

**Meeting: Quality Improvement (QI) Council**

**Meeting Date:** March 23, 2017

**Attendees:**

Attended in Person: CMHCM, CEI, Gratiot

Attended by Phone: BABH, LifeWays, Montcalm, Newaygo, Saginaw, Shiawassee and Tuscola

MSHN Staff: Joe Wager (In Person), Todd Lewicki (In Person), Kim Zimmerman (In Person), Jill W. (Phone)

Not Present: Huron and the Right Door

**KEY DISCUSSION TOPICS**

- Review & approve minutes
- Review & approval of agenda for today's meeting
- Review follow up action items/action plan
- Performance Measures Update
- Retained Contract Functions Update
- Performance Improvement Project (s)
- QIC Scorecard
- Policy and Procedure Review
- QIC Scorecard
- Follow up After Hospitalization Review
- Managed Care Rules Tracking Matrix
- Updates: MSHN, Council & Committee Updates

✓ **KEY DECISIONS**

- Review & Approve Minutes- The minutes from 02/23/17 were approved as submitted
- Review & approval of agenda for today's meeting- The agenda was approved with the addition of the PI report
- Review follow up action items/action plan- Reviewed the action items from last meeting
- Performance Measures Update
  - ✓ FY17 Q1 Performance Indicator Summary Report
    - Reviewed report and had continued discussion around authorization prior to providing services for COFR cases
  - ✓ FY17Q1 Behavior Treatment Review Summary Report
    - Reviewed FY17 Q1 Report with CMHSP BTR staff present
    - There will be a meeting scheduled for the CMHSP BTR staff to review the current process
- Retained Contract Functions Update:
  - ✓ CI Report (FY17 Q1) reviewed by CEI
    - Follow up discussion regarding number of individuals living in specialized residential settings by agency
- Performance Improvement Projects
  - ✓ RAS/RSA
    - The collection period for these surveys is January 1, 2017 through March 31, 2017
    - Data is due to MSHN by April 30th
  - ✓ HEDIS Measure
    - Region wide data was reviewed
    - Each agency will submit any identified local barriers and interventions to Kim and there will be discussion at next meeting
- Policy and Procedure Review
  - ✓ All Quality policies and procedures were reviewed today
- QIC Scorecard:
  - ✓ Reviewed updated data for March

	<ul style="list-style-type: none"> <li>Follow Up after Hospitalization Review <ul style="list-style-type: none"> <li>✓ Reviewed the project study for clarification</li> <li>✓ Reviewed data</li> <li>✓ Clarification on questions will be reviewed during next meeting</li> </ul> </li> <li>Managed Care Rules Tracking Matrix: Continued ongoing review</li> </ul>
✓ ACTION/INPUT REQUIRED	<p>Action Plan:</p> <ul style="list-style-type: none"> <li>The action plan will continue to be updated on an ongoing basis</li> </ul> <p>Behavior Treatment Summary Report:</p> <ul style="list-style-type: none"> <li>A meeting will be scheduled with the local BTR staff to review the process</li> </ul> <p>RAS/RSA:</p> <ul style="list-style-type: none"> <li>The collection period for these surveys is January 1, 2017 through March 31, 2017</li> <li>Data is due to MSHN by April 30<sup>th</sup></li> </ul> <p>HEDIS Measure:</p> <ul style="list-style-type: none"> <li>Members will discuss locally any continued barriers and interventions and sent this to Kim</li> </ul>
✓ KEY DATA POINTS/DATES	<ul style="list-style-type: none"> <li>Next Meeting: April 27, 2017</li> </ul>