

Meeting: Quality Improvement (QI) Council

Meeting Date: June 22, 2017

Attendees:

Attended in Person: BABH, Gratiot, MCN, Shiawassee and Tuscola

Attended by Phone: CEI, CMHCM, LifeWays, Right Door and Saginaw

MSHN Staff: Joe Wager (In Person), Todd Lewicki (In Person), Kim Zimmerman (In Person), Jill W. (Phone)

Not Present: Newaygo and Huron

KEY DISCUSSION TOPICS

- Review & approve minutes
- Review & approval of agenda for today's meeting
- Review follow up action items/action plan
- Performance Measures Update
- Retained Contract Functions Update
- Performance Improvement Project (s)
- Policy/Procedure Review
- Balanced Scorecard
- Follow up After Hospitalization Review
- Managed Care Rules
- Information Items
- Updates: MSHN, Council & Committee Updates

✓ **KEY DECISIONS**

- Review & Approve Minutes- The minutes from 0525/17 were approved as submitted
- Review & approval of agenda for today's meeting- The agenda was approved without additions
- Review follow up action items/action plan- Reviewed the action items from last meeting
- Performance Measures Update
 - ✓ FY17 Q2 Behavior Treatment Review Summary Report:
 - Reviewed interventions being reported
 - Data is remaining relatively consistent from quarter to quarter
 - The BTR sub-committee will be reconvened to review any needed changes in process, etc. for FY18
 - ✓ FY17Q2 PI Summary Report: Will be reviewed in July
 - ✓ MHSIP and YSS Summary Review:
 - Both reports were reviewed
 - Response rates were discussed
 - Any needed revisions will be sent to Kim by June 30th
 - Each CMHSP will review their results locally and discussion on any possible QI efforts will begin during the next meeting
- Retained Contract Functions Update:
 - Critical Incident Summary Report: FY17 Q3 due in August
- Performance Improvement Projects
 - ✓ RAS/RSA
 - Summary Report will be reviewed during July
 - ✓ HEDIS Measure
 - Draft Summary Report was reviewed
 - Fishbone Diagram was reviewed
 - Any final recommendations are due by June 30th from the group
 - The report will be submitted to HSAG by July 7th

	<ul style="list-style-type: none"> • Policy/Procedure Review: Compliance policies and procedure are due for review in August • QIC/CSC Scorecard <ul style="list-style-type: none"> ✓ All established standards are being met at this time • Follow Up after Hospitalization Review <ul style="list-style-type: none"> ✓ Standard for adults and children are being met by all CMHSP's ✓ No plans of correction required • Managed Care Rules Tracking Matrix: <ul style="list-style-type: none"> ✓ Final document will be sent out when available
<ul style="list-style-type: none"> • ACTION/INPUT REQUIRED 	<ul style="list-style-type: none"> • Action Plan: <ul style="list-style-type: none"> ✓ The action plan will continue to be updated on an ongoing basis • Performance Measures <ul style="list-style-type: none"> ✓ Satisfaction Surveys: MHSIP and YSS <ul style="list-style-type: none"> i. All required revisions are to be submitted to Kim by June 30th ✓ FY17 Q2 BTR Summary Report <ul style="list-style-type: none"> i. Kim will schedule meeting for BTR Sub-Committee ii. CMHSP's to send Kim names of current BTR staff to include in meeting iii. Kim will contact Price Pullins (MDHHS) regarding any new requirements or areas of focus for MDHHS for FY18 iv. Today's date will be added and the final report will be sent out ✓ FY17 Q1 PI summary Report <ul style="list-style-type: none"> i. POC are now due ✓ MHSIP/YSS Surveys <ul style="list-style-type: none"> i. Each CMHSP was asked to begin reviewing their results locally and be prepared to begin discussion on possible QI opportunities during the next meeting ii. All revisions are due to Kim by June 30th • Retained Contract Update: <ul style="list-style-type: none"> ✓ Critical Incident Reporting: <ul style="list-style-type: none"> i. During the next review (August Meeting) each CMHSP will provide information on how they are analyzing this data at the local level. This will include any training activities, interventions, common providers, etc. This will be for the purpose of resource/information sharing among the region. ii. Each CMHSP will include any relevant staff for this discussion • Performance Improvement Projects: <ul style="list-style-type: none"> ✓ HEDIS Measure: <ul style="list-style-type: none"> i. Kim will make recommended changes to the draft report ii. All recommended revisions are due to Kim by June 30th • Policy and Procedure Review: <ul style="list-style-type: none"> ✓ All Compliance policies and procedures will be reviewed in August • Information Items: <ul style="list-style-type: none"> ✓ MDHHS Update on Privacy Laws will be sent out with the minutes
<ul style="list-style-type: none"> ✓ KEY DATA POINTS/DATES 	<ul style="list-style-type: none"> • Next Meeting: July 27, 2017