

Meeting Date: May 14, 2018

*Attendance by phone

- MSHN – Leslie Thomas
- MSHN – Amy Keinath
- Bay – Marci Rozek*
- CEI – Stacia Chick
- Central – LeeAnn Allbee
- Gratiot – Shad Stroh
- Huron – Anthony Ferzo*
- Lifeways – Alison Magda
- Montcalm – Jim Wise
- Newaygo – Carol Mills
- Saginaw – Richard Carpenter*
- Saginaw – Heather Kuebler
- Shiawassee – Kevin Hartley*
- The Right Door – Nathan Derusha
- Tuscola – Jennifer Hagedon

KEY DISCUSSION TOPICS

- Welcome and Attendance
- Review and Approval of Agenda
- Approval of Snapshot from April 2018 (on Box)
- Policies and Procedures
- Service Use and Analysis
- Savings Estimates – 2nd Quarter
- Six-Month MUNC
- MUNC and Encounter Reporting Workgroup
- Reporting – LARA license, NPI, and CHAMPS enrollment
- Rate Setting Update
- Other Updates – PIHP CFO, Contract Negotiation Committee (Report dates)
- Sharing “things that we have learned that could be helpful to others”
- Next Meeting: June 11, 2018; 10:00am to 12:00pm – **MSHN Suite E**

✓ **KEY DECISIONS**

- Welcome and Attendance
- Review and Approval of Agenda – Agenda was approved with the addition of finance dashboard, COFR, Stuart Wilson reports, and service overlaps.
- Approval of Snapshot from April 2018 (on Box) – Approved as presented.
- Policies and Procedures – The new internal service fund (ISF) procedure was discussed. The procedure is a result of the Operations Council review of the Operating Agreement. The goal is to address the region-wide risk and reduce the potential liability of funding shortfalls by finding ways to build up the balance of the ISF to the full risk amount of 7.5%. Leslie will rework the language and distribute to the group for review prior to sending to Operations Council in June.
- Service Use and Analysis – The FY17 report was discussed.
- Savings Estimates – The FY18Q2 savings estimates were reviewed. The Medicaid savings amount is \$30,895,109 after a redirect to HMP of \$2,617,243. There was discussion as to the accuracy of the amounts. The amounts could change but significant changes are not expected.
- Six-Month MUNC – The six-month MUNC is due August 31st. MDHHS wants costs reported, but it is unknown if actual financial information will be required or if estimates will be allowable. Leslie will provide information as it become available.

	<ul style="list-style-type: none"> • MUNC and Encounter Reporting Workgroup – The group is looking to determine how data is used to improve consistency in reporting. • Reporting: LARA license, NPI, and CHAMPS enrollment – No discussion. • Rate Setting Update – No discussion; there have not been any meetings since the April Finance Council meeting. • Finance Dashboard – The finance dashboard includes state weighted averages. Considering MSHN makes up a large portion of services, there should not be a large variance from the state average. The calculation will be reviewed and updated as needed. • COFR – CEI is experiencing problems with CMHSPs outside of the region in defining a COFR versus a purchase of service contract. Due to capacity issues, they are unable to initiate a purchase of service contract and ask those CMHSPs to contact other providers in their catchment area. • Stuart Wilson – Bay will be meeting with Stuart Wilson to discuss reports provided to consumers. As discussed, no other CMHSPs are experiencing issues with reporting. • Service Overlaps – If there are service overlaps, many of the CMHSPs expect the contractors to work out the overlaps and bill accordingly. • Other updates – PIHP CFO, Contract Negotiation Committee (Report dates) – The PIHP CFO group has been reviewing medical loss ratio (MLR) information provided by Milliman. • Sharing “things that we have learned that could be helpful to others” – There is a finance learn and share the day before the Improving Outcomes conference.
<p>✓ ACTION/INPUT REQUIRED</p>	<ul style="list-style-type: none"> ✓ Leslie will rework the ISF procedure language and distribute to the group for review. ✓ Amy will review and update the dashboard as needed based on FC discussion.
<p>✓ KEY DATES</p>	<ul style="list-style-type: none"> • Next Meeting: June 11, 2018; 10:00am to 12:00pm – MSHN Suite E