

Mid-State Health Network (MSHN) Board of Directors Meeting
Tuesday, September 12, 2023
Comfort Inn & Suites and Conference Center
Meeting Minutes

1. Call to Order

Chairperson Ed Woods called this meeting of the Mid-State Health Network Board of Directors to order at 5:41 p.m. following the Public Hearing. Mr. Woods welcomed new board member, Paul Palmer, appointed from Community Mental Health Authority of Clinton, Eaton, and Ingham Counties.

2. Roll Call

Secretary Kurt Peasley provided the roll call for Board Members in attendance.

Board Member(s) Present: Brad Bohner (LifeWays), Ken DeLaat (Newaygo), David Griesing (Tuscola), Dan Grimshaw (Tuscola), Tina Hicks (Gratiot), John Johansen (Montcalm), Jeanne Ladd (Shiawassee), Pat McFarland (Bay-Arenac), Deb McPeek-McFadden (Ionia), Gretchen Nyland (Ionia), Irene O'Boyle (Gratiot), Paul Palmer (CEI), Bob Pawlak (BABH), Kurt Peasley (Montcalm), Joe Phillips (CMH for Central Michigan), Tracey Raquepaw (Saginaw), Kerin Scanlon (CMH for Central Michigan), Richard Swartzendruber (Huron), Susan Twing (Newaygo), and Ed Woods (LifeWays)

Board Member(s) Remote: None

Board Member(s) Absent: Joe Brehler (CEI), Phillip Moore (Shiawassee), Joanie Williams (Saginaw), and Beverly Wiltse (Huron)

Staff Member(s) Present: Joseph Sedlock (Chief Executive Officer), Amanda Ittner (Deputy Director), Leslie Thomas (Chief Financial Officer), and Sherry Kletke (Executive Support Specialist)

Members of Public Present: Melissa McKinstry (Vice-Chairperson of The Right Door for Hope, Recovery, and Wellness Board of Directors)

3. Approval of Agenda for September 12, 2023

Board approval was requested for the Agenda of the September 12, 2023, Regular Business Meeting.

MOTION BY BRAD BOHNER, SUPPORTED BY DAVID GRIESING, FOR APPROVAL OF THE AGENDA OF SEPTEMBER 12, 2023, REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 20-0.

4. Public Comment

An opportunity for public comment was provided. There was no public comment.

5. Fiscal Year 2024 Board Meeting Calendar

Board approval was requested for the Fiscal Year 2024 Board Meeting Calendar as presented.

MOTION BY PAUL PALMER, SUPPORTED BY TINA HICKS, TO ADOPT THE FISCAL YEAR 2024 MSHN BOARD OF DIRECTORS MEETING CALENDAR, AS PRESENTED. MOTION CARRIED: 20-0.

6. Fiscal Year 2024-2025 Strategic Plan

Mr. Joseph Sedlock provided an overview and information about the FY2024-2025 Strategic Plan. The strategic priorities include continuation of the five previous priorities of better health, better care, better provider systems, better value, and better equity.

Ms. Irene O'Boyle expressed the MSHN Strategic Plan is the basis of a really good workplan and gave recognition to MSHN for putting the FY2024-2025 Strategic Plan together.

MOTION BY BRAD BOHNER, SUPPORTED BY JOHN JOHANSEN, TO APPROVE THE FY2024-2025 STRATEGIC PLAN FOR MSHN AND TO DIRECT THE CHIEF EXECUTIVE OFFICER TO IMPLEMENT THE PLAN. MOTION CARRIED: 20-0.

7. Consideration of MSHN Fiscal Year 2023 Budget Amendment

Ms. Leslie Thomas provided an overview and information on the Fiscal Year 2023 Budget Amendment report and recommended board approval as presented.

Board members requested an update on the Provider Support and Stabilization and Staffing Crisis Stabilization funding at a future meeting.

MOTION BY TINA HICKS, SUPPORTED BY TRACEY RAQUEPAW, FOR APPROVAL OF THE MSHN FISCAL YEAR 2023 BUDGET AMENDMENT, AS PRESENTED. MOTION CARRIED: 20-0.

