

**Mid-State Health Network (MSHN)
Substance Use Disorder (SUD) Regional Oversight Policy Advisory Board
Wednesday, December 21, 2016, 4:00 p.m.
Michigan Association of CMH Boards (MACMHB)**

Meeting Minutes

1. Call to Order

Chairperson Carl Rice, Jr. called the MSHN Substance Use Disorder (SUD) Regional Oversight Policy Advisory Board Meeting to order at 4:02 p.m.

Board Member(s) Present: Bruce Caswell (Hillsdale), Larry Emig (Osceola), Richard Gromaski (Bay), Susan Guernsey (Mecosta) (via phone), John Hunter (Tuscola), Jerry Jaloszynski (Isabella), Steve Johnson (Newaygo), Carol Koenig (Ingham), Tom Lindeman (Montcalm), Carl Rice (Jackson), Leonard Strouse (Clare), Debbie Thalison (Ionia), Kim Thalison (Eaton), Kam Washburn (Clinton), Virginia Zygiel (Arenac)

Alternate Board Members Present:

Board Member(s) Absent: Clark Elftman (Huron), Jim Leigeb (Midland), and John McKeller (Saginaw), Vicky Schultz (Shiawassee), Sabrina Sylvain (Gratiot)

Staff Members Present: Amanda Horgan (Deputy Director), Dr. Dani Meier (Chief Clinical Officer), Carolyn Watters (Director of Provider Network Management), and Leathia Hodge (Office Assistant)

2. Roll Call

Secretary Deb Thalison provided the Roll Call for Board Attendance.

3. Approval of Agenda for December 21, 2016 Regular Business

Board approval was requested for the Agenda of the December 21, 2016 Regular Business Meeting, as presented.

ROPB 16-17-005 MOTION BY RICHARD GROMASKI, SUPPORTED BY LARRY EMIG, FOR APPROVAL OF THE AGENDA OF THE DECEMBER 21, 2016 REGULAR BUSINESS MEETING, AS REVISED. MOTION CARRIED: 13-0.

4. Approval of Minutes from October 19, 2016 Regular Business Meeting

Board approval was requested for the meeting minutes of the October 19, 2016 Regular Business Meeting, as presented.

ROPB 16-17-006 MOTION BY RICHARD GROMASKI, SUPPORTED BY KIM THALISON, FOR APPROVAL OF THE MINUTES OF THE OCTOBER 19, 2016 REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 13-0.

Ms. Carol Keonig arrived at 4:08 p.m.

5. Public Comment –There was no public comment

6. Board Chair Report

Chairperson Rice addressed the following:

- SUD Oversight Policy Advisory Board Member Terms, Appointments and Reappointments
- Board Newsletter: Eight (8) Dimensions of Wellness section, authored by Joe Sedlock
- Section 298: Robert Sheehan, MACMHB Executive Director, distributed a press release capturing the association's response to the 298 Report, released by MDHHS on 12.14.2017
- Lifeways CMHA is working hard to fulfill the Certified Community Behavior Health Clinic (CCBHC) criteria by addressing it with Key Performance Indicators. The goal is to be in a competitive position, whether privatization occurs or not.

7. Deputy Director Report

Ms. Amanda Horgan provided information on the following:

- A. Follow up: Prevention Activity Presentation: Per discussion around prevention activities, which occurred at the October 19, 2016 meeting, MSHN staff will provide board member education on regional outcomes. She recommended the presentation occur at the February 2017 meeting as FY16 year-end reporting is in process; implementing that information from regional SUD providers will lend significantly
- B. Section 298 Update: The interim report has been distributed by the Michigan Department of Health and Human Services (MDHHS). Comments are being received until January 4, 2017; after which, the report will be sent to the state legislature (deadline for submission is January 15, 2017). The report related to financial models will occur in March 2017, with time for comments and finalization before submission

to the state legislature. All recommendations in the 298 Interim Report are supported by Mid-State Health Network (MSHN).

C. Summary of PA2 Funding by County FY 2016 (Item 7C)

D. Summary of PA2 Funding by County FY 2017 (Item 7D)

8. ACTION ITEM: FY 2017 SUD PA2 Funding Request/Contract Listing (Item 8)

Ms. Carolyn Watters reviewed the FY 2017 SUD PA2 Funding Request/Contract Listing Following robust discussion around MSHN's fund approval and recommendation process, and the various methods of project funding, Ms. Watters committed to follow-up directly with members on funding request(s) from contractors specific to their county of representation as requested. In response to member request for additional information related to methods of funding, Ms. Horgan confirmed that budget and funding development and presentation for Board approval/action includes specificity of funding source(s); moving forward, reporting will include information, action and status specific to all proposals received.

