for the service provided is to be included in the total direct time for the service that is reported to the state." This is reading to us, that the state is allowing BCBA's some time to prep for family training sessions via telehealth as part of the 97156 code. Is this something BABHA is allowing during this time?**

**ANSWER:** No, a new MDHHS memo, dated 4/7/2020, clarifies the rules, entitled; Clarification of Rounding Rules for Behavioral Health Services During the COVID-19 Crisis." It states the following, and no longer includes planning and documentation time: "Under this expanded policy, a service may be billed for at least 1 unit if all of the following criteria are met:

1. The service is provided through telemedicine; and



2. The amount of direct service time (i.e., time spent interacting with a consumer over telephone or telehealth platform) is at least 1 minute.

For clarification, this temporary policy reduces the minimum threshold for the first unit of 15-minute services provided via telemedicine. Service times will otherwise continue to use standard rounding rules and unit counting. Therefore, under these expanded rules, a service that is billable or reportable using a 15-minute HCPCS code with a total duration of 1-29 minutes will count as 1 unit, and services with a total duration of 30-44 minutes will count as 2 units, etc. Likewise, a service reportable using a 15-minute CPT code with a total duration of 1-22 minutes will count as 1 unit, and services with a total duration of 23-37 minutes will count as 2 units, etc.”

## HOME AND COMMUNITY BASED SERVICES (HCBS)

### MDHHS Issues Guidance on HCBS:

- MDHHS received questions regarding restrictions based on COVID-19 concerns and how the HCBS rule impacts the ability of providers to be both HCBS compliant and implement restrictions. When a provider is implementing restrictions in a way that is consistent with the guidance being provided by the CDC, CMS, and State of Michigan related to the COVID-19 virus and social distancing, or other identified mitigation strategies recommendations or executive orders, a note that references current COVID-19 restrictions as a result of Governor Whitmer’s executive order should be placed in each individual’s record with a start date and updated with an end date when known. If issues arise on an individual basis, please feel free to contact MDHHS.
- MDHHS encourages all providers to follow CDC guidelines related to universal precautions and all other relevant guidance.
- MDHHS continues to communicate with CMS regarding our waivers and HCBS standards and will share any new information with the field as they learn it.
- MDHHS MSU partners have suspended onsite face to face setting reviews in order to comply with federal and state guidance. The reviews will continue with evidence being gathered through document reviews utilizing secure emails or through the FTP. As additional information related to this process is developed, they will continue to share it with the field.
- In regard to ongoing corrective action plan (CAP) work MDHHS is discussing the issue internally and welcomes ideas about how we can creatively gather the information needed. Included for consideration are the use of technology to provide photographic evidence and/or other remote gathering of evidence. Please provide us with any thoughts you have related to this process and how to most efficiently move forward.
- Please refer to the MDHHS L letter and BHDDA supplemental policy letter issued today located [here](#). Additional information regarding face to face requirements will be issued in the future.

### HCBS: Health and Safety Precautions

**QUESTION: We are trying to practice social distancing as recommended by the state. We are offering alternative activities, such as outdoor activities that do not involve much contact with others. We are also wanting to make sure we can abide by the HCBS requirements as much as possible. What your recommendations be to those**

**questions, specifically regarding community inclusion, and how to best to document these concerns during this time? During the Coronavirus outbreak, if consumers for health and safety reasons do not have community inclusionary outings will this be an issue?**

**ANSWER:** MSHN is seeking further feedback from MDHHS regarding HCBS-requirements. Please follow CDC and MDHHS guidance relating to the taking of all health and safety precautions. MSHN and the CMHSPs have established a [Four-Tier System](#) developed for response based on current level of outbreak and providing services to beneficiaries in the specific county area. CMHSPs are also implementing agency-specific plans. MSHN is also recommending following social distancing protocols to reduce the possibility of virus transmission.

**QUESTION: Can you provide guidance to providers on how we should be handling HCBS requirements during this time-we intend to follow these mitigation strategies and stop unnecessary community outings for our residents and discouraging visitors based on the guidelines CMS sent out for nursing facilities.**

**ANSWER:** MSHN is seeking further feedback from MDHHS regarding HCBS-requirements. Please follow CDC and MDHHS guidance relating to the taking of all health and safety precautions. MSHN and the CMHSPs have established a [Four-Tier System](#) developed for response based on current level of outbreak and providing services to beneficiaries in the specific county area. CMHSPs are also implementing agency-specific plans. MSHN is also recommending following social distancing protocols to reduce the possibility of virus transmission.

**QUESTION: If we have a situation (regardless of the illness-whether influenza or COVID-19), that we would follow any standard restrictions as laid forth by the CDC (self-quarantine, limiting visitors such a hospital does). Is this correct?**

**ANSWER:** Please follow CDC and MDHHS guidance relating to the taking of all health and safety precautions. MSHN and the CMHSPs have established a [Four-Tier System](#) developed for response based on current level of outbreak and providing services to beneficiaries in the specific county area. CMHSPs are also implementing agency-specific plans. MSHN is also recommending following social distancing protocols to reduce the possibility of virus transmission.

#### CHILDREN WITH SERIOUS EMOTIONAL DISTURBANCE WAIVER (SEDW)

**QUESTION: When we have a youth as a court ward and Mary's name is printed on the Family Choice Assurance, do we also need the foster care worker and/or foster parent to sign? We are trying to do as much as we can remotely but getting signatures has been a barrier.**

**ANSWER:** For MCI Permanent State Wards, Mary Chaliman's signature is the only signature needed on the FCA. This is always true, not just now amid this situation.

In addition, for SEDW applications/recerts that require a parent/legal guardian's signature on the FCA, we are temporarily allowing the following:

Verbal consent is permitted right now. Please note the parent provided verbal consent and the child's date of birth and last 4 digits of the child's social security number on the Family Choice Assurance form. Please also make a comment regarding the verbal consent under the Comments tab. Lastly, you will need to

acquire the parent's signature during the next face-to-face contact and provide us with a copy of the signed Family Choice Assurance form.

## PASARR REQUIREMENTS RELATED TO REGIONAL HUBS

**QUESTION:** With the new guidance related to [Regional HUBS \(MSA Bulletin 20-27\)](#), It states "timely" PASARR screening will not be necessary for admissions. So does this mean a screen is still needed after admission as a function of "appropriate verifications subsequent to admission" or not at all?

