

CMHSP Waiver Program Administrative Review FY24

	Standard/Requirement	Source(s)	Evidence May Include	2022 Evidence Provided	2024 Evidence Provided:
1	Administrative				
1.1	The PIHP has adopted common policies for use throughout the service area for critical incidents.	<i>MDHHS 2024 Tool A.1.1</i>			
1.2	The PIHP has policy and business procedures to assure regular monitoring and reporting on each network provider for critical incidents	<i>MDHHS 2024 Tool A.1.2</i>			
1.3	Review and verify the process (critical incidents) is being implemented according to policy.	<i>MDHHS 2024 Tool A.1.3</i>			
1.4	PIHP/CMHSP is implementing the Quality Improvement Project as approved by MDHHS.	<i>MDHHS 2024 Tool A.1.4</i>		NA in 2022	
1.5	<p>The PIHP/CMHSP has a policy that guides the contracting process with new providers or providers who are expanding their service array. These policies ensure new providers are assessed to ensure they do not require heightened scrutiny based upon isolating of institutional elements.</p> <ul style="list-style-type: none"> PIHP/CMHSP provides evidence of the policy Review of PIHP/CMHSP provisional approval documents 	<i>MDHHS 2024 Tool A.1.5</i>	<p>PIHP/CMHSP provides evidence of the policy</p> <p>Review of PIHP/CMHSP provisional approval documents</p>	<p>CMHSP: Policies and Procedures</p> <p>MSHN: MSHN Policy and Procedure: Service Delivery System- HCBS Compliance Monitoring Service Delivery System HCBS Monitoring Procedure Service Delivery System Provisional Approval Procedure</p>	

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1.6	The PIHP/CMHSP has adhered to the Parity Plan they have identified and as approved by MDHHS.	<i>MDHHS 2024 Tool A.1.6</i>	PIHP Parity Plan MCG Reviews and follow-up actions		
2	Authorization/Claims				
2.1	CWP/SEDW: PIHP/CMHSP has a process to prior authorize all services.	MI Provider Manual (PM A-3) <i>MDHHS 2024 Tool A.2.1 (CWP)</i> <i>MDHHS 2024 Tool A.3.2 (SEDW)</i>		CMHSP: Policies and Procedures MSHN: Delegation Grid Medicaid Subcontract DMC MSHN Policy and Procedure <ul style="list-style-type: none"> • UM Access System • UM Level of Care Procedure • UM Level of Care System for Parity • UM Utilization Management 	
2.2	CWP/SEDW: Claims are coded in accordance with MDHHS policies and procedures.	MI Provider Manual (PM I-1) <i>MDHHS 2024 Tool A.2.3 (CWP)</i> <i>MDHHS 2024 Tool A.3.3 (SEDW)</i>		CMHSP: Policies and Procedures MSHN: Delegation Grid Medicaid Subcontract DMC MSHN Policy and Procedure <ul style="list-style-type: none"> • UM Access System 	

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	Standard/Requirement	Source(s)	Evidence May Include	2022 Evidence Provided	2024 Evidence Provided:
				<ul style="list-style-type: none"> • UM Level of Care Procedure • UM Level of Care System for Parity • UM Utilization Management 	
2.3	1915(I)SPA: Services that require prior authorization are implemented by the PIHP according to established policy.	MI Provider Manual (PM I-1) <i>MDHHS 2024 Tool A.5.1</i>			
3	Environmental Modifications				
3.1	HSW/1915(I)SPA: If a Waiver enrollee receives Environmental Modifications or Equipment, the PIHP/CMHSP has implemented prior authorizations in accordance with their process.	MI Provider Manual (HSW PM A-4) <i>MDHHS 2024 Tool A.3.1 (HSW)</i> <i>MDHHS 2024 Tool A.5.3 (1915(I)SPA)</i>		CMHSP: Policy and Procedures MSHN: Delegation Grid Medicaid Subcontract MSHN HSW Policy and new 1915ispa policies (2024)	
6	Behavior Treatment Plan Review Committee				
6.1	The BTPRC Process includes documentation that the composition of the Committee and meeting minutes comply with the TR.	MDHHS Behavior Treatment Review Committee Technical Requirement <i>MDHHS 2024 Tool B.1.1</i>	Policy and Procedures Meeting minutes	CMHSP: Policy and procedures, Forms, Example agendas and minutes, BTPRC Charter, Surveys, Survey summaries, Data tracking spreadsheet	

