

Meeting Date: October 27, 2016

Attendees:

Attended in Person: CMHCM, CEI, Saginaw, Shiawassee, Tuscola

Attended by Phone: Huron, LifeWays, Newaygo, Right Door, Montcalm

MSHN Staff: Joe Wager (In Person), Jeanne Diver (Phone), Leathia Hodge (Phone) and Shannon Myers (In Person)

KEY DISCUSSION TOPICS

- Review & approve minutes
- Review & approval of agenda for today's meeting
- Review follow up action items/action plan
- Performance Measures Update
- Retained Contract Functions Update
- Performance Improvement Project (s)
- MEV Discussion
- Managed Care Rules Tracking Matrix
- Policy/Procedure Review
- FY17 QIC Action Plan
- Measurement Portfolio
- Updates: MSHN, Council & Committee Updates

• **KEY DECISIONS**

- Review & Approve Minutes- The minutes from 09/22/16 were approved as written.
- Review & approval of agenda for today's meeting- The agenda was approved with addition of SUD Satisfaction Surveys
- Review follow up action items/action plan- Reviewed the action items from last meeting
- Behavior Treatment Data Review Summary Report: Data for FY16Q4 due to MSHN by 10/31/16
- Performance Indicator Summary Report: FY16 Q3 Performance Indicator Summary Report was reviewed
- Customer Satisfaction Survey Summary Reports FY15 (MHSIP and YSS): Tabled until the next meeting
- Critical Incident Summary Report:
 - ✓ Next review due in Nov. 2016
- RAS: Reviewed the implementation plan for FY17 for needed revisions
- HEDIS Measure:
 - ✓ The care alert reports and FY16Q3 data was sent out to each CMHSP
 - ✓ The group defined "addressed" and "excluded" criteria for the care alert reports
- MEV Discussion:
 - ✓ Reviewed the FY16 Summary Report and Review Schedule for FY17
 - ✓ The process for completing the reviews was discussed and suggestions for improvement were provided
- Managed Care Rules Tracking Matrix:
 - ✓ The group reviewed the tracking matrix sections that pertains to QIC along with implementation dates
- Policy/Procedure Review:
 - ✓ A new policy for the consent to release information will be developed that is in compliance with contract requirements
- FY17 Action Plan:
 - ✓ The draft FY17 Action Plan was reviewed
- Measurement Portfolio:
 - ✓ Reviewed the Executive Summary document
 - ✓ Reviewed the criteria used for selection, the measures selected and the next steps
- MSHN, Council & Committee Updates: Minutes and meeting materials are uploaded to the appropriate folders on Box.

<p>✓ ACTION/INPUT REQUIRED</p>	<ul style="list-style-type: none"> • Action Plan: <ul style="list-style-type: none"> ✓ The action plan will continue to be updated • Performance Indicator Summary Report: <ul style="list-style-type: none"> ✓ Each agency will come prepared to discuss their internal process for Indicator #3 at the next meeting ✓ The draft watermark will be removed from the report and an approval date of today will be put on the report and then sent out to the group • Behavior Treatment Summary Report: <ul style="list-style-type: none"> ✓ The members of the BTR sub-committee will be invited to join the November 17th QIC meeting to review any needed changes to the BTR report, definitions, etc. ✓ The FY16 Q4 data is due to MHSN by 10/31/16 ✓ FY16Q4 Summary Report will be presented during the Nov. meeting • Critical Incident Reports: <ul style="list-style-type: none"> ✓ Come prepared to discuss local process and review of CI information during the Nov. meeting • RAS: <ul style="list-style-type: none"> ✓ The implementation plan will be updated and sent out to the group so that it can be approved at the next meeting • Policy/Procedure Review: <ul style="list-style-type: none"> ✓ A draft policy for Consent to Release Information will be developed and sent out to the group for approval at the Nov. meeting • SUD Satisfaction Surveys: <ul style="list-style-type: none"> ✓ The summary report will be reviewed during the next meeting as time did not allow for the review during today's meeting
<p>✓ KEY DATA POINTS/DATES</p>	<ul style="list-style-type: none"> • Next Meeting: November 17, 2016