

Meeting Date: January 25, 2018

Attended in Person: BABH, CEI, Newaygo & Shiawassee

Attended by Phone: CMHCM, Huron, LifeWays, MCN, Right Door, Saginaw & Tuscola

MSHN Staff: Kim Z.(in person), Joe W. (in person), Todd L (in person), Dan D. (phone), Jill W. (phone)

Not Present: GIHN

KEY DISCUSSION TOPICS

- Review & approve minutes
- Review & approval of agenda for today's meeting
- FY2017 Annual Compliance Summary Report
- PI Template Discussion
- FY2018 QAPIP and Annual Effectiveness Review
- MDHHS Repeat Citations
- Performance Measures Update
- Performance Improvement Project
- Follow up After Hospitalization Review
- Balanced Scorecard

✓ **KEY DECISIONS**

- Review & Approve Minutes- The minutes from 12/21/17 were approved as submitted
- Review & approval of agenda with two additions: PI Template discussion and RSA/RAS discussion
- FY2017 Annual Compliance Summary Report
 - ✓ Reviewed and discussed the report in its entirety
 - ✓ Approved as written – no suggestions for revisions or additional information
- PI Template Discussion
 - ✓ Dan reviewed the minor recommended changes from the IT council review
 - ✓ The group was in agreement with these changes
- FY2018 QAPIP and Annual Effectiveness Review
 - ✓ Reviewed recommended changes to the QAPIP for FY18
 - ✓ Group had some recommendations regarding the sections for “cultural competency” and “autism review” as this was new information being recommended for FY18
 - It was recommended to provide a higher level overview for these two sections and not provide procedural type information
 - ✓ Also reviewed the following documents specific to QIC as part of the annual effectiveness review
 - 2017 Review of QAPIP Goals and Objectives
 - MSHN FY17/18 Strategic Plan Priorities
 - QAPIP Priorities for Fiscal Year 2017-2018
 - ✓ All other recommendations approved as presented for the QAPIP
 - ✓ The recommendations to the identified sections will be made
 - ✓ The QAPIP and Annual Effectiveness Plan will go to Ops Council for review
- MDHHS Repeat Citations
 - ✓ Reviewed the memo again that was sent from MDHHS regarding repeat citations received by MSHN during the FY16 HSW site review
 - ✓ The region needs to ensure that we do not have repeat citations for any of the 11 identified standards during the site review for FY18
 - ✓ The way it will be reviewed is that the PIHP will get a repeat citation if any of the 12 CMHSPs

	<p>receive less than full compliance on any of the 11 standards – irregardless if that CMHSP received a citation in FY16</p> <ul style="list-style-type: none"> ✓ MDHHS has stated there will be financial sanctions for violations during FY18 ✓ The group reviewed a spreadsheet that identified each of the 11 citations that had a repeat violation noted ✓ Each agency is to address how they are ensuring compliance with each of the 11 standards (even if they were not cited during FY16) and return to me by Feb. 16th <ul style="list-style-type: none"> • Performance Measures Update <ul style="list-style-type: none"> ✓ FY18 Q1 PI Summary Report: Feb ✓ Diabetes Monitoring for schizophrenia diagnosis report <ul style="list-style-type: none"> ○ Joe reviewed the current data ○ The data showed marked improvement in the percentages ○ This will continue to be monitored monthly ○ If improvement declines, then the group will discuss possible interventions ○ Individual level data will be sent out to each CMHSP • Performance Improvement Project <ul style="list-style-type: none"> ✓ MDHHS has not yet designated an area of focus for the new PIP project ✓ Some CMHSP are continuing to implement the RAS and RSA • Follow Up After Hospitalization Review <ul style="list-style-type: none"> ✓ Reviewed current data today ✓ There are still some discrepancies with some of the agencies data ✓ Each agency was asked to validate their own data ✓ Joe will validate the data for each CMHSP as well ✓ This will be reviewed again at the next meeting ✓ No plans of correction required until the data is determined accurate • Balanced Scorecard <ul style="list-style-type: none"> ✓ Reviewed the updated data today ✓ Also began discussion on FY18 scorecard – should we continue with current measures and/or add additional measures ✓ This discussion will continue during the Feb. meeting
<ul style="list-style-type: none"> • ACTION/INPUT REQUIRED 	<ul style="list-style-type: none"> • Members will send required data to MSHN by the established timeframes • FY2017 Annual Compliance Summary Report will be sent to Ops Council for review • FY2018 QAPIP and FY17 Annual Effectiveness Review will be sent to Ops Council for review
<ul style="list-style-type: none"> ✓ KEY DATA POINTS/DATES 	<ul style="list-style-type: none"> • Next Meeting: February 22, 2018