**ANSWER:** A PASARR 3877 is not necessary for admission to the HUB. If the person is returning to the same nursing facility upon being discharged from the HUB that is consider a interfacility transfer and a 3877 and 3878 is not needed. If the person is being discharged to a new nursing facility, then a 3877 and if appropriate the 3878 is needed and if necessary, a Level II may need to be completed.

## PERSON CENTERED PLANNING

**QUESTION:** Can Person Centered Planning Meetings (PCPs) held via Zoom count to meet the requirement of an annual PCP, or would CMHSP staff be required to circle around and hold the PCP meeting face-to-face once we are able?

**ANSWER:** Yes, Person Centered Planning Meetings (PCPs) held via Zoom count toward the requirement of an annual PCP. The April 8, 2020 Memo, "Plan of Service and Due Process Concerns" notes that: To ensure that individuals receive necessary services, MDHHS expects that services currently authorized in the Person-Centered Plan (PCP) will continue during the COVID-19 emergency, and even if the plan and authorizations are set to expire. In addition, MDHHS expects that during the COVID-19 emergency, assessments for a different level of need should be suspended and no adverse actions initiated. Lastly, the telemedicine services update (most recently revised 9th update dated 5/12/2020) notes that the H0032 Treatment Planning code can be provided through telehealth practices.

## RESPIRE SERVICES

### RESPIRE: APPEALS

**QUESTION:** We have gotten an appeal for Respite services. This is on the non-essential list for BH services. Is there any guidance for approaching these appeals?

**ANSWER:** Respite services require a face-to-face interaction and cannot be performed via telehealth methods. The communication #20-01 (Stay Home Stay Safe) identifies all behavioral health services as essential services and states they must continue to be provided in homes, residential settings and clinical settings if they cannot be reasonably performed through telehealth methods and are necessary to sustain and protect life. In addition, Home-based or clinic-based services are necessary to sustain and protect life if, based on a provider's good faith clinical judgment, are necessary for the individual to remain in the least restrictive environment, are required for assistance with activities of daily living, instrumental activities of daily living (IADLs), be sustained on life preserving medication, as well as those services necessary to maintain behavioral or psychiatric stability.

The Medicaid Provider Manual (Section 17.3.11) defines respite care services as those that are intended to assist in maintaining a goal of living in a natural community home and are provided on a short-term, intermittent basis to relieve the beneficiary's family or other primary caregiver(s) from daily stress and care demands during times when they are providing unpaid care.

Based on this document (communication #20-01), I would say that respite does not meet the criteria defined as one to sustain or protect life. Respite is intended as a means to provide the caregiver time away for them to perform other tasks or simply to get a break. It is an important service, but I would not deem it one to sustain or protect life.

## RESIDENTIAL SERVICES

### RESIDENTIAL: ACCEPTING INDIVIDUALS

**QUESTION: We are hearing from some AFC providers that they have had the State tell them they cannot accept anyone into their homes during this COVID period. Has there been some information sent to residential providers from the state that is different than making sure consumers are isolated for the first 14 days in order to assure they don't have coronavirus?**

**ANSWER:** If this pertains to an individual returning from a hospitalization and is ready to be discharged and the AFC or HFA has proper supplies and staff to meet the needs of the resident when discharged, then the facility is required to take the resident as they must be able to return to their home. Facilities should be asking questions of the hospital such as the following before the hospital discharges the resident back to their facility.

- Does the resident meet criteria outlined in the CDC Interim Guidance for Discontinuation of Transmission-Based Precautions and Disposition of Hospitalization Patients with COVID-19?
- Has the patient gone at least 3 days (72 hours) fever free without the use of fever reducing medications and demonstrates an improvement in respiratory symptoms (cough, shortness of breath)? If no, then the resident is not ready to be discharged from the hospital.
- Does the facility have the needed PPE or medical staff available to meet the resident's needs?

Hospitals should provide guidance on any precautions (if any) that the facility should take to protect staff and other residents. If the hospital is recommending staff use PPE (like gloves, masks, etc.) and the facility does not have any nor can they get any, they should discuss that with the hospital discharge planner to see if they can assist the facility in getting needed items before the resident is discharged.

As the question relates to new admission of new residents: per the Department of Licensing and Regulatory Affairs (LARA) FAQ, dated 3/31/2020, to date, the state has not banned new admissions. The facility should do their own risk assessment and conduct a screening assessment of any potential new resident prior to admitting new residents to their facility.

## SUPPORTS INTENSITY SCALE (SIS)

SIS: Assessments and Telehealth

**QUESTION: How should we be completing SIS assessments?**

**UPDATED ANSWER (4/1/2020):** MDHHS has released several policy statements covering telephonic and telehealth (Video/Audio) practices. These can be found on the [MSHN Web Site at this link](#). Posted documents include:

- MDHHS Telepractice Memo dated March 19, 2020
- Revised COVID-19 Encounter Code (This code chart should be used in conjunction with the April 1, 2020 Telepractice Memo)
- MSA Policy 20-09 – General Telemedicine Changes
- MSA Policy 20-12 – COVID 19 Response: Relaxing Face-To-Face (Service Delivery) Requirements

Questions about these MDHHS document should be directed to: [MDHHS-ProviderQualificationCode@michigan.gov](mailto:MDHHS-ProviderQualificationCode@michigan.gov)

**UPDATE (3/20/2020):** BHDDA recommends suspending in-person SIS-A assessments until May 31, 2020 to minimize non-essential contact due to the COVID-19 pandemic. MDHHS has also released the following policy statement:

- MSA Policy 20-13-Telemedicine Policy Expansion
- <https://www.hhs.gov/hipaa/for-professionals/special-topics/emergency-preparedness/notification-enforcement-discretion-telehealth/index.html> (federal guidance on HIPAA compliance supersedes state guidance-confirmed).

**AAIDD guidance on SIS telepractice:**

AAIDD is aware that DD/ID state agencies have enacted policies and procedures specific to controlling community spread of COVID-19. This will certainly have an impact on face-to-face SIS interviews.