8. Consideration of MSHN Regional Budget for Fiscal Year 2024

Board approval was requested for the MSHN Fiscal Year 2024 Budget as presented during the Public Hearing.

MOTION BY BRAD BOHNER, SUPPORTED BY JOHN JOHANSEN, FOR APPROVAL OF THE MSHN FISCAL YEAR 2024 BUDGET, AS PRESENTED DURING THE PUBLIC HEARING. MOTION CARRIED: 20-0.

9. Nominating Committee Report

Ms. Kerin Scanlon provided board members with an update from the August 2023 Nominating Committee meeting sharing results from the Board Officer Interest/Nomination Survey showing a total response rate of 78% (18 total responses). The Nominating Committee presented the following slate for election.

- Board Chairperson: Ed Woods
- Board Vice Chairperson: Irene O’Boyle
- Board Secretary: Deb McPeek-McFadden
- Members at Large (Two Positions): Ken DeLaat
Tina Hicks
Jeanne Ladd
Kurt Peasley
David Griesing

10. Special Order: Board Officer Election

Ms. Kerin Scanlon asked for nominations from the floor for the positions of Chair, Vice-Chair, and Secretary. No further nominations were brought forth. A motion for elections by acclimation was requested.

Motion by Paul Palmer, Supported by David Griesing, for a unanimous ballot by acclimation for Ed Woods as Chair, Irene O’Boyle as Vice-Chair and Deb McPeek-McFadden as Secretary. Motion Carried: 20-0.

Ms. Scanlon called for nominations from the floor for the two Member- At-Large positions. No further nominations were brought forth. Paper ballots were collected and tallied by Nominating Committee Chair Kerin Scanlon and MSHN Executive Support Specialist Sherry Kletke for the two (2) Member-At-Large positions. Results of the ballot were to elect Kurt Peasley and David Griesing to these positions.

Mr. Ed Woods thanked Ms. Kerin Scanlon for her work as chair of the Nominating Committee.

11. Chief Executive Officer’s Report

Mr. Joseph Sedlock discussed several items from within his written report to the Board highlighting the following:

- PIHP/Regional Matters
 - MSHN Office

- Special Provider Stabilization and Support Initiatives
- FY23 Substance Use, Gambling and Epidemiology Fiscal Review Results
- Harm Reduction Vending Machines
- MSHN Regional Prevention Update
- Equity Upstream Update
- SUD-Specific Strategic Plan
- State of Michigan/Statewide Activities
 - One Year of 988
- Federal/National Activities

Board members raised concerns about substance use in their counties. MSHN Administration will ask the Prevention team to attend a future meeting to do a presentation to board members about programs available and currently being utilized.

12. Deputy Director's Report

Ms. Amanda Ittner discussed several items in her written report to the board, highlighting the following:

- Credentialing Committee Updates
- 1915(i) Eligibility Requirements FY24
- Balanced Scorecard FY23
- Integrated Healthcare Update
- Medicaid and Healthy Michigan Disenrollments

13. Chief Financial Officer's Report

Ms. Leslie Thomas provided an overview of the financial statements included within board meeting packets for the period ended July 31, 2023.

MOTION BY KURT PEASLEY, SUPPORTED BY DAN GRIMSHAW, TO RECEIVE AND FILE THE STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES FOR THE PERIOD ENDING JULY 31, 2023, AS PRESENTED. MOTION CARRIED: 20-0.

14. Contracts for Consideration/Approval

A. FY23 Contract Listing for Consideration/Approval

Ms. Leslie Thomas provided an overview of the FY2023 contract listing provided in the meeting packet and requested the board authorize MSHN's CEO to sign and fully execute the contracts listed on the FY2023 contract listing.

MOTION BY PAT MCFARLAND, SUPPORTED BY DAVID GRIESING, TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS AS PRESENTED AND LISTED ON THE FY23 CONTRACT LISTING. MOTION CARRIED: 20-0.

