Meeting: Information Technology Council

Date: June 17, 2020	KEY DISCUSSION TOPICS

ITC Attendees
☒ **MSHN - Forest Goodrich**
☒ **Bay – Brett Kish**
☒ **CEI – Joanne Holland**
☒ **Central – Brian McNeill**
☒ **Gratiot – Ginger Hanley**
☒ **Huron - Shannon Wichert**
☒ **Lifeways – Alexis Shapiro**
☒ **Montcalm – Bill Mason**
☒ **Newaygo - Jay Hollinger**
☒ **Saginaw – AmyLou Douglas**
☒ **Shiawassee - Doug Meylan**
☒ **Right Door – Nathan Derusha**
☒ **Tuscola - Tammy Smith**
Guests
☒ **MSHN – Shyam Marar**
☒ **MSHN – Steve Grulke**
☒ **MSHN – Linda Proper**
☒ **MSHN – Joseph Wager**
☒ **Central – Jane Cole**
☒ **Central – Kevin Faught**
☒ **Gratiot – Alec Keck**
☒ **Lifeways – Holly Paige**
☒ **Montcalm – Terry Reihl**
☒ **Newaygo – Jill McKay**
☒ **Right Door – Jill Carter**
	• Approval of snapshot from May 2020
	• MDHHS BH-TEDS missing report
	• HSAG PMV preliminary results update
	• COVID-19 files split and posting on MSHN ftpsite weekly as available
	• Technology issues relative to COVID-19
	   Back to office requirements
	• REMI BH-TEDS, Encounter reporting
	• CIO forum update
	• LOCUS file upload process in REMI
	• Planning for BH ADTs as Senders
	• Other
	   IT Council meeting will be call-in only for July
	   EQI update
	   Montcalm announcing new IT Council member

✓ **KEY DECISIONS**	• May 20 minutes approved. Any changes, please send to jennifer.mccoy@midstatehealthnetwork.org • MDHHS posted an updated regional percentage completion report and distributed missing BH-TEDS records. Shyam split and posted the files on MSHN ftpsite. Steve shared that there is an ITR posted in REMI for revision of the BH-TEDS missing/present report to produce totals and detail records for the Q record process. This expands the current Q record report from summary only data and separates it. • Forest mentioned that the HSAG audit was a new experience for MSHN, not only being a desk audit format, but also was mostly targeted at CMHSP primary source verification and demonstration inside their EMRs. It appears that PMV audit was successful and we should have good results. We may have a couple areas to improve for next year. • Shyam continues to split and post COVID-19 lab result files on MSHN ftpsite for ITC members to use as they see fit. He warned that MiHIN is having a few issues with posting a consistent format for this data. Joanne talked

	about receiving antibody testing results for COVID-19 from MiHIN. However, no files have been posted by MiHIN yet.

	- ITC members spent time talking about software solutions and survey processes to gather health information for back to office requirements. Joanne has started using an electronic form that is being used by a hospital system in her service area. Bill mentioned that they implemented a quick survey that they developed themselves. Forest talked about Providence reviewing the complexities of using Clear Pass and that they have developed something using Microsoft Survey and Automation. Shannon wanted to remind everyone that she is asking for policies and procedures related to remote work. Forest will distribute a copy of MSHN remote work agreement. - Shyam reported no concerns with BH-TEDS and encounter file processing. Forest reminded ITC members that they have until June 30, 2020 to submit any change records for BH-TEDS and LOCUS to improve the quality of data for Milliman rate setting process. Final extract is July 3 for Milliman process. - Alexis informed ITC members about the direct care wage increase being added to the encounters as the big item from CIO forum meeting this month. Most regions consider this a heavy lift on resources. - Steve updated ITC members regarding an HIE process for LOCUS in REMI. PCE Systems is suggesting it could be several months before they can make this available. It is on their list of items to do. - Forest started the discussion about a regional approach to BH ADT submission versus a varied approach. While several CMHSPs can start at different dates, the format and timing would remain the same for each ITC member. He mentioned that either approach will work. Joanne has started to identify pros and cons for each. She is supportive of developing a process that can hold up over time and work with multiple organizations if possible. Doug supports MSHN developing a good approach that can work for others. Forest will work on options document for next month. - Forest announced that July ITC meeting will be conference call only. - Bill announced Terry Reihl as his replacement for ITC at Montcalm. Bill will continue in a part time capacity for Montcalm so we may see and hear from him. ITC members wished Bill the best with his next endeavor, including more golf time. - Nathan provided an update on EQI and that MDHHS has agreed to a delay but do not want to wait to begin until FY21 as the report and the process will need some time and tuning. They would like to have the final report or 3rd period one completed at year-end. He is projecting that it will be due in February.

✓ **ACTION/INPUT REQUIRED**	- ITC members will review their missing BH-TEDS records according to the MDHHS report. - Forest will distribute a copy of MSHN remote work agreement and policy. - ITC members will make any changes and submit final BH-TEDS files with LOCUS updates prior to June 30, 2020 for Milliman rate setting process. - Steve will continue work with PCE Systems to get HIE process in place for LOCUS. - Forest will develop a position paper on alternative approaches for sending BH ADTs to MiHIN's exchange process.
✓ **KEY DATA POINTS/DATES**	- ITC Meeting: July 15, 2020 1pm–3pm conference call only - CIO forum meeting: July 24, 2020 9am-11:30am conference call only