AAIDD will temporarily waive its best practice recommendation for face-face assessments, and this waiver is applicable only during this national crisis. AAIDD will revert to its original best practice guidelines for conducting in-person SIS interviews once the health emergency protocols are lifted. Skype and Zoom, while not the ideal SIS interview format, can be considered as alternative remote interview options.

AAIDD wishes to protect the widespread dissemination of its intellectual property, and our trainers have developed a Respondent Guide for remote/virtual SIS-A assessments. These can be sent electronically to respondents in lieu of the Interview Profile Form and Rating Key. The effectiveness of remote interview formats for SIS interviews depends on several factors-AAIDD recommends the following strategies to ensure the assessment is facilitated in a manner that is considered reliable and valid. These should be considered, in addition to guidance from your department.

- Use an experienced SIS Interviewer to complete the SIS interview, in addition to one who has a fairly high comfort level with technology.
- Ensure the readiness of the family/respondents for the interview by engaging in some preliminary prep work and communication of the process.
- Ensure transparency of the remote interview process just as you would with the in-person interview. Consider how attestation forms, checklists, required signature forms, other required documents, etc., will be made available to the respondents and returned to the agency.

- Ensure access to and comfort with the technology being used by respondents.
- Ensure the interview can be conducted in a manner that adheres to HIPAA and confidentiality guidelines and requirements. Consider the interviewer's location in addition to the respondents.
- Utilize the attached Respondent Guide for remote/virtual interviews. The guide outlines the SIS sections, domains, number of SIS items in each section, and relevant rating key used for section/domain. This allows respondents to have a visual and follow-along with the interviewer during the assessment.

**QUESTION: On March 20th MDHHS' BHDDA recommended suspending in person SIS assessments until May 31st to minimize non-essential contact due to the COVID-19 pandemic, I was wondering if this recommendation has been extended?**

**ANSWER:** There has been no lifting of guidance that is currently in place to minimize face to face contact, per the Governor's Order, 2020-04, 2019. MSA Bulletin 20-12 issued guidance on relaxing face to face requirements and allowing flexibility for telephonic and telemedicine technology use for assessment and other ongoing contacts with individuals. MSA Bulletin 20-13 issued more guidance on telemedicine expansion and PIHP implications. This guidance will be in effect for 30 days following the termination of the Governor's Declaration of a State of Emergency Order (2020-04, COVID-19), or on the first of the following month, whichever is later.

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## SUBSTANCE ABUSE PREVENTION AND TREATMENT

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### STATUS OF TRAININGS

**PREVENTION & TREATMENT QUESTION: What is the plan for MDHHS and MSHN trainings?**

**ANSWER:** All MDHHS trainings through April 14 are cancelled or will be rescheduled. Most trainings through May 14 are also cancelled. For a list of trainings, please check regularly [here](#). More cancellations are likely.

The following MSHN trainings are also cancelled and will be rescheduled: *Trauma Informed Yoga Training* (Bay City), March 25-26; *Addressing Substance Use Disorders with Comprehensive CBT* (BAY CITY) April 1; *Acupuncture Detoxification Specialist Training* (LANSING) April 7-9; *Acupuncture Detoxification Specialist Training* (BAY CITY) April 13-15; *Trauma Informed Yoga Training* (Mt. Pleasant) April 22-23; *Addressing Substance Use Disorders with Comprehensive CBT* (MT. PLEASANT) April 24; *Addressing Substance Use Disorders with Comprehensive CBT* (LANSING) April 29.

**PREVENTION & TREATMENT QUESTION: What is the plan for the Heroin and Prescription Drug Summit, April 13-16, in Nashville that providers were notified they could attend?**

**ANSWER:** As of this writing, this conference is still taking place. We anticipate it will be cancelled, however, if not by choice, by mandate when Tennessee follows other states that have banned large gatherings. However, even if it is not cancelled, in the context of a national effort to contain the spread of COVID-19 through social distancing, MSHN cannot support our providers attending a large national

conference. We are very sorry to lose this wonderful opportunity for our providers, but your safety and the public interest are our priorities.

**QUESTION: What is the status of GAIN trainings over the next two months?**

**ANSWER:** All GAIN I-Core training will continue via email and webinar. Those registered for the “In-Person” GAIN I-Core session on March 24<sup>th</sup> note that the training will now be held via two Zoom webinar sessions. Details regarding how and when to participate will be sent directly from [Jan Maino](#). All future sessions will be conducted via email and webinar until further notice.

**MCBAP CREDENTIALING**

**QUESTION: Concerns regarding the temporary shutdown of MCBAP’s testing mechanism and its impact on service providers during the COVID 19 pandemic, OROSC offers the following guidance:**

**ANSWER:** OROSC has been in communication with MCBAP to determine how many people could be impacted by the temporary halt on testing. It appears that there are approximately 100 individuals with a development plan, currently, although it is likely that some have already left the field. They will receive a 3-month extension for completing their requirements, if they email MCBAP and make the request. For those with a current credential, they should still submit their materials as required for renewal on schedule. Once reviewed and approved, those individuals will be added to the online list. It is unlikely that MCBAP will be able to update that list daily given the remote working arrangements currently in place. As a result, they are requesting that provider agencies and PIHPs use the online list, for verification of current credentials, or a confirmation email from Susan or Jill indicating that the individual’s credentials are valid. If someone with a current credential is short the required continuing education credits for their recertification, then they should contact MCBAP regarding possible options for 1) completing the required hours virtually or 2) requesting an extension. Given that all mail is going to the MCBAP office for recertifications and will be picked up weekly, credentialed staff are encouraged to send their materials in early so as not to slow down the review process.

**RECOVERY HOMES**

**UPDATE: Please note the following guidance provided relative to the provision of substance use disorders in recovery homes during the COVID 19 pandemic:**

A recovery home is a person’s residence and as such, should take the necessary precautions that any other residence with multiple, non-familial occupants would undertake as recommended via the CDC guidelines, the Stay Safe, Stay at Home Executive Order and related COVID 19 guidance for behavioral health services issued to the PIHPs. If there are services being offered within the home, those should be changed to telephonic or video conferences as recommended in the guidance to the extent that they are able. Depending on the level of the recovery residence, there may be a recovery coach in the residence as an employee. That person should take necessary precautions, while still performing their assigned duties. Any case management that is offered to the residents should also take place by phone or video conferencing. If a person within the house does contract the virus, then the health department should be notified.

