

Mid-State Health Network (MSHN) Board of Directors Meeting
Tuesday, January 7, 2025
MyMichigan Medical Center
Meeting Minutes

1. Call to Order

Chairperson Ed Woods called this meeting of the Mid-State Health Network Board of Directors to order at 5:01 p.m. Mr. Woods reminded members that those participating by phone may not vote on matters before the board and the Board Member Conduct Policy, emphasizing that members seek recognition from the chair and honor time limits. Mr. Woods offered prayers and asked members to keep those in New Orleans in their thoughts following the recent tragedy. Mr. Woods introduced and gave a warm welcome to new board member Cindy Garber, appointed from Shiawassee Health and Wellness. Ms. Amanda Ittner introduced MSHN's newest staff members, Kara Laferty, Quality Manager and Bo Zwingman-Dole, Compliance and Quality Coordinator.

2. Roll Call

Secretary Deb McPeek-McFadden provided the roll call for Board Members in attendance.

Board Member(s) Present: Patty Bock (Huron)-arrived at 5:10 p.m., Brad Bohner (LifeWays), Greg Brodeur (Shiawassee), Ken DeLaat (Newaygo), Cindy Garber (Shiawassee), David Griesing (Tuscola), Dan Grimshaw (Tuscola)-arrived at 5:04 p.m., Tina Hicks (Gratiot), John Johansen (Montcalm), Pat McFarland (Bay-Arenac), Deb McPeek-McFadden (The Right Door), Bob Pawlak (BABH), Linda Purcey (The Right Door), Kerin Scanlon (CMH for Central Michigan)-joined at 5:13 p.m., Richard Swartzendruber (Huron), and Ed Woods (LifeWays)

Board Member(s) Remote: Irene O'Boyle (Gratiot), Kurt Peasley (Montcalm), and Joe Phillips (CMH for Central Michigan)

Board Member(s) Absent: Paul Palmer (CEI), Tracey Raquepaw (Saginaw), Susan Twing (Newaygo), and Joanie Williams (Saginaw)

Staff Member(s) Present: Amanda Ittner (Deputy Director), Leslie Thomas (Chief Financial Officer), Sherry Kletke (Executive Support Specialist), Kim Zimmerman (Chief Compliance and Quality Officer), Kara Laferty (Quality Manager), and Bo Zwingman-Dole (Compliance and Quality Coordinator)

Staff Member(s) Remote: Joseph Sedlock (Chief Executive Officer)

3. Approval of Agenda for January 7, 2025

Board approval was requested for the Agenda of the January 7, 2025, Regular Business Meeting.

MOTION BY BRAD BOHNER, SUPPORTED BY DAVID GRIESING, FOR APPROVAL OF THE AGENDA OF JANUARY 7, 2025, REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 14-0.

4. Public Comment

There was no public comment.

5. FY2025 Quality Assessment and Performance Improvement Program (QAPIP) and the FY2024 Annual Effectiveness Evaluation

Ms. Kim Zimmerman presented an overview of the FY2025 QAPIP and the FY2024 Annual Effectiveness Evaluation report included within board meeting packets and recommend for board approval.

Two board members requested to see the full plan and report in the future. Ms. Amanda Ittner reminded the board that providing links to documents to reduce bulk of packets was previously instituted at the board's request. Links to the full plan and report are available in the motion sheet in the packet and also on the website. Operations Council members also reviewed and approved the QAPIP plan and the annual report prior to presenting to the board for approval.

MOTION BY KEN DeLAAT, SUPPORTED BY JOHN JOHANSEN, FOR APPROVAL OF THE QUALITY ASSESSMENT AND PERFORMANCE IMPROVEMENT PROGRAM (QAPIP) FOR OCTOBER 1, 2024 TO SEPTEMBER 30, 2025 AND THE ANNUAL EFFECTIVENESS AND EVALUATION REPORT FOR OCTOBER 1, 2023 TO SEPTEMBER 30, 2024. MOTION CARRIED: 15-1.

Mr. Ed Woods gave a warm welcome to new board member, Patty Bock, appointed from Huron Behavioral Health.

6. 2025 MSHN By-Laws

Mr. Joe Sedlock informed board members all twelve Community Mental Health Service Programs (CMHSPs) in the region have approved the revisions to the bylaws included in the packet. The clean version of the bylaws will be filed at the Michigan Secretary of State and with each county clerk in the region. Mr. Sedlock reminded members that MSHN does not have a vote in changing the bylaws, that it requires 2/3 majority vote of the CMHSP participants.

