

## Priority Populations Guide: Screening, Referral, and Admission Standards for Quality and Compliance

**Purpose:** This refresher guide provides key expectations and processes for working with priority populations, ensuring compliance, timely access, and quality coordination of care.

### Pregnant Injecting Substance User/Pregnant Substance User

#### Guiding Questions

- Are you currently pregnant? If yes, how many months?
- On MAT? (Yes/No) → If yes, which medication?

**Standards for Quality and Compliance:** At least 85% of all screenings and referrals involving individuals identified as pregnant must be offered an admission date within the required admission timeframes (see below).

Screening & Referral	Admission Timeframe	Interim Services (within 48 hrs.)
Within 24 hrs.	Detox/Methadone/Residential within 24 business hrs. All other levels of care-within 48 business hrs.	HIV/TB education, prenatal referral, needle sharing, fetal impact risks, early intervention clinical services

### Injecting Drug User

#### Guiding Questions

- Have you used substances by injection in the past 30 days? (Yes/No) If yes, how often?

Screening & Referral	Admission Timeframe	Interim Services (within 48 hrs.)
Within 24 hrs.	Admission within 14 days	HIV/TB education, needle sharing risks, early intervention clinical services

### Parent at Risk of Losing a Child

#### Guiding Questions

- Do you provide care for any children under the age of 18?
- Are you involved with Child Protective Services, Foster Care, or at risk of losing custody of your child?
- Has a professional informed you that substance use may affect custody of your child?

For support, contact the SUD Care Navigator, Christina Romero, at 517-299-0089 or [christina.romero@midstatehealthnetwork.org](mailto:christina.romero@midstatehealthnetwork.org)

Screening & Referral	Admission Timeframe	Interim Services (within 48 hrs.)
Within <b>24</b> hrs.	Admission within <b>14</b> days	Early intervention clinical services

## Individual Referred by MDOC

### Guiding Questions

- Are you under supervision by the Michigan Department of Corrections (MDOC), such as parole?
- Do you have a parole agent? If so, are they recommending that you attend SUD treatment?
- Have you been released from an MDOC facility and referred to treatment by MDOC?
- While in jail or prison, did you complete any substance use treatment?

### Key Considerations

- Regardless, if the person answers “yes” but no active referral exists, **DO NOT** check the box labeled “*Individual Under Supervision of MDOC and Referred by MDOC or Individual Being Released Directly from an MDOC Facility Without Supervision and Referred by MDOC.*”
- A MDOC referral consists of the **MDHHS 5515** and the **CFJ 306-Substance Abuse Treatment Referral** forms
- If screened by MSHN, the referral is in the LOC determination within attachments. For all other screenings, the referral will come directly from the agent to your agency. These referrals should be uploaded under SUD Treatment Episodes-Related Documentation
- Admission to treatment is based on **medical necessity only** and not based solely on the referral itself

Screening & Referral	Admission Timeframe	Interim Services (within 48 hrs.)	Monthly Services
Within <b>24</b> hrs.	Admission within <b>14</b> days	Early intervention clinical services Recovery Coach Services Inform the referring agent of the screening outcome when consent is given	Complete MDOC Monthly Progress Report and send it to the referring agent when consent is given

**Standards for Quality and Compliance:** Any individual marked as referred by MDOC **must** have the CFJ 306 Substance Abuse Treatment Referral and the MDHHS 5515 release in their REMI chart. Additionally, if admitted **and** consent is on file, the MDOC Monthly Progress Report needs be sent to the referring agent through encrypted email by the 5th of every month. This report should be uploaded in REMI under SUD Treatment Episodes – Related Documentation.

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