It’s important to note that recovery homes are not licensed treatment programs, but most are licensed as prevention providers. However, recovery homes provide peer recovery support services that are considered essential services as stipulated in the aforementioned COVID 19 guidance document. There are PIHPs that allow, and support outpatient services provided at the recovery home; however, LARA will not approve the

provision of outpatient services in the recovery home and recovery homes have been cited for operating a program without a license. If outpatient services are provided in a recovery home, then the relevant parameters in the guidance document would apply.

**QUESTION: Given the Executive Order mandating sheltering at home, how does recovery housing staff manage entry and exit from the recovery homes in shifts?**

**ANSWER:** Recovery home staff are considered essential personnel and are therefore allowed to travel between work and home. All CDC and MDHHS guidelines should be adhered to. In addition, here are some concrete steps and precautions offered by MSHN's Medical Director:

- Designate a time to meet with your staff to educate them on COVID-19 and discuss what they may need to do to prepare.
- Maintain social distancing, keeping a 6-foot distance from others.
- If staff report or display any symptoms like fever, coughing, or shortness of breath, do not allow them to work.
- Ask residents who have been out of the home if there has there been any change in their health condition or any exposure to travel or people who traveled in high-risk areas.
- Prominently post reminders for staff and residents to share any changes in health status.
- Prominently post preventive measures about handwashing, disinfecting high touch areas, maintaining distance of 6 feet, cover nose and mouth when sneezing or coughing, avoid touching the face, etc.

**QUESTION: Guidance on Recovery Homes says we should offer "private rooms if possible." Should we allow admissions into rooms with more than 1 bed or would you prefer we leave beds open to adhere to the "private room" precaution?**

**ANSWER:** If space allows, then it would be ideal to admit a new person into a private room for a 2-week period to ensure they are not symptomatic. After the 2-week period, and the person is showing no signs or symptoms of the COVID-19 virus, then the person can be moved into a shared room. Even in shared rooms, 6-foot distance should be maintained wherever possible. In general, recovery homes should follow guidance around social distancing, CDC guidelines, the *Stay Safe, Stay at Home* Executive Order and related COVID 19 guidance.

**QUESTION: How do Recovery Home staff monitor residents' temperatures given the shortage of thermometers?**

**ANSWER:** We understand there are shortages on many items. Most stores will restock thermometers eventually so please keep trying.

**QUESTION: Can House Leaders (i.e. designated residents who are in leadership role) perform temperature checks and how do they maintain Social Distancing?**

**ANSWER:** MSHN supports utilizing the House Lead taking temperatures and documenting any concerns. To maintain safe Social Distancing, use the process below:

- House Leader places the thermometer on the kitchen table and steps back.
- The resident self-administers the temp check.
- Resident puts the thermometer back on the kitchen table and steps back.



- The house leaders can then view the temp (with gloves on) and disinfect thermometer.
- Then call the next person and repeat.
- Keep a checklist to note whose temps were taken and were normal (don't need to record exact temp)
- If there's a fever, quarantine individual and stay vigilant for other symptoms, and contact public health department.
- People who are currently working in the community should continue to observe all CDC guidelines, the *Stay Safe, Stay at Home* Executive Order and related COVID 19 guidance.

## TREATMENT PROGRAMS

### Block Grant

**QUESTION: Will MSHN be evaluating Block Grant eligibility for people impacted by COVID-19 or just doing a case by case basis?**

**ANSWER:** Providers are expected to verify insurance eligibility for each consumer contact. If a consumer loses their insurance, providers should follow the guidelines in MSHN's Substance Use Disorder Treatment – Income and Eligibility & Fees Policy and Procedure found on the website.

### REMI Reporting/Documentation

**QUESTION: Will the REMI due date for the discharge report will be changing?**

**ANSWER:** The UM Discharge Report providers are required to submit by the 2nd Friday of each month will *not* be required to submit for the month of April 2020.

**QUESTION: When submitting an initial or reauthorization request for Medication Assisted Treatment (MAT) services if the client's sessions recently have been conducted via telehealth only due to COVID-19, what is the correct way to document that no toxicology testing has been performed recently?**

**ANSWER:** Providers should check the box indicating no toxicology has been collected in the last 30 days (as seen below) and then document in the "Comments" section of the authorization that it is due to conducting telehealth sessions only in response to COVID-19. The MSHN UM department will process these authorizations as normal.

### Residential: Service Hours

**QUESTION: Given staffing challenges for providers with the Coronavirus, is there flexibility for residential providers with required hours (core and lifeskills)?**

**ANSWER:** Yes, providers can substitute alternatives for required hours including online resources, virtual groups, individual activities and other strategies to reduce people being in close quarters. Wherever possible, utilize evidence-based activities and document what activities were provided.

**QUESTION: With the progression of COVID-19, we are running into more complications with staffing. Are we required to meet 20 clinical (core) hours per week at this time?**

**ANSWER:** The requirement for core hours remains in place, but OROSC has given guidance allowing for creative and alternative modalities to meet those core hours. Online resources like didactic workbooks or

online recovery-oriented curricula can be used as well as using telemedicine to connect with offsite clinical staff. When using alternative means to meet core hours, please document in the client chart the rationale for use of alternative modalities. If support or creative brainstorming is needed, please reach out to the Treatment Specialist that you work with or to Shannon Myers, MSHN's lead for residential providers ([shannon.myers@midstatehealthnetwork.org](mailto:shannon.myers@midstatehealthnetwork.org)).

**QUESTION: With regard to residential clients and COVID-19; we are quarantining the client for the first 72 hours to ensure they're asymptomatic and are wondering how we go about this with regard to billing. An option would be to charge only room and board for the first three days of their stay. If they were to exhibit symptoms, we would discharge them until they become symptom free. If no symptoms were detected, they would engage in therapeutic activities to meet the 20 hour per week requirement.**

**ANSWER:** MSHN supports the provider's suggested option. However, if there are services being provided while in quarantine, then the provider could also bill the per diem rate. In addition, MSHN provided the above Q&A related to other flexibilities for required hours.

