

## Mid-State Health Network (MSHN) Board of Directors Meeting

Tuesday, September 14, 2021

### LifeWays Community Mental Health Meeting Minutes

#### 1. Call to Order

Vice-Chairperson Irene O'Boyle called this meeting of the Mid-State Health Network Board of Directors to order at 5:27 p.m. following the Public Hearing Meeting. Ms. O'Boyle introduced Mike Cierzniewski as the newest Board Member. Ms. O'Boyle also expressed her thanks on behalf of the MSHN Board of Directors to Ms. Maribeth Leonard, CEO of LifeWays Community Mental Health (CMH) for use of LifeWays CMH conference room to hold this evening's board meeting and would also like to express thanks to Ms. Latrelle Burk, the Executive Coordinator at LifeWays for coordinating the room set-up to allow for appropriate social distancing.

#### 2. Roll Call

Ms. O'Boyle asked Ms. Sherry Kletke, MSHN Executive Assistant, to conduct the roll call on behalf of Acting Board Secretary Mr. Anderson.

**Board Member(s) Present:** Jim Anderson (Bay-Arenac), Brad Bohner (LifeWays), Joe Brehler (CEI), Bruce Cadwallender (Shiawassee), Mike Cierzniewski (Saginaw), Craig Colton (Huron), Ken DeLaat (Newaygo), David Griesing (Tuscola), Dan Grimshaw (Tuscola), Tina Hicks (Gratiot), Dianne Holman (CEI), John Johansen (Montcalm), Steve Johnson (Newaygo), Jeanne Ladd (Shiawassee), Rhonda Matelski (Huron), Deb McPeck-McFadden (Ionia), Gretchen Nyland (Ionia), Irene O'Boyle (Gratiot), Kurt Peasley (Montcalm), Joe Phillips (CMH for Central Michigan), Tracey Raquepaw (Saginaw), Kerin Scanlon (CMH for Central Michigan)

**Board Member(s) Absent:** Pat McFarland (Bay-Arenac) and Ed Woods (LifeWays)

**Staff Members Present:** Joseph Sedlock (Chief Executive Officer), Amanda Ittner (Deputy Director), Leslie Thomas (Chief Financial Officer), Sherry Kletke (Executive Assistant)

**Public Present:** Maribeth Leonard (CEO – LifeWays)

#### 3. Approval of Agenda for September 14, 2021

Board approval was requested for the Agenda of the September 14, 2021, Regular Business Meeting.

**MOTION BY DEB MCPEEK-MCFADDEN, SUPPORTED BY DAVID GRIESING, FOR APPROVAL OF THE AGENDA OF THE SEPTEMBER 14, 2021, REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 22-0.**

**4. Public Comment**

There was no public comment.

**5. Consideration of MSHN Fiscal Year 2021 Budget Amendment**

Ms. Leslie Thomas provided an overview and information on the Fiscal Year 2021 Budget Amendment report and recommended board approval as presented.

**MOTION BY TINA HICKS, SUPPORTED BY KURT PEASLEY, FOR APPROVAL OF THE MSHN FISCAL YEAR 2021 BUDGET AMENDMENT, AS PRESENTED. MOTION CARRIED: 22-0.**

**6. Consideration of MSHN Regional Budget for Fiscal Year 2022**

Board approval was requested for the MSHN Fiscal Year 2022 Budget as presented during the Public Hearing.

**MOTION BY TRACEY RAQUEPAW, SUPPORTED BY DAVID GRIESING, FOR APPROVAL OF THE MSHN FISCAL YEAR 2022 BUDGET, AS PRESENTED DURING THE PUBLIC HEARING. MOTION CARRIED: 22-0.**

**7. Direct Care Worker Premium Pay Continuation**

Mr. Joseph Sedlock discussed the Direct Support Professional Enhanced Compensation Program (DCW PREMIUM PAY). PA2 of 2021 extended the DCW premium pay through September 30, 2021 at an increased hourly wage of \$2.25 + 12% employer costs. MSHN, with the unanimous support of its Operations Council, consisting of the Chief Executive Officers of its partner CMHSPs, recommends the continuation of the DCW premium pay in the MSHN region for a six-month period thru March 31, 2022. Mr. Sedlock indicated that the regional guidance document will be updated periodically to include initiatives agreed upon between the regional CMHSPs and MSHN, if any, to meet the challenges presented by the workforce crisis in the region.

**MOTION BY JOE BREHLER, SUPPORTED BY DAVID GRIESING, TO AUTHORIZE THE COTINUATUON OF THE MSHN DIRECT SUPPORT PROFESSIONAL ENHANCED COMPENSATION PROGRAM (DCW PREMIUM PAY) THROUGH MARCH 31, 2022 AT CURRENT HOURLY RATES LEVELS AND WITHIN REGIONAL PARAMETERS ESTABLISHED BY THE MSHN CHIEF EXECUTIVE OFFICER (INCLUDING INCORPORATING ANY CHANGES DUE TO MDHHS DIRECTIVE OR LEGISLATIVE MANDATE) AND, IF THE PROGRAM IS NOT**

**DIRECTLY FUNDED BY THE STATE, TO FUND IT USING MSHN-MANAGED FINANCIAL RESOURCES. MOTION CARRIED: 22-0.**

## **8. FY2022-2023 Strategic Plan**

Mr. Joseph Sedlock provided an overview and information about the FY2022-2023 Strategic Plan. The strategic priorities include continuation of the four previous priorities of better health, better care, better provider systems and better value and the adoption of a fifth strategic priority, better equity.