7. Chief Executive Officer's Report

Mr. Joe Sedlock discussed several items from within his written report to the Board highlighting the following:

- PIHP/Regional Matters
 - Legislators Allocate \$1M in Opioid Settlement Funds to each Michigan Pre-Paid Inpatient Health Plan
 - Conflict Free Access and Planning (CFAP) Update
 - MDHHS Site Review – Repeat Citation for Use of Ranges in Plans of Service
- State of Michigan/Statewide Activities
 - MSHN/MDHHS “Master Contract” for FY25
 - MDHHS Announced a new “Mental Health Framework”

8. Deputy Director’s Report

Ms. Amanda Ittner discussed several items in her written report to the board, highlighting the following:

- Staffing Update
- FY2024 Year End Reports
 - Annual Consumers Served Survey Results
 - Population Health Priority Measurement Portfolio
 - Balanced Scorecard
 - Performance Bonus Incentive Pool Report

9. Chief Financial Officer’s Report

Ms. Leslie Thomas provided an overview of the financial statements included within board meeting packets for the period ended November 30, 2024.

Board members requested to receive an update on regional cost containment strategies at the March or May 2025 board meeting.

MOTION BY TINA HICKS, SUPPORTED BY BRAD BOHNER, TO RECEIVE AND FILE THE PRELIMINARY STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES FOR THE PERIOD ENDED NOVEMBER 30, 2024, AS PRESENTED. MOTION CARRIED: 16-0.

10. Contracts for Consideration/Approval

Ms. Leslie Thomas provided an overview of the FY2025 contract listing provided in board meeting packet and requested the board authorize MSHN’s CEO to sign and fully execute the contracts listed on the FY2025 contract listing.

MOTION BY BRAD BOHNER, SUPPORTED BY DAVID GRIESING, TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS AS PRESENTED AND LISTED ON THE FY25 CONTRACT LISTING. MOTION CARRIED: 16-0.

11. Executive Committee Report

On behalf of Ms. Irene O’Boyle, Mr. Joe Sedlock announced the FY2024 Board Self-Evaluation will be emailed to members in the next couple of days. The Board Self-Evaluation is conducted annually and consists of the same questions as asked every year with the addition of five new Diversity, Equity, Inclusion, and Health Equity related questions in this survey which board members previously reviewed. Ms. Sherry Kletke will send the survey to members by email through Survey Monkey. Members will be given two weeks to complete the survey. Results of the survey will be available at the February Executive Committee Meeting and presented to the full board at the March Board of Directors meeting. Ms. O’Boyle encouraged all Board members to participate by completing the board self-evaluation in the timeframe offered.

12. Chairperson’s Report

Mr. Ed Woods announced MSHN will sponsor one board member to attend the National Conference scheduled for May 5-7, 2025, in Philadelphia. Members that are interested should inform Mr. Joe Sedlock. Mr. Woods and the Executive Committee recommend moving the May 6, 2025, meeting to the following Tuesday, May 13, 2025. Mr. Joe Sedlock informed members that the May meeting will include Strategic Planning which usually begins around 10:00 a.m. continuing until the regular board meeting time.

13. Approval of Consent Agenda

Board approval was requested for items on the consent agenda as listed in the motion below, and as presented.

MOTION BY BRAD BOHNER, SUPPORTED BY DEB McPEEK-McFADDEN, TO APPROVE THE FOLLOWING DOCUMENTS ON THE CONSENT AGENDA: APPROVE MINUTES OF THE NOVEMBER 12, 2024 BOARD OF DIRECTORS MEETING; RECEIVE BOARD EXECUTIVE COMMITTEE MEETING MINUTES OF DECEMBER 20, 2024; RECEIVE POLICY COMMITTEE MEETING MINUTES OF DECEMBER 3, 2024; RECEIVE OPERATIONS COUNCIL KEY DECISIONS OF NOVEMBER 18, 2024 AND DECEMBER 16, 2024; AND TO APPROVE ALL THE FOLLOWING POLICIES: CERTIFIED COMMUNITY BEHAVIORAL HEALTH CLINIC RECIPIENT ELIGIBILITY, AUTISM SPECTRUM DISORDER BENEFIT, BEHAVIORAL HEALTH RECOVERY ORIENTED SYSTEMS OF CARE, AND UTILIZATION MANAGEMENT ACCESS SYSTEM. MOTION CARRIED: 16-0

14. Other Business

There was no other business.

15. Public Comment

There was no public comment.

16. CEO Performance Evaluation

Ms. Irene O’Boyle gave the board members a summary of the 2024 CEO Performance Evaluation.

MOTION BY DAVID GRIESING, SUPPORTED BY TINA HICKS, TO RECEIVE AND FILE THE 2024 MSHN CHIEF EXECUTIVE OFFICER PERFORMANCE EVALUATION RESULTS. MOTION CARRIED: 16-0.

17. Adjournment

The MSHN Board of Directors Regular Business Meeting adjourned at 6:41 p.m.