

Mid-State Health Network (MSHN) SUD Regional Oversight Policy Board

Wednesday, October 19, 2016, 4:00 p.m.

Michigan Association of CMH Boards (MACMHB)

Meeting Minutes

1. Call to Order

Chairperson Carl Rice, Jr. called the MSHN SUD Regional Oversight Policy Board Meeting to order at 4:00 p.m.

Board Member(s) Present: Bruce Caswell (Hillsdale), Larry Emig (Osceola), John Hunter (Tuscola), Jerry Jaloszynski (Isabella), Steve Johnson (Newaygo), Carol Koenig (Ingham), Tom Lindeman (Montcalm), John McKellar (Saginaw), Carl Rice (Jackson), Vicky Schultz (Shiawassee), Sabrina Sylvain (Gratiot) (via phone), Debbie Thalison (Ionia) (via phone), Kim Thalison (Eaton), and Kam Washburn (Clinton)

Alternate Board Members Present: John Kroneck (Montcalm), Howard Spence (Eaton)

Board Member(s) Absent: Clark Elftman (Huron), Richard (Dick) Gromaski (Bay), Susan Guernsey, Jim Leigeb (Midland), Leonard Strouse (Clare), Virginia Zygiel (Arenac)

Staff Members Present: Amanda Horgan (Deputy Director), Dr. Dani Meier (Chief Clinical Officer), Joseph Sedlock (Chief Executive Officer), Carolyn Watters (Director of Provider Network Management), Ashley Kniceley (Treatment Specialist), Merre Ashley (Executive Assistant)

2. Welcome New Board Member

Chairperson Rice and Ms. Amanda Horgan welcomed Commissioner Carol Keonig to MSHN's SUD Oversight Policy Advisory Board, stating Ms. Keonig has been appointed by the Ingham County Board of Commissioners to fill the seat vacated by Patricia Wheeler. Chairperson Rice expressed his appreciation to the Ingham County Board of Commissioners.

3. Roll Call

Ms. Merre Ashley provided the Roll Call for Board Attendance.

4. Approval of Agenda for October 19, 2016 Regular Business Meeting

Board approval was requested for the Agenda of the October 19, 2016 Regular Business Meeting, as presented.

ROPB 16-17-001 MOTION BY LARRY EMIG, SUPPORTED BY JOHN HUNTER, FOR APPROVAL OF THE AGENDA OF THE OCTOBER 19, 2016 REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 14-0.

5. Approval of Minutes from August 17, 2016 Regular Business Meeting

Board approval was requested for the meeting minutes of the August 17, 2016 Regular Business Meeting, as presented.

ROPB 16-17-002 MOTION BY KAM WASHBURN, SUPPORTED BY JERRY JALOSZYNSKI, FOR APPROVAL OF THE MINUTES OF THE AUGUST 17, 2016 REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 14-0.

6. Public Comment

Dr. Meier introduced Ashley Kniceley, recently hired MSHN Treatment Specialist. He added Ms. Kniceley's experience at Washtenaw CMH and extensive work with SUD providers adds well to MSHN's clinical team. Dr. Meier explained her work will center around provider services in the western portion of Region 5.

7. Board Chair Report

Chairperson Rice addressed the Board Meeting Calendar, specifically referencing the December 21 meeting date, and opened the floor for discussion. Following board member input, the decision was made to maintain the established schedule until it is determined if there are items requiring board action prior to the next scheduled meeting in February 2017.

Chairperson Rice announced Gladwin County's appointee, Paul Graveline, resigned effective September 30, 2016, as he relocated out of Gladwin County. Communications with the county have occurred, however a replacement has not yet officially been named by Gladwin County Board of Commissioners.

Chairperson Rice reported that a bill that has been put forth to raise the beer tax, proceeds from which are partially earmarked for SUD treatment and prevention. Ms. Kim Thalison added the beer tax has not been raised since 1964; statistically, 80 percent of beer is consumed by 20 percent of the population, making it a user tax basically. She encouraged board members to continue to work and advocate through community prevention coalitions. Ms. Thalison stated work around the coalition table includes looking at gaps which are occurring within services and ways to blend the available dollars as much as possible to build capacity. She stated it would be helpful if information was provided specifically delineating what PA2 funding could be requested for, with further definition of the combination of block

grant and PA2 funding allocations to assist in building capacity in prevention services. In response, Vice-Chairperson Hunter stated the performance measurement tool for prevention deals essentially with a moving target; outcomes and results are not readily available for reporting which presents a challenge when making requests for additional funding. Dr. Meier agreed, and stated he would work with MSHN's prevention team to bring additional data related to evidence based prevention methods. Following further discussion and board member request, it was determined an educational presentation for board member development would be provided at a future meeting, to include information on the types of prevention activities, respective target populations, and evidence based practices and other aspects of SUD prevention.

8. Deputy Director Report

Ms. Amanda Horgan provided information on the following:

- FY17 SUD Projected Allocations – Block Grant
 - Letter and information included within board meeting packets
- MDHHS SUD Site Review Update
 - Summary Report
 - On-site audits conducted of SUD administration
 - Results included in the summary provided
 - Full compliance was achieved in all but two standards
 - Review went very well
 - Partial compliance received as full round of site reviews have not been completed due to MSHN being in its first year of directly operating and managing the SUD benefit of twenty-one counties
 - Methods and tools received full compliance
 - Expectation is that MSHN will achieve full compliance next year

9. Approval of FY17 SUD PA2 Funding Requests/Contract Listing

Ms. Carolyn Watters provided an overview of contracts included on the listing; recommended for approval, as presented. She provided an overview of the reports and contract listing, included within board meeting packets.