B. FY24 Contract Listing for Consideration/Approval

Ms. Leslie Thomas provided an overview of the FY2024 contract listing provided in the meeting packet and requested the board authorize MSHN's CEO to sign and fully execute the contracts listed on the FY2024 contract listing.

MOTION BY BRAD BOHNER, SUPPORTED BY IRENE O'BOYLE, TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS AS PRESENTED AND LISTED ON THE FY24 CONTRACT LISTING. MOTION CARRIED: 20-0.

15. Executive Committee Report

Mr. Ed Woods informed board members the Executive Committee met on August 18, 2023 and reviewed the agendas for the Public Hearing and the Board Meeting, the FY24 meeting calendars for the Board and Executive Committee, and received the Nominating committee update. Mr. Woods informed board members that Ms. Irene O'Boyle was appointed as Chair of the upcoming CEO performance review process and asked Ms. O'Boyle to provide an update.

Ms. Irene O'Boyle informed board members of the upcoming process explaining that she will be working with Ms. Amanda Ittner and Ms. Sherry Kletke to identify peers, stakeholders and employees to receive a 360-degree feedback survey. Board members will also receive a performance evaluation to complete through Survey Monkey after the November board meeting. The CEO Contract is also up for renewal and the Executive Committee will also begin reviewing the contract and bringing forward a recommendation for full-board consideration in January 2024. Mr. Woods expressed his appreciation to Ms. O'Boyle for taking on the role of the Evaluation Chair.

16. Chairperson's Report

Mr. Ed Woods wished to thank everyone for supporting him as Board Chair for another term. Mr. Woods thanked MSHN staff for their work all year-round, and really enjoyed meeting staff earlier this year when he presented at an all-staff meeting.

17. Approval of Consent Agenda

Board approval was requested for items on the consent agenda as listed in the motion below, and as presented.

MOTION BY DEB McPEEK-McFADDEN, SUPPORTED BY TINA HICKS, TO APPROVE THE FOLLOWING DOCUMENTS ON THE CONSENT AGENDA: APPROVE MINUTES OF THE JULY 11, 2023 BOARD OF DIRECTORS MEETING; RECEIVE SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD MINUTES OF APRIL 19, 2023; RECEIVE BOARD EXECUTIVE

COMMITTEE MEETING MINUTES OF AUGUST 18, 2023; RECEIVE POLICY COMMITTEE MINUTES OF AUGUST 1, 2023; RECEIVE NOMINATING COMMITTEE MINUTES OF AUGUST 8, 2023; RECEIVE OPERATIONS COUNCIL KEY DECISIONS OF JULY 17, 2023 AND AUGUST 21, 2023; AND TO APPROVE ALL THE FOLLOWING POLICIES: INFORMATION ACCESSIBILITY/LIMITED ENGLISH PROFICIENCY, DELEGATION TO THE CEO AND EXECUTIVE LIMITATIONS, BREACH NOTIFICATION, DISASTER RECOVERY, MEDICAID INFORMATION MANAGEMENT, RECORD RETENTION, CREDENTIALING/RE-CREDENTIALING, OUT OF STATE PLACEMENTS. MOTION CARRIED: 20-0.

18. Other Business

Mr. Ed Woods is Chairperson of the National Council Board of Directors. The National Council board recently approved a three (3) year contract to provide technical assistance to the States for CCBHC implementation and financing.

19. Public Comment

Ms. Melissa McKinstry liked how the meeting went and will plan to attend future meetings. The Annual Walk-A-Mile rally is taking place tomorrow, Wednesday, September 13, 2023. Community Mental Health Association of Michigan's Fall Conference is coming up on October 23rd and 24th. Mr. John Johansen spoke on behalf of the Policy Committee expressing thanks to Ms. Amanda Ittner and Ms. Sherry Kletke for their work in preparing the policies and responding quickly with committee feedback and also appreciation to Ms. Irene O'Boyle for the feedback she provides on the policies in a timely manner.

20. Adjournment

The MSHN Board of Directors Regular Business Meeting adjourned at 6:59 p.m.