#### Residential: Social Distancing

**QUESTION: How do residential providers balance risk strategies like social distancing with best-practices in residential treatment like structured programming, often in group formats, and other relationship and trust-building activities?**

**ANSWER:**

- Consider reducing census limit to create more space to help mitigate risk with social distancing
- Consider creative use of space & smaller groups that allow for the required social distancing
- Consider use of virtual recovery meetings including online NA, AA, Smart recovery groups, etc.
- Consider alternative extra-curricular activities like books, puzzles, radios, cards, etc.
- Use Zoom and other platforms to allow for connection but at a distance.
- Do daily symptom checks of clients and staff.
- If a client becomes symptomatic, isolate on-site if possible, and immediately contact your local public health department

#### Residential: Transition to Recovery Housing

**QUESTION: With the COVID 19 State of Emergency and social distancing mandate, we do not want to move people between residential and recovery housing until their exposure risk has been ruled out. Can we bill recovery housing for these individuals while they remain at our residential site until it is clear for them to move?**

**ANSWER:** If the residential provider has the recovery housing codes attached to their license, they can bill at the recovery housing rate. They can bill for a person who is ready to move into a recovery house but needs to remain at the residential site until the risk from exposure for COVID 19 has passed and people are able to safely relocate to recovery housing.

#### Residential, Withdrawal Management, Recovery Housing: Limited Census

**QUESTION: Is it acceptable if residential/withdrawal management/recovery housing providers limit their census in order to implement recommended social distancing guidelines for residents of the program? (i.e.: A program's typical capacity is 20 but they limit admissions to 12 in order to allow sufficient space between residents in group sessions, dining room, commons areas, etc.).**

**ANSWER:** Yes, it is acceptable to limit census in order to practice recommended risk mitigation strategies as long as providers are not implementing broad holds on all admissions. MSHN encourages all providers to follow the risk mitigation strategies recommended by CDC, MDHHS, and their local health departments.

#### Out of Network Residential

**QUESTION: For residential providers who are located outside of MSHN’s geographic area, will MSHN consider opening outpatient and recovery housing service codes so that clients who complete residential treatment can remain on campus and continue to receive services if it is unsafe for them to return home?**

**ANSWER:** If there are extenuating circumstances for particular individuals that would make it unsafe for them to return home upon completion of residential treatment, providers are encouraged to call the MSHN UM Department at 1-844-405-3095 and we will work with your team to develop appropriate resolutions on a case by case basis. MSHN may approve the use of expanded services codes for specific individuals as needed, if it is determined to be in the person’s best interest to preserve their health and safety.

#### Homeless

**QUESTION: If a MSHN SUD consumer is homeless and tests positive for COVID 19, what would be your recommendations to get them back to residing county and quarantined? Does MSHN have designated quarantine sites for homeless population? How will client get transported back to county of residence? Also, once quarantine is completed, what will be the plan for getting consumer SUD treatment?**

**ANSWER:** If someone receiving SUD treatment out of region, homeless or otherwise, tests positive for COVID 19, providers should immediately consult with their local health department to receive guidance. Depending on the person’s medical condition, discharge may not be recommended. If unable to discharge, the ASAM Infection Control and Mitigation Strategies in Residential Treatment Guidance Document gives specific directions for safely quarantining the person in a residential facility. If medically cleared for discharge, please contact our UM department at 844.405.3095. MSHN does not have quarantine shelters for the homeless population, but we will work to place the individual in a place that's safe for him/her and for others in that location. Transportation assistance will be reviewed on a case-by-case basis contingent on availability of PPE for safe transport.

#### Transportation

**QUESTION: How do providers address transportation to get clients home after an episode of care given limited or suspended public transportation options (e.g. bus and train)?**

**ANSWER:** Out-of-region residential providers have expressed concern that consumers might become “stranded” if Greyhound suspends operations. In all cases where transportation becomes an issue, MSHN would encourage providers to work with the consumer to identify alternate methods of travel. MSHN will authorize the purchase of gas cards (T2003) to assist consumers and their support systems with transportation or authorize mileage reimbursement (S0215) to the provider if the consumer can be transported by agency staff. Both transportation codes should already be available to residential providers in REMI and can be selected on an ancillary authorization form. If providers have additional questions about this process, they are welcome to call the UM Department at 1-844-405-3095

#### SUD: Telehealth

**QUESTION: What codes can or should be used for telehealth?**

**ANSWER:** Currently approved telehealth codes that are available will be expanded to permit their being offered through telephone only (in other words, the face-to-face service requirement associated with most telehealth/tele practice/telepsychiatry/telemedicine services will be waived).

**Update:**

- MDHHS Telepractice Memo dated March 19, 2020 COVID-19
- Encounter Code (This code chart should be used in conjunction with the March 19, 2020 Telepractice Memo)

**QUESTION: Should I be billing at normal rates or using the telemedicine services rates?**

**ANSWER:** Providers should bill using their service rates. The MSHN *reimbursement* rates are the same if done face-to-face or via telemedicine. The rates listed on the database list are the DHHS rates and vary from MSHN rates.

**QUESTION: Clarification regarding billing and eligibility for telehealth services with using treatment codes with modifiers for telehealth. If using audio only at this time is that still eligible for treatment codes with a GT modifier in REMI?**

**ANSWER:** Please refer to the following two documents on MSHN's website:

- Encounter Code Chart – COVID-19 F2F Allowance (GT modifier and Place of Service 02 is noted)
- MSA Policy 20-13 – COVID Response: Telemedicine Policy Expansion; PIHP/CMHSP Implications

**QUESTION: Which services can be billed under telehealth, e.g. Individual Therapy, Group Therapy, Assessments?**

**UPDATED ANSWER (4/1/2020):** MDHHS has released several policy statements covering telephonic and telehealth (Video/Audio) practices. These can be found on the [MSHN Web Site at this link](#). Posted documents include:

- MDHHS Telepractice Memo dated March 19 and April 1, 2020
- Revised COVID-19 Encounter Code (This code chart should be used in conjunction with the April 1, 2020 Telepractice Memo)
- MSA Policy 20-09 – General Telemedicine Changes
- MSA Policy 20-12 – COVID 19 Response: Relaxing Face-To-Face (Service Delivery) Requirements
- MSA Policy 20-13 – COVID 19 Response: Telemedicine Policy Expansion; PIHP/CMHSP Implications, issued March 20, 2020

Questions about these MDHHS document should be directed to: [MDHHS-ProviderQualificationCode@michigan.gov](mailto:MDHHS-ProviderQualificationCode@michigan.gov)

**NOTE:** Previous guidance provided by MSHN is rescinded effective 03/18/2020.

**QUESTION: Can we do assessments over Zoom or how does MSHN want us to proceed with that?**

**ANSWER:** Virtual assessments are allowable under COVID-19 rules currently. Please refer to the [list of codes](#) on our website for a complete list of allowable encounters.