Mr. John McKellar asked a procedural question, stating he represents one of the agencies proposed for funding on the contract listing, and asked whether he should abstain from voting or make known for the record. Chairperson Rice stated a conflict of interest policy is in place to address this issue. Ms. Horgan advised that per established policy, board members should abstain from voting on any matter affecting the agency/organization with which the OPB member is directly affiliated.

Following discussion, Mr. Joseph Sedlock addressed the board, and stated it is important for members to declare conflicts which they believe may exist. He also clarified the FY17 contract listing is approval to recommend to the MSHN Board of Directors for their action and approval, as the PA2 funding components are typically only a portion of a contract. Parliamentarian Jaloszynski supported Mr. Sedlock's recommendation for board member declaration, adding no conflict of interest exists if sitting on a coalition board, as participants are not paid.

Chairperson Rice requested board members review the FY17 Contract Listing, as provided, to determine if a conflict exists, and if so, please state for the record.

Ms. Carol Keonig stated written conflict of interest statements have been completed and provided by all board members previously, and referenced the Conflict of Interest Policy, reading aloud to the board. She concluded if any member who has a personal financial conflict should abstain.

Chairperson Rice reiterated if a board member has a conflict in terms of money being allocated to a specific agency in which they are in a position to influence the money, it should be stated.

Vice-Chairperson Hunter recommended a round-table disclosure of agency involvement for simplicity. If a member discloses information which raises a red flag, the board could implore him/her to provide additional details regarding the member's involvement. All disclosures and resulting recusals should be reflected within the minutes, and the vote be taken.

Mr. John McKellar disclosed his relationship with the Saginaw County Department of Public Health, as the Saginaw County Health Officer.

Ms. Kim Thalison disclosed her relationship with Eaton County RESA, which receives PA2 funding.

Ms. Carol Keonig disclosed she is an Ingham County Commissioner and Chair of CMH for Clinton, Eaton & Ingham Counties (CEI) Board of Directors.

Ms. Vicky Schultz disclosed she is the Chief Executive Officer of Catholic Charities of Shiawassee and Genesee Counties, and is paid through the agency.

Mr. Jerry Jaloszynski disclosed he is a member of his county's local coalition, but receives no reimbursement for participation.

Mr. Kam Washburn disclosed he is on the CMH for Clinton, Eaton & Ingham (CEI) Board.

Following board member disclosure, Chairperson Rice inquired of Parliamentarian Jaloszynski whether based policy, recusal of board member(s) is required. The parliamentarian and Ms. Vicky Schultz agreed she would abstain from voting on approval of the FY17 contract listing due to conflict of interest.

Chairperson Rice called the question, stating for the record that Ms. Vicky Schultz would abstain from voting due to conflict of interest.

ROPB 16-17-003 MOTION BY LARRY EMIG, SUPPORTED BY JERRY JALOSZYNSKI, FOR APPROVAL OF THE FY17 SUD FUNDING REQUESTS/CONTRACT LISTING, AS PRESENTED. MOTION CARRIED: 13-0. Abstained: Ms. Vicky Schultz

10. Approval to Receive and File the Financial Report

Ms. Amanda Horgan provided an overview of the PA2 funding report, displaying figures through September 30, 2016, and recommended Board approval, as presented.

ROPB 16-17-004 MOTION BY JOHN MCKELLAR, SUPPORTED BY JERRY JALOCZYNSKI, FOR APPROVAL TO RECEIVE AND FILE THE FINANCIAL REPORT, AS PRESENTED. MOTION CARRIED: 14-0.

11. Operating Update

Dr. Dani Meier provided information on the following:

- Three-year SUD Strategic Plan Update
 - Hardcopy provided onsite, within board folders
 - Approved by the Michigan Department of Health & Human Services (MDHHS)
 - Defines efforts of the region, through the end of year two
 - Members should contact Dr. Meier with any questions following review of the information contained within the plan as presented Review
 - Continuation of Strategic Plan, organized by categories for clarity
 - Provided as information on projects and efforts being done by the clinical team as well as those which have been completed, which is representative of the large scope of work underway throughout the region
- Treatment and Utilization Report
 - Average Cost per Person
 - Average Cost per Service Category Per Person
 - Hardcopy of both sections of the report, provided onsite within board folders, were referenced. Dr. Meier provided brief review of the information contained therein.
 - Questions which arise from review of the report related to board member's respective counties should be directed to Dr. Meier

12. Board Member Development

Ms. Horgan stated Board Member Development is a standard agenda item. She referenced Dr. Meier's presentation provided at the August meeting and requested board member feedback on items they would be interested in receiving education and information on. She stated prevention would be addressed, per the lengthy discussion during this meeting. Ms. Horgan encouraged members to provide feedback on additional topics to Merre Ashley.

13. Other Business

Vice Chairperson Hunter reported on his recent attendance at the Michigan Association of Community Mental Health Board's (MACMHB) Co-Occurring Disorder (COD)/Substance Use Disorder (SUD) conference. He provided information on the keynote speakers and seminars in which he participated, and encouraged members to visit the MACMHB website at www.macmhb.org for notes and presentation materials which contain a great deal of useful information.

Vice Chairperson Hunter stated that out of all the speakers and sessions, the best outcome was recognition of MSHN at the state conference, for their excellence in addressing the needs of its 21-county region, and thanked MSHN for their continuing efforts and hard work.

14. Public Comment

There was no public comment.

15. Board Member Comment

There was no board member comment

16. Adjournment

The MSHN SUD Regional Oversight Policy Board of Directors Meeting adjourned at 5:46 p.m.

Meeting minutes submitted respectfully by:

Merre Ashley
Executive Assistant, MSHN