

**Date: November 17, 2021**

### ITC Attendees

- ☒ MSHN - Forest Goodrich
- ☒ Bay – Brett Kish
- ☒ CEI – Katherine VanZwoll
- ☒ Central – Jane Cole
- ☒ Gratiot – Ginger Hanley
- ☒ Huron - Shannon Wichert
- ☒ Lifeways – Alexis Shapiro
- ☒ Montcalm – Terry Reihl
- ☒ Newaygo – Jill McKay
- ☒ Saginaw – Amy Lou Douglas
- ☒ Shiawassee – Rebecca Marshall
- ☒ Right Door – Nathan Derusha
- ☒ Tuscola – Steve Delong

### Guests

- ☒ MSHN – Shyam Marar
- ☒ MSHN – Linda Proper
- ☒ MSHN – Joe Wager
- ☒ Central – Kevin Faught
- ☒ Gratiot – Alec Keck
- ☒ Right Door – Jill Carter
- ☒ Saginaw – Holli McGeshick

### KEY DISCUSSION TOPICS

- Approval of snapshot from October 2021
  - HSAG BH-TEDS validations
  - ITC goals reviewed for FY21
  - BH-TEDS and Encounter submissions
  - Consumer Portal Use
  - Multi-Factor Authentication for network and EMR
  - CIO forum update
  - Other
- ITC meeting for December will be materials only  
Lifeways organizational restructure IT  
CCBHC IT subgroup

### ✓ KEY DECISIONS

- October 20 minutes approved. Any changes, please send to [forest.goodrich@midstatehealthnetwork.org](mailto:forest.goodrich@midstatehealthnetwork.org)
- Forest reported that Joanne did run a couple of the BH-TEDS validation reports for minimum wage and living arrangement and found that the edits MDHHS included during FY21 have made the issues related to reporting negligible. ITC recommends doing a semi-annual review of regional rates for these in April and September. If rates do not exceed 95% valid reporting, then ITC members will review datasets and EMRs for improvements.
- ITC members approved goal status report for FY21.
- Shyam received notification from MDHHS that FY22 edits were in place and so MSHN could submit files for FY21 and FY22 going forward. Some of the edits caused minor issues during the first submissions. The issues have been resolved and file processing is back to normal. Shyam will reach out to ITC members individually to help resolve some of the errors related to CPT code and modifier changes.
- Ginger polled ITC members regarding use of a consumer portal. Gratiot is looking for methods used to train and promote use. Amy Lou reported that Saginaw is using a portal, but it comprises under 2% activity. Alexis reported similar for Lifeways. Katherine indicated that CEI is preparing for its implementation of a portal. Same concern for volume of activity. Kevin reported that CMHCM is using a portal and has a higher volume of activity,

	<p>still below 25%, but further engaging consumers as they attempt to sign documents electronically, due to pandemic.</p> <ul style="list-style-type: none"> <li>• Amy Lou asked ITC members about stages of implementation for multi-factor authentication as it relates to network credentialing and EMR integration. She is implementing DUO. Brett shared Bay-Arenac's experience with MFA and DUO as mostly positive. Biggest concerns surface when a staff person doesn't have mobile device and needs to use token cards. Shannon had similar results at Huron and shared that they had purchased several of the token cards but staff do not prefer them compared to a mobile authenticator app.</li> <li>• Alexis reported on CIO Forum meeting in October. MDHHS covered BH-TEDS compliance rates and CCBHC related questions. Jon V. will present at IO Conference and address CCBHC for us. Alexis put it out there for ITC members to attend IO conference. She informed ITC that elections will occur at CIO forum this month and Diane B. from OCHN will be chair in January. Please refer to the CIO forum minutes for more information.</li> <li>• ITC members agreed that there will be NO December meeting unless an urgent situation arises related to BH-TEDS and Encounter reporting for year-end. Materials will be posted in BOX for December.</li> <li>• Alexis wanted ITC members to know that Lifeways did some minor restructuring in their organization and that she is moving under Information Technology (was formerly under Quality). She did not think that it would impact her attending ITC.</li> <li>• CCBHC subgroup agreed that there were no pressing items as items IT related were covered earlier in the week at the MSHN CCBHC meeting. This time will still be a placeholder for CCBHC IT issues and any ITC member is welcome to attend.</li> </ul>
✓ <b>ACTION/INPUT REQUIRED</b>	<ul style="list-style-type: none"> <li>• ITC members will work with their leadership and project managers to prepare their EMRs for submitting ADTs during FY22 per MDHHS specifications and requirements.</li> <li>• ITC members will review the minimum wage and employment status, living arrangement, and other BH-TEDS edits in April for inconsistencies. Pending any, corrections will be submitted for EMR revisions.</li> </ul>
✓ <b>KEY DATA POINTS/DATES</b>	<ul style="list-style-type: none"> <li>• NO ITC Meeting: December 15, 2021 Materials only</li> <li>• CIO forum meeting: December 1, 2021 11am-2pm Amway Grand</li> <li>• IO conference: December 2 and 3, 2021 Amway Grand</li> </ul>