

Date: October 20, 2021

ITC Attendees

- ☒ MSHN - Forest Goodrich
- ☒ Bay – Brett Kish
- ☒ CEI – Joanne Holland
- ☒ Central – Brian McNeill
- ☒ Gratiot – Ginger Hanley
- ☒ Huron - Shannon Wichert
- ☒ Lifeways – Alexis Shapiro
- ☒ Montcalm – Terry Reihl
- ☒ Newaygo – Jay Hollinger
- ☒ Saginaw – Amy Lou Douglas
- ☒ Shiawassee – Rebecca Marshall
- ☒ Right Door – Nathan Derusha
- ☒ Tuscola - Tammy Smith

Guests

- ☒ MSHN – Shyam Marar
- ☒ MSHN – Linda Proper
- ☒ MSHN – Steve Grulke
- ☒ MSHN – Joe Wager
- ☒ Central – Jane Cole
- ☒ Central – Kevin Faught
- ☒ Gratiot – Alec Keck
- ☒ Lifeways – Holly Paige
- ☒ Right Door – Jill Carter
- ☒ Saginaw – Holli McGeshick
- ☒ Saginaw – Dave Dunham
- ☒ Tuscola – Steve Delong

KEY DISCUSSION TOPICS

- Approval of snapshot from September 2021
 - HRA payment file – no invalid transactions
 - BH-TEDS and Encounter submissions
 - HSAG BH-TEDS validations
 - ITC charter approval
 - ITC goals reviewed for FY21
 - CIO forum update
 - BH ADT outbound project
 - Other
- ITC meeting for November will be call-in only
- Laptop demand
- CCBHC operational startup

✓ KEY DECISIONS

- September 15 minutes approved. Any changes, please send to forest.goodrich@midstatehealthnetwork.org
- Shyam downloaded the HRA file from MDHHS ftp site and there were no invalid transactions this month. Congratulations to all ITC members!
- Shyam reported that file processing to MDHHS for encounters is good. BH-TEDS for FY22 is on hold per Carol Hyso until DTMB gets FY22 changes into the system. Carol expects this to be ready by November 1. REMI will receive FY22 BH-TEDS, they just won't be submitted to MDHHS until testing and approval occurs.
- Forest presented the QIC request from Sandy for ITC members to consider BH-TEDS validation monitoring for minimum wage and employed relationships and living arrangement edits. Joanne will review the existing reports for site review process to revise for each CMHSP so that ITC members can see their rate of errors.
- Forest reviewed ITC charter and goals for FY22. ITC members agreed to the charter.

	<ul style="list-style-type: none"> • Forest will post the goal status for FY21 review after the meeting for ITC members to review and provide feedback. • Alexis reported on CIO Forum meeting in September. MDHHS covered BH-TEDS compliance rates and BH-TEDS submission hold until November 1. CIO forum meeting for November is combined with December and in-person at IO conference. Virtual attendance will be made available. Refer to minutes for more information. • Forest recommended and ITC members supported a status check on this project in January after ITC members move passed year-end processes. CEI and Lifeways CMH are successfully sending ADTs to the HIE. Jay reported later that Newaygo has completed testing and is sending ADTs too. • November ITC meeting will be conference call only. • Ginger polled ITC members about what/how they are doing with acquiring laptops in a timely manner. Gratiot uses CDW and the backorder rate is high. She expressed concerns with meeting the demand for their staff. Other ITC members also acknowledged the backlog. Joanne explained her process and offered vendor contacts. Jay shared a 3rd party representative for CDW and will talk with Ginger after to assist if able. AmyLou shared the Saginaw acquisition process and offered ideas on different laptop solutions and some testing that she has been doing with HPs. • Forest announced that any time ITC meetings end early, members are welcome to stay on the call after and discuss CCBHC technology specific issues with demonstration grant ITC members. Forest is facilitating this process as a carryover request from regional CCBHC meetings. Discussion items for this meeting were around readiness with EMRs, COB, incarceration, and DSOs. Concepts were shared amongst the CCBHC sites. REMI is ready to receive T1040 transactions when CCBHCs are able. Dave asked if MSHN is validating the T1040 compared with site certification and/or consumer enrolled. Forest indicated that none of those validations are in place to simplify the process for getting services reported and worry about reconciliation with WSA later. This does not bypass the need for a consent to enroll a person in WSA.
✓ ACTION/INPUT REQUIRED	<ul style="list-style-type: none"> • Shyam will notify ITC members when MDHHS opens the BH-TEDS submission process for FY22. • Joanne will review the reports for site review and see about revising them by CMHSP for QIC oversight. • Forest will send out goal status and review materials for FY21. • ITC members will work with their leadership and project managers to prepare their EMRs for submitting ADTs during FY22 per MDHHS specifications and requirements.
✓ KEY DATA POINTS/DATES	<ul style="list-style-type: none"> • ITC Meeting: November 17, 2021 1pm–3pm conference call, CCBHC IT workgroup immediately following • CIO forum meeting: October 22, 2021 1pm-2:30pm