**Community Mental Health Member Authorities**

Bay Arenac Behavioral Health

• CMH of

Clinton.Eaton.Ingham Counties

•

CMH for Central Michigan

•

Gratiot Integrated Care Network

•

Huron Behavioral Health

•

The Right Door For Hope, Recovery and Wellness (Ionia)

• LifeWays CMH

•

Montcalm Care Network

• Newaygo County

Mental Health Center

•

Saginaw County CMH

•

Shiawassee County CMH

•

Tuscola Behavioral Health Systems

**Board Officers**

Ed Woods Chairperson

Irene O’Boyle Vice-Chairperson

James Anderson Secretary

TO: Chief Executive Oﬃcers of Community Mental Health Services Programs, MSHN Region

MSHN Provider Network Management Committee

FROM: Carolyn Tiffany, Director of Provider Network Management, MSHN

DATE: July 30, 2020

SUBJECT: Regionally Standardized Contracts for Fiscal Intermediary and Autism Services (FY21)

The CMHSPs in MSHN region, along with Mid-State Health Network, have agreed to the use of a regionally standardized contracts and provider performance monitoring protocol for ﬁscal intermediary services and Autism/ABA services. Both contracts, including statement of work and attachments were developed through a collaborative regional process and annual changes were approved through the MSHN Operations Council in July 2020. This change management process included the following steps:

* Provider Input Period by May 31, 2020 *Recommended edits/clarification*
* Regional RRO Review June 5, 2020 *Recommended RR edits*
* PNMC Subgroup Review June 11, 20202 *Recommended changes to PNMC*
* PNMC Review June 20, 2020 *Approved edits*
* Operations Council Review July 20, 2020 *Approved with additional RR edit*

The follow documents are available in Box ([Fiscal Intermediary](https://mshn.app.box.com/folder/105857566393)) and ([Autism/ABA](https://mshn.app.box.com/folder/105858469406)): Edited/tracked change version of the contract, log of changes, and a final, clean version of the contract. They will also be placed on the [MSHN website](https://midstatehealthnetwork.org/provider-network-resources/provider-requirements/cmhsps/contracts). This memorandum is intended to summarize the decisions of the Operations Council and implementation considerations for distribution to your pertinent staﬀ/departments.

Regional Fiscal Intermediary and Autism/ABA Contracts:

1. Continue to utilize the regional Fiscal Intermediary (FI) Contract and Autism/ABA Contract effective for FY21 contracts and for all subsequent contracts executed after October 21, 2020.
2. The regional contracts are to be used exclusively by the CMHSPs in the MSHN region.
3. The regional contracts may be customized only in the blanks provided or via attachments intentionally left blank. The statement of work, boilerplate and other standardized items are not to be altered without consultation with MSHN Director of Provider Network Management Systems and/or Contract Specialist.
4. Needed revisions, updates or edits to the regional contracts should be made through the established regional process (particularly, by directing the need for discussion/edits to the Provider Network Management Committee).

Regional Fiscal Intermediary and Autism/ABA Performance Monitoring Process:

The region will undergo an annual process improvement cycle. MSHN Provider Network Management staff, in concert with responsible CMHSP staff, will update the regional monitoring protocol and coordinate FY21 provider performance audits in accordance with Regional Monitoring and Oversight Policy and Procedure.

Mid-State Health Network is grateful to the many individuals involved in achieving standardization of these important systems across the 21 counties in our region.

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