**QUESTION: Which professionals can bill for telehealth service, e.g. LMSWs, LPCs, LLCs, Case Managers, Recovery Coaches, etc.?**

**ANSWER:** The professional listed per MDHHS staff qualifications chart for the service being billed may bill for Telepractice services.

**QUESTION: Are there specifications regarding what kind of platform is used, e.g. Zoom, Skype, Face-Time, telephonic?**

**ANSWER:** No particular platform is required. Security rules will be relaxed which will permit platforms that don't have the level of security previously required (like Skye, facetime, etc.).

**QUESTION: Does MSHN have a list of known HIPAA compliant video software?**

**ANSWER:** Please refer to MSA 20-12 and 20-13 on our website and this FAQ for references to video practice guidelines referencing HIPAA compliance, along with relaxing of HIPAA standards during the COVID\_19 pandemic.

HIPAA compliant versus non-compliant video software is dependent on the way the technology is implemented and used. (Zoom, FaceTime, MS Teams, Doxy.me, GoTo Meeting, along with other technologies) are all capable of being HIPAA compliant when used properly and usually require establishing that compliance with the vendor so that they can ensure it on their end. Constraints are typically due to video recording, point to point transmission, and any logging of activities.

#### MDOC Assessment

**QUESTION: Given the current state of government buildings being closed and jail access being limited how should referrals and consent to release be documented?**

**UPDATED ANSWER (4.4.20):** On the referral form (MDOC Form CFJ 306) the agent would document that they attempted to get a release and couldn't due to social distancing, but that the individual verbally consented. Then the referring agent would send the completed referral form CFJ 306 to MSHN via [MDOCreferrals@midstatehealthnetwork.org](mailto:MDOCreferrals@midstatehealthnetwork.org).

In the absence of a consent, SAMHSA has issued the following guidance, [COVID-19 Public Health Emergency Response and 42 CFR Part 2 Guidance](#).

#### MDOC Consents

**QUESTION: What do we do if the client is unable to sign the release of information?**

**UPDATED ANSWER:**

- The client must sign the release of information (MDHHS 5515).
- If the client is unable to sign the release to due to COVID-19/coronavirus related issues ONLY, then agents can receive verbal consent from the client. The agent must complete the release as normal but write, "Verbal consent given" and the date where the client usually signs.

- This is only a temporary allowance due to COVID-19. Releases of information will be required once the health emergency is over.

To provide a bit more context to our allowance for verbal consent. If verbal consent is obtained to send a referral for the client, this does NOT suffice for ongoing releases during the treatment process. While verbal releases have been allowed for other services, substance use disorder services are still dictated by federal codes that do NOT allow for ongoing releases unless a signed document is on file. Once the client is engaged in services, they will be asked to sign the release of information to allow for full disclosure of the treatment process.

#### MDOC Client Phone Access

**QUESTION:** What do we do if the client cannot call the MSHN UM Department?

**ANSWER:** In certain situations, in which the client is unable to access a phone due to COVID-19/coronavirus related issues, MSHN UM Department can assist in getting the client connected to treatment. Please note the issue in accessing a phone in the email sent with the referral and MSHN UM staff will reach out to assist.

#### MDOC Referrals

**QUESTION:** We wanted direction from you on how you would like us to handle any of your (MDOC) referrals that test positive for COVID-19.

**ANSWER:** MSHN recommends that if the Provider is unable to bring a client into services that was referred by MDOC agents, then they should contact the referring agent immediately (with release) and let MSHN know by the next business day. MSHN will then follow up with the agent to see what more needs to be done for that client.

#### GAIN Assessment

**QUESTION:** Given moving to telehealth in the current situation, should we continue to use the GAIN?

**ANSWER:** The GAIN is not required until 10/1/20 so during this crisis, it's recommended that treatment providers use whatever psychosocial assessment they were using before the GAIN that better lends itself to the telehealth process.

#### Coordination of Benefits

**QUESTION:** I have a client with primary commercial insurance who is funded secondary through REMI block grant. I have called this individual's primary insurance to inquire about telehealth coverage as our agency has temporarily suspended face-to-face contact. Unfortunately, the client's primary insurance plan does not offer telehealth as an available service whatsoever. I know generally REMI will only pick up secondary what is allowed by the primary plan, but given the current situation I was wondering if I may bill the primary, get a denial for place of service, and still be eligible for REMI to help fund the services as telehealth is approved through MSHN.

**ANSWER:** Per MSHN's claims procedure, providers should bill the primary insurance for services covered by the identified payer. Since the primary insurance in this case has not expanded telehealth services, please submit the Explanation of Benefits (EOB) form showing the denial and claim to MSHN for payment consideration.

Case management services (H0006) are not generally covered by Medicare or other third-party insurances. Please seek service authorization through MSHN's Utilization Management department and follow standard billing practices.

**QUESTION: Will MSHN cover the cost of telehealth and/or co-pays if the third-party payer won't cover?**

**ANSWER:** Providers should seek reimbursement from third party insurances as outlined in MSHN's Claims Procedure. In addition, once providers receive an Explanation of Benefits (EOB) from the primary payor it should accompany the claim to MSHN.

**QUESTION: I was wondering if there could be a consideration of adopting the Medicare codes for the next 90 days to help with Covid-19 outbreak??**

**ANSWER:** PIHPs and MDHHS have been working together to finalize Coordination of Benefits for Medicare/Medicaid consumers including the acceptance of G-codes at the State level. The MDHHS guidance has not been finalized. Providers should bill Medicare if coverage is available using the most appropriate code for the service. If the person served **does not** have Medicare or your organization has not completed the Medicare enrollment process, please bill to MSHN the applicable H-code or other approved codes outlined in your treatment contract.