Mr. Joseph Sedlock extended thanks to the MSHN Board, staff and consumers for the valuable input received in the development of the FY2022-2023 Strategic Plan.

Some board members offered several comments in support of or questioning appropriateness of several areas included in the plan.

Ms. Irene O'Boyle expressed kudos to MSHN and TBD Solutions in putting the FY2022-2023 Strategic Plan together.

**MOTION BY KURT PEASLEY, SUPPORTED BY TINA HICKS, TO APPROVE THE FY2022-2023 STRATEGIC PLAN FOR MSHN AND TO DIRECT THE CHIEF EXECUTIVE OFFICER TO IMPLEMENT THE PLAN. MOTION CARRIED: 20-2.**

## **9. Board Nominating Committee Report**

Ms. Kerin Scanlon, Chairperson of the MSHN Board Nominating Committee, provided an overview of the Nominating Committee meeting on August 20, 2021. The committee identified that creating at large member(s) of the Board Executive Committee may improve future board leader development and increase participation of non-officer board members in the activities of the Executive Committee.

**MOTION BY KERIN SCANLON, SUPPORTED BY JOHN JOHANSEN, TO CREATE UP TO TWO AT LARGE MEMBERS OF THE MSHN BOARD EXECUTIVE COMMITTEE AND TO ELECT AT LARGE MEMBERS OF THE EXECUTIVE COMMITTEE DURING THE REGULAR BOARD OFFICER ELECTION TIMELINE AND PROCESS. MOTION CARRIED: 22-0.**

## **10. Special Order: Board Officer Election**

Ms. Kerin Scanlon provided a report of committee actions leading to nominations for Fiscal Year 2022 board officer positions and brought forth the following nominations:

- Board Chairperson:
  - Mr. Ed Woods
- Board Vice-Chairperson:
  - Ms. Irene O'Boyle
  - Mr. Kurt Peasley

- Board Secretary:
  - Mr. Kurt Peasley
- At Large Executive Committee Member:
  - Mr. David Griesing

Ms. Kerin Scanlon called for nominations from the floor for the election of Board Officers and At Large Executive Committee Members. Ms. Deb McPeck-McFadden nominated Mr. Pat McFarland for the second At Large Executive Committee Member. There were no other nominations.

Mr. Kurt Peasley asked to address the Board and requested that his name be withdrawn from the slate for Board Vice-Chairperson, leaving Ms. Irene O'Boyle as the only nominee. Mr. Peasley praised Ms. O'Boyle for all her hard work she does for the MSHN Board and knows that she will continue to do in the Vice-Chairperson position.

Paper ballots were collected for the Board Chairperson position and the vote was unanimous for nominee Mr. Ed Woods.

**MOTION BY STEVE JOHNSON, SUPPORTED BY TINA HICKS, MR. PEASLEY HAVING WITHDRAWN AND THERE BEING ONLY ONE NOMINEE FOR VICE-CHAIRPERSON, TO CLOSE NOMINATIONS AND CAST A UNANIMOUS BALLOT FOR MS. IRENE O'BOYLE AS VICE-CHAIRPERSON. MOTION CARRIED: 22-0.**

**MOTION BY JOHN JOHANSEN, SUPPORTED BY DAVID GRIESING, THAT THERE BEING ONLY ONE NOMINEE FOR SECRETARY, TO CLOSE NOMINATIONS AND CAST A UNANIMOUS BALLOT FOR MR. KURT PEASLEY AS SECRETARY. MOTION CARRIED: 22-0.**

**MOTION BY JOHN JOHANSEN, SUPPORTED BY TINA HICKS, THAT THERE BEING TWO VACANCIES AND TWO NOMINEES FOR AT LARGE EXECUTIVE COMMITTEE MEMBERS, TO CLOSE NOMINATIONS AND CAST A UNANIMOUS BALLOT FOR MR. DAVID GRIESING AND MR. PAT MCFARLAND AS AT LARGE MEMBERS OF THE EXECUTIVE COMMITTEE. MOTION CARRIED: 22-0.**

## **11. Chief Executive Officers Report**

Mr. Joseph Sedlock discussed several items from within his written report to the Board highlighting the following:

- PIHP/Regional Matters
- COVID-19 MSHN Internal Operations Status
- MSHN Staffing Configuration Changes. The Director of Provider Network Management Systems position will not be filled. Responsibilities are being absorbed into other positions.