ROPB 16-17-007 MOTION BY BRUCE CASWELL, SUPPORTED BY JERRY JALOSCYNSKI , FOR APPROVAL OF THE FY17 SUD PA2 FUNDING REQUESTS/CONTRACT LISTING, AS PRESENTED. MOTION CARRIED: 14-0.

Ms. Susan Guernsey joined the meeting via teleconference at 4:30 p.m.

9. ACTION ITEM: Finance: Use of PA2 Dollars Revised Policy (Item 9)

Ms. Horgan provided an overview of the Finance: Use of PA2 Dollars Policy.

MOTION BY JERRY JALOSCYNSKI, SUPPORTED BY LARRY EMIG, TO APPROVE THE FINANCE: USE OF PA2 DOLLARS POLICY, AS PRESENTED.

In the discussion that followed, several Board Members voiced concern about the possibility of new service providers having contracts approved by MSHN staff prior to a review by the SUD Oversight Policy Advisory Board at a regular meeting. Board members were generally supportive of the proposed revised policy for existing service providers.

MOTION BY CAROL KEONIG, SUPPORTED BY KAM WASHBURN, TO AMEND THE MOTION TO APPROVE BY ADDING LANGUAGE STIPULATING THAT NEW SERVICE PROVIDERS WOULD NOT BE AWARDED FUNDING UNTIL AFTER PRESENTATION TO THE SUD OVERSIGHT POLICY ADVISORY BOARD AT A REGULAR MEETING.

Chairperson Rice indicated that he would proceed with a vote on the main motion with the inclusion of the friendly amendment.

POINT OF ORDER: Parliamentarian Jaloszynski called a Point of Order.

Mr. Jaloszynski indicated that as the Board was voting on a formal policy document, a friendly amendment to the original motion was not appropriate. He recommended a vote be taken on the Motion to Amend, followed by a vote on the original Motion, as amended.

Chairperson Rice agreed, and proceeded with the vote.

ROPB 16-17-008 MOTION BY CAROL KEONIG, SUPPORTED BY KAM WASHBURN, TO AMEND THE MOTION TO APPROVE BY ADDING LANGUAGE STIPULATING THAT NEW SERVICE PROVIDERS WOULD NOT BE AWARDED FUNDING UNTIL AFTER PRESENTATION TO THE SUD OVERSIGHT POLICY ADVISORY BOARD AT A REGULAR MEETING. MOTION CARRIED: 15-0.

ROPB 16-17-009 MOTION BY JERRY JALOSZYNSKI, SUPPORTED BY LARRY EMIG, TO APPROVE THE FINANCE: USE OF PA2 DOLLARS POLICY, AS AMENDED. MOTION CARRIED: 15-0.

10. Operating Update

Dr. Dani Meier provided information on the following:

A. Youth Access Tobacco Report

B. Compliance Monitoring Tool

1. A new tool for compliance monitoring, aimed at streamlining the site review process for providers and MSHN staff is being developed. Target for completion is December 31, 2017, prior to commencement of MSHN's 2017 site reviews

C. Prevention Provider Annual Reporting

1. Reports are being submitted from regional prevention providers
2. Information from which will be reported on at the February meeting

D. MSHN Regional Response Workgroup

1. The Workgroup is targeting the Heroin and Opioid epidemic, to include distribution of over 650 Narcan kits throughout the region.
 - i. Nine (9) of the twelve (12) Community Mental Health Service Participants (CMHSPs) in Region 5 have received kits; three (3) CMHSPs previously had them in place
 - ii. MSHN has created materials for distribution with the kits to include information on access to treatment providers

E. Internal SUD Collaboration/Discussion

1. Meetings occur monthly between MSHN's clinical team and its SUD Medical Director, Dr. Bruce Springer, to discuss and address provider questions and concerns related to all aspects of addiction
 - i. Dr. Springer will be involved in the NCQA accreditation process as required

F. Treatment Specialist Position: Vacant

11. ACTION ITEM: Receive SUD Quarterly Reports

Chairperson Rice referenced county-specific quarterly reports, included hardcopy in board member folders; electronic copies provided to members participating via teleconference.

ROPB 16-17-010 MOTION BY BRUCE CASWELL, SUPPORTED JOHN HUNTER, FOR APPROVAL TO RECEIVE SUD QUARTERLY REPORTS, AS PRESENTED. MOTION CARRIED: 15-0.

12. Other Business

There was no other business.

13. Public Comment

There was no public comment.

14. Board Member Comment

Mr. Bruce Caswell wished board members and staff a Merry Christmas.

15. Adjournment

The MSHN SUD Oversight Policy Advisory Board of Directors Meeting adjourned at 5:17 p.m.

Meeting minutes submitted respectfully by:
Leathia Hodge,
MSHN Office Assistant

Revised by Merre Ashley, MSHN Executive Assistant