#### Case Management

**QUESTION: Regarding the H0006 code for case management restrictions for services, are there any restrictions, i.e. are we able to continue to meet with clients via telehealth or phone calls to connect them with resources and other case management functions?**

**UPDATED ANSWER:** H0006 does not require a face-to-face contact to be billed and therefore, reporting requirements have not changed. That is, H0006 will not get reported using POS 02 and GT modifier, even if the service is offered via telehealth, including telephonic methods.

#### Financial Stabilization/Reimbursement

**QUESTION: Will there be a penalty if providers are unable to use all of our grant funds due to disruptions from the Coronavirus, for example, cancelled professional development and programs, reduced needs for program supplies, etc.?**

**ANSWER:** MSHN understands that providers are dealing with diminished capacity to perform many functions including some that are grant-funded. There will be no penalties for low utilization of grant funds. The deadline for use of grant funds are outside of MSHN control, however. The STR grant period ending April 30, 2020, for example, cannot be extended past that deadline to allow a resumption of funding under that grant once the current crisis passes.

**QUESTION: Can Fee-for-Service programs be moved to cost reimbursement for a few months during these this financial stabilization for MSHN as well to know what providers may require at these early stages of the issue instead of waiting to see how the finances are impacted by all these decisions.**

**ANSWER:** As an update to previous guidance for Fee-for-Service (FFS) providers, MSHN is implementing an interim step for fund requests. The Cash Advance Request should be completed and emailed to MSHN's Chief Financial Officer Leslie Thomas at [leslie.thomas@midstatehealthnetwork.org](mailto:leslie.thomas@midstatehealthnetwork.org) by April 1,

2020. Download the form [here](#). The form should cover the provider's anticipated loss revenue from March 16 – May 31, 2020. This information will be reviewed by MSHN for reasonableness based on claims utilization for the prior 3-6 months.

Additional documentation such as Income Statements, Statement of Activities, and Bank Statements may be requested if the cash advance request exceeds the reasonableness threshold as defined by MSHN. In such cases, MSHN's CFO will work with the provider's representative until a funding agreement amount can be reached.

Two equal installments will be made on approved requests, one on April 17, 2020 and the other May 15, 2020. These payments are intended to cover operational expenses since there will be a decrease in service delivery. No provider repayment is expected. Additional payments for dates of service after May 31, 2020 may be considered as more information becomes available.

This notice does not apply to Cost Reimbursement or FFS/Cost Reimbursement providers.

**NEW QUESTION:** My agency has qualified for the temporary shift to cost reimbursement from FFS. My understanding is that the temporary switch covers services we have provided from March 16 - June 1, 2020. Is there any other information about provider expectations past June 1, 2020? Is there going to be a potential extension of the cost reimbursement exception? What should we plan to do as an outpatient provider come June 1?

**ANSWER:** Providers should submit requests for cash assistance using the attached form located [here](#). MSHN will consider the request based on available resources.

#### Project Assert

**QUESTION:** Where do Project ASSERT coaches fall in the Executive Order "prohibiting visitors that are not necessary for medical care?"

**ANSWER:** While EDs now have protocols to screen patients for symptoms (often before they come in the door), we understand that hospitals' emergency rooms may feel unsafe for Project ASSERT coaches. If a provider or a coach wants to suspend operations at this time, MSHN will support that. Many hospitals are also likely to suspend Project ASSERT operations as "non-essential."

We would ask that Project ASSERT coaches work with their ED partners to be "on call" for any patients who present to the ED with an SUD diagnosis or issue. When a patient with a SUD presents at the ED, ED staff could call and make a referral to the Project ASSERT coach who could connect with the patient via phone and then follow up to help support connecting the individual to treatment.

#### OTP: Methadone Take-Home Dosing

**QUESTION:** To mitigate Coronavirus risk for our Opioid Treatment Providers (OTPs) and those receiving treatment there, are there any exceptions regarding take-home dosing with methadone?

**ANSWER:** Federal guidance issued on Thursday indicates no blanket exceptions for take-home dosing will be granted. All take-home dosing arrangements must be individualized and submitted to MDHHS per current practices. However, MSHN recognizes the current crisis is extremely fluid and keeps evolving so MSHN has sought additional guidance from MDHHS regarding flexibility in our OTP practices.



OTP: Direct Care Worker

**QUESTION: Can staff in Opioid Treatment Programs (OTPs) receive the additional compensation that Community Mental Health Direct Care Workers (\$2.00 per hour hazard Pay) as the MAT's have to stay open to medicate patients? This would include nurses and front desk staff who have face-to-face patients can receive services as well as being there to coordinate and make sure intakes continue. This would only include the nurses and front desk.**

**ANSWER:** An increase in hourly rates for OTP staff is not available at this time. Staff that provide face-to-face services for daily methadone dosing should be implementing social distancing precautions, using gloves and masks, disinfecting surfaces between dosing, etc. Financial support can also be requested to assist with provider stabilization as needed.

Methadone Treatment: Identification/Verification of ID

**QUESTION: Is there a waiver on identification verification given Secretary of State being closed?**

**ANSWER:** Methadone Treatment Providers usually require verification of ID at admission to in order to run a MAPS report (Michigan automated prescription system) and correctly confirm someone's identity before dispensing a controlled substance. Given the COVID-19 pandemic, MAT providers are encouraged to work with potential clients to verify identity via other appropriate means such as social security card, mail/bills addressed to the person, a rental/lease agreement, etc. if they do not have state identification and are unable to obtain state identification. According to EO 2020-47 regarding Temporarily Extending Expiration of Driver's Licenses, State ID Cards, Vehicle Registrations:

- Individuals must, to the best of their ability, complete a vehicle registration or license renewal online at [www.michigan.gov/sos/](http://www.michigan.gov/sos/) during the declared states of emergency and disaster.
- Strict compliance with section 2 of 1972 PA 222 (state personal identification card), as amended, MCL 28.292, is temporarily suspended to the extent necessary to extend until June 30, 2020 the validity of a state personal identification card that expired or is set to expire between February 1, 2020 and May 31, 2020.