- MDHHS/MSHN Contract Amendment #3
- Region (and Statewide) Workforce Issues Continue
- State of Michigan/Statewide Activities
  - House and Senate Behavioral Health System Redesign Proposals. The Senate Government Operations Committee meeting was held this afternoon and the hearing can be viewed beginning tomorrow, Wednesday September 15, 2021. Mr. Joseph Sedlock will email the link to the board members.
- Michigan Psychiatric Care Improvement Project
- Federal/National Activities
  - Dying From Drugs: A New Look at Overdose Deaths in the U.S. Board members expressed concern over the number of overdoses during the COVID-19 pandemic occurring due to opioids and stimulants. Mr. Joseph Sedlock will ask MSHN staff to present on the topic of Safe Use and Syringe Service Programs at an upcoming Board Meeting.

## 12. Deputy Directors Report

Ms. Amanda Ittner discussed several items in her written report to the board, highlighting the following:

- Certified Community Behavioral Health Clinic (CCBHC) Update
- MSHN Staffing Update
- Balanced Scorecard – FY21, as of June 30, 2021
- Information Technology – Michigan Health Information Network
- Population Health Activities: Initiation and Engagement of Alcohol and Other Drug Dependence Treatment (IET)

## 13. Chief Financial Officers Report

Ms. Leslie Thomas provided an overview of the financial reports included within board meeting packets for the period ended July 31, 2021.

**MOTION BY KURT PEASLEY, SUPPORTED BY JOHN JOHANSEN, TO RECEIVE AND FILE THE STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES FOR THE PERIOD ENDING JULY 31, 2021, AS PRESENTED. MOTION CARRIED: 22-0.**

Ms. Leslie Thomas provided a status report on reductions to MSHN's allocation of Federal Substance Abuse Prevention & Treatment Block Grant (SAPTBG) Funds earlier in the year. MSHN's targeted reduction strategy appears to be effective. The report was included within board meeting packets.

## 14. Contracts for Consideration/Approval

Ms. Amanda Ittner provided an overview of the FY22 contract listing provided in the meeting packet and requested the board authorize MSHN's CEO to sign and fully execute the contracts listed on the FY22 contract listing.

**MOTION BY DAVID GRIESING, SUPPORTED BY TINA HICKS, TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS LISTED ON THE FY22 CONTRACT LISTING, AS PRESENTED. MOTION CARRIED: 22-0.**

#### **15. Executive Committee Report**

Ms. Irene O'Boyle discussed the upcoming CEO Performance Review Process and indicated that Ms. Sherry Kletke will be sending an email to Board members in November containing a link to an easy online version of the CEO performance evaluation for each member to complete. Ms. Irene O'Boyle stressed the importance of all board members providing feedback regarding the CEO performance. Mr. Sedlock will not see any individual responses and is not involved in the data collection process.

Ms. Irene O'Boyle is looking forward to the addition of the new At Large Executive Committee members at the upcoming Executive Committee meetings and reminded all Board members that they are also welcome to participate in the Executive Committee meetings.

#### **16. Chairpersons Report**

Ms. Irene O'Boyle wishes Board Chairperson, Ed Woods, well and looks forward to having Ed join us again soon.

#### **17. Fiscal Year 2022 Board Meeting Calendar**

Board approval was requested for the Fiscal Year 2022 Board Meeting Calendar as presented.

**MOTION BY BRAD BOHNER, SUPPORTED BY MIKE CIERZNIEWSKI, TO ADOPT THE FISCAL YEAR 2022 MSHN BOARD OF DIRECTORS MEETING CALENDAR, AS PRESENTED. MOTION CARRIED: 22-0.**

#### **18. Approval of Consent Agenda**

Board approval was requested for items on the consent agenda as listed in the motion below, and as presented.

**MOTION BY JOHN JOHANSEN, SUPPORTED BY TINA HICKS, TO APPROVE THE FOLLOWING DOCUMENTS ON THE CONSENT AGENDA: APPROVE MINUTES OF THE JULY 6, 2021 BOARD OF DIRECTORS MEETING; RECEIVE BOARD EXECUTIVE COMMITTEE MEETING MINUTES OF AUGUST 20, 2021; RECEIVE POLICY COMMITTEE MINUTES OF AUGUST 3, 2021; RECEIVE OPERATIONS COUNCIL KEY DECISIONS OF July 19, 2021 AND**

**AUGUST 16, 2021; RECEIVE NOMINATING COMMITTEE MEETING MINUTES OF JUNE 29, 2021 and AUGUST 20, 2021; AND TO APPROVE ALL OF THE FOLLOWING POLICIES: BREACH NOTIFICATION, DISASTER RECOVERY, INFORMATION MANAGEMENT, RECORD RETENTION AND PROVIDER NETWORK MANAGEMENT. MOTION CARRIED: 22-0.**

**19. Other Business**

There was no other business.

**20. Public Comment**

Reminder of Walk-A-Mile Event coming up on September 29, 2021.

**21. Adjournment**

The MSHN Board of Directors Regular Business Meeting adjourned at 6:50 pm.