



MDOC SUD Referral-Frequently Asked Questions

Referral Process & Eligibility

How do I refer someone for a substance use assessment?

Submit a completed CFJ-306 and MDHHS 5515 to:

- MDOCreferrals@midstatehealthnetwork.org
- Through the [MDOC stakeholder](#) webpage
- Directly to an MSHN network provider; For a list of our provider directory, click [here](#)

ALL residential treatment referrals must be completed through Mid-State Health Network

What is the MDHHS 5515 and why is it important?

The MDHHS 5515 authorizes the sharing of information related to screening and assessment, treatment recommendations, attendance, and progress updates. Include the release with the referral or complete electronically through the [MDOC Stakeholder webpage](#).

Include on the release:

- Supervising agent and/or MDOC office
- Mid-State Health Network (MSHN)
- The treatment provider (if known)
- The jail (if applicable)

Who can be referred to Mid-State Health Network for substance use treatment services?

Mid-State Health Network (MSHN) can assist individuals who:

- Live in one of MSHN's **21 service counties**.
- Have **Medicaid, Healthy Michigan Plan**, or are **eligible for Block Grant funding**

Private Insurance: Seek services through their insurance provider.

Tribal members: Follow tribal referral processes when applicable. Individuals with Medicaid, dual coverage, or Block Grant eligibility may also receive services through the MSHN network.

Outside the MSHN service area: Refer to the individual's local PIHP. Click [here](#) to view a map and PIHP directory.



Assessments & Treatment Recommendations

Why submit referral forms before the assessment?

Submitting the referral in advance forms allows providers to:

- Identify priority population status (e.g., MDOC referral).
- Review referral information to make informed treatment recommendations
- Coordinate with the supervising agent

What if I am told an assessment cannot be scheduled or is not needed?

In most cases, concerns around scheduling a timely assessment or the need for an assessment are related to missing referral forms. If an assessment cannot be scheduled or a referral is delayed, contact the MSHN SUD Care Navigator for assistance.

Does every MDOC referral result in treatment?

No. Treatment recommendations are based on:

- Assessment findings
- ASAM Criteria
- Substance use history
- Risk of relapse
- Medical necessity

Some individuals may not require ongoing treatment.

What happens if the court recommends a specific type of treatment, and the clinical recommendation is different?

We work collaboratively with the court and supervising agent whenever possible; however, treatment decisions are based on the individual's screening and identified clinical needs—not solely on a court recommendation or predetermined length of stay.

Midstate offers referrals to a full continuum of services, including detox, residential, outpatient, peer support, recovery housing, mental health, and/or other community resources.

Individuals may be referred to one or more of these services based on their assessed needs.

What if the individual declines treatment services?



Treatment participation is voluntary. If recommended services are declined, the supervising agent should address any probation or parole requirements according to their policies and procedures.

Referral Coordination & Communication

What happens after a referral is submitted?

- **Residential referrals:** The SUD Care Navigator completes the phone screening and coordinates the referral and warm transfer to the treatment provider.
- **Outpatient referrals:** The treatment provider completes the phone screening and schedules the full assessment within **14 days**.

What if the individual cannot make the call to complete the phone screening?

- Note this on the referral. MSHN or the treatment provider will coordinate an alternate screening process with the supervising agent.
- For incarcerated individuals, the SUD Care Navigator can also work with the supervising agent and correctional facility to arrange the phone screening.

How will I receive updates?

When a valid **MDHHS 5515** is on file, MSHN and treatment providers may share:

- Treatment recommendations
- Appointment information
- Treatment participation and progress

If you have questions at any stage of the referral process or need assistance coordinating a referral, please contact the SUD Care Navigator.

Christina Romero, LMSW, CAADC

Phone: 517-299-0089

Email: christina.romero@midstatehealthnetwork.org