Additionally, according to Secretary of State FAQ - [https://www.michigan.gov/documents/sos/COVID-19-OFFICE-CLOSURE-FAQ\\_684644\\_7.pdf](https://www.michigan.gov/documents/sos/COVID-19-OFFICE-CLOSURE-FAQ_684644_7.pdf)

What services are available during the temporary closure of Secretary of State offices? Customers can still complete certain transactions online at [www.Michigan.gov/ExpressSOS](http://www.Michigan.gov/ExpressSOS), although processing may be delayed. All transactions that cannot ordinarily be completed online will be temporarily suspended.

Providers Unwilling to Admit

**QUESTION: We have experienced the refusal of services for our clients this past week at a number of treatment facilities (withdrawal management and residential). In light of the recent directives from the State about essential services ([BHDDA Communication #20-01](#)), how should we respond when we encounter facilities who are unwilling to admit patients?**

**ANSWER:** All providers of services in residential settings (withdrawal management, residential treatment, recovery residences, etc) should be implementing telephonic phone screenings for individuals seeking admission to services. If an individual has current symptoms of respiratory illness or indicates they have been exposed to an individual with COVID-19, the service provider may refer the individual to their primary

care physician and an outpatient SUD treatment provider for telehealth services. If the person seeking services is asymptomatic with no known exposure to COVID-19 and they otherwise meet criteria for the services they are seeking, the provider should schedule an admission. If you become aware of facilities that appear to be implementing broad admission restrictions without implementing the appropriate risk screening protocol, please notify [coronavirus@midstatehealthnetwork.org](mailto:coronavirus@midstatehealthnetwork.org) so that MSHN may work with the provider to ensure they understand the expectations of the BHDDA Essential Services Communication. Additionally, you may reach out to the MSHN Utilization Management Department at 1-844-405-3095 if assistance is needed locating a service provider.

#### Women's Specialty Internet/Phone

**QUESTION: I am inquiring if we can purchase phone minutes for our Women's Specialty clients in order for those clients to have availability to talk with their clinician. Many of our WSS clients do not have zoom capabilities due to wifi service issues in rural areas, and do not want to use up their phone minutes on a telephone therapy session. Is this something we could purchase for them?**

**UPDATE ANSWER:** MSHN appreciates the efforts its Providers are taking to ensure continuity of care, however we are unable to reimburse for phone minutes at this time. Future considerations may be given if data supports a decline in the number of services delivered based on individuals not having sufficient phone minutes to seek care. Other resources for cell phone providers can be located on the MSHN website [here](#).

### PREVENTION PROGRAMS

#### Financial Stabilization/Reimbursement

**QUESTION: We pay a stipend to Community Peer Recovery staff who we contract with to do support groups. Since we need to cancel these groups, can we still provide these staff with the stipends they would have received?**

**ANSWER:** MSHN can pay the stipend for the cancelled activities. If the stipends are being submitted as invoices, please note "cancelled activity" on the invoice.

**QUESTION: NOFA funding that ends March 31<sup>st</sup> for community forums we had scheduled for the last two weeks of March. As we had to postpone these, is it possible to extend our funding so we can do in the fall?**

**ANSWER:** To the extent allowable, MSHN will extend approved funding to allow activities to occur as previously planned.

**QUESTION: The closing of schools, universities, etc. will preclude some cost-reimbursed activities that were in annual plans. Can we continue billing for these staffing costs even though they will not be able to show the progress expected on plan direct service hours?**

**ANSWER:** Cost reimbursement programs should be billed based on costs incurred. When evaluating utilization and other progress indicators, MSHN will consider decreases related to Coronavirus.

**QUESTION: How can prevention providers get required direct hours given schools are cancelled, meetings are cancelled, agencies are closed, and most events are cancelled?**

**ANSWER:** Given all the current closures, MSHN understands that your direct hours will be lower than planned. Please keep track of how many direct service hours you were unable to complete during this time and we will make adjustments as needed.

During the Provider Meeting (via teleconference) on Thursday, March 19<sup>th</sup>, ideas for non-face-to-face activities will be discussed and brainstormed. Some ideas include:

- Pull data together for your counties (Michigan Automated Prescription Drugs Data -[here](#), Michigan Liquor Control Violations [here](#), FDA tobacco compliance data -[here](#); and the Michigan SUD data repository - [here](#).)
- Begin planning for your MSHN FY21 Annual Plan
- Spend time looking at your program evaluations to see what is working and what needs to be changed
- Download your MPDS data and review

#### Vendor Education/Synar

**QUESTION: We would like to know if you wish us to continue Vendor Education at this time, or if we should suspend these activities to minimize contact?**

**ANSWER:** In response to COVID-19 concerns, MSHN in consultation with MDHHS is offering the following changes to the Synar timeline:

- May 15 – June 30 Vendor Education and Non-Synar Checks
- July 1 – July 19 Quiet Period
- July 20 – August 14 Formal Synar Survey (4 weeks)
- August 21 Synar results spreadsheet due and original compliance check forms sent to MSHN
- August 28 Synar results spreadsheet and original compliance check forms due to MSHN

**QUESTION: How should prevention providers handle Synar activities and what timelines should be used? And how should federal law changes in Tobacco 21 (re: the legal age to smoke rising to 21) be handled?**

**ANSWER:** Per OROSC, the following timeline will be used to implement Synar activities this fiscal year. There will be a need for flexibility depending on new information and guidance stemming from COVID-19.

- May 15 – June 30 Vendor Education and Non-Synar Checks
- July 1 – July 19 Quiet Period
- July 20 – August 14 Formal Synar Survey (4 weeks)
- August 21 Synar results spreadsheet due and original compliance check forms sent to MSHN
- August 28 Synar results spreadsheet and original compliance check forms due to MSHN

SAMSHA has not made a decision if Synar protocol for this fiscal year will include 18-20-year-old persons. Given that, MDHHS has directed us to move forward with current protocol of using youth ages 16 and 17, as well as including ENDS products to be purchased.

Lastly, on March 3, 2020, the Senate Regulatory Reform Committee received testimony for vaping product legislation SB 781, SB 782, SB 783, SB 784, SB 785 and SB 786. The intent of the legislation is to raise the

legal age for smoking to correspond with federal law changes (Tobacco 21) and create a state regulatory structure for vaping products (license ENDS retailers). The bills were taken off the agenda for March 10. MDHHS will keep us posted if further action is taken to revise the Youth Tobacco Act to age 21.