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	Standard/Requirement	Source(s)	Evidence May Include	2022 Evidence Provided	2024 Evidence Provided:
				Annual and quarterly summary and evaluations MSHN: MSHN review tools BT workgroup annual report Data Collection MSHN Behavior Intervention Description of Project-Study BTPRC Review Data FY22Q2 Quality BTP Review Procedure 2.0 Quality Behavior Treatment plans	
6.2	The BTPRC Process includes evaluation of committees' effectiveness occurs as specified in the TR	MDHHS Behavior Treatment Review Committee Technical Requirement <i>MDHHS 2024 Tool B.1.2</i>	Policy and Procedures Meeting minutes Evaluations	CMHSP: Policy and procedures, Forms, Example agendas and minutes, BTPRC Charter, Surveys, Survey summaries, Data tracking spreadsheet Annual and quarterly summary and evaluations MSHN: MSHN review tools BT workgroup annual report	

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	Standard/Requirement	Source(s)	Evidence May Include	2022 Evidence Provided	2024 Evidence Provided:
				Data Collection MSHN Behavior Intervention Description of Project-Study BTPRC Review Data FY22Q2 Quality BTP Review Procedure 2.0 Quality Behavior Treatment plans	
6.3	The BTPRC Process includes quarterly documentation of tracking and analysis of the use of all physical management techniques and the use of intrusive/restrictive techniques by each individual receiving the intervention	MDHHS Behavior Treatment Review Committee Technical Requirement <i>MDHHS 2024 Tool B.1.3</i>	Policy and Procedures Meeting minutes Analysis Summary	CMHSP: Policy and procedures, Forms, Example agendas and minutes, BTPRC Charter, Surveys, Survey summaries, Data tracking spreadsheet Annual and quarterly summary and evaluations MSHN: MSHN review tools BT workgroup annual report Data Collection MSHN Behavior Intervention Description of Project-Study BTPRC Review Data FY22Q2	

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				Quality BTP Review Procedure 2.0 Quality Behavior Treatment plans	
6.4	The BTPRC Process includes documentation of the QAPIP's OR QIP's evaluation of the data on the use of intrusive or restrictive techniques	MDHHS Behavior Treatment Review Committee Technical Requirement <i>MDHHS 2024 Tool B.1.4</i>	Policy and Procedures Summary	CMHSP: Policy and procedures, Forms, Example agendas and minutes, BTPRC Charter, Surveys, Survey summaries, Data tracking spreadsheet Annual and quarterly summary and evaluations MSHN: MSHN review tools BT workgroup annual report Data Collection MSHN Behavior Intervention Description of Project-Study BTPRC Review Data FY22Q2 Quality BTP Review Procedure 2.0 Quality Behavior Treatment plans	

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	Standard/Requirement	Source(s)	Evidence May Include	2022 Evidence Provided	2024 Evidence Provided:
6.5	The BTPRC Process includes documentation of the Committees' analysis of the use of physical management and the involvement of law enforcement for emergencies on a quarterly basis	MDHHS Behavior Treatment Review Committee Technical Requirement <i>MDHHS 2024 Tool B.1.5</i>	Policy and Procedures Summary	<p>CMHSP: Policy and procedures, Forms, Example agendas and minutes, BTPRC Charter, Surveys, Survey summaries, Data tracking spreadsheet Annual and quarterly summary and evaluations</p> <p>MSHN: MSHN review tools BT workgroup annual report Data Collection MSHN Behavior Intervention Description of Project-Study BTPRC Review Data FY22Q2 Quality BTP Review Procedure 2.0 Quality Behavior Treatment plans</p>	
6.6	The BTPRC Process includes documentation that behavioral intervention related injuries requiring emergency medical treatment or hospitalization and death are reported to the Department via the event reporting system	MDHHS Behavior Treatment Review Committee Technical Requirement <i>MDHHS 2024 Tool B.1.6</i>	Policy and Procedures	<p>CMHSP: Policy and procedures, Forms, Example agendas and minutes, BTPRC Charter, Surveys, Survey summaries,</p>	

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6.7	The BTPRC Process includes documentation that there is a mechanism for expedited review of proposed behavior treatment plans in emergent situations	MDHHS Behavior Treatment Review Committee Technical Requirement <i>MDHHS 2024 Tool B.1.7</i>	Policy and Procedures	CMHSP: Policy and procedures, Forms, Example agendas and minutes, BTPRC Charter, Surveys, Survey summaries, Data tracking spreadsheet Annual and quarterly summary and evaluations MSHN: MSHN review tools	

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	Standard/Requirement	Source(s)	Evidence May Include	2022 Evidence Provided	2024 Evidence Provided:
				BT workgroup annual report Data Collection MSHN Behavior Intervention Description of Project-Study BTPRC Review Data FY22Q2 Quality BTP Review Procedure 2.0 Quality Behavior Treatment plans	