

Sentinel Event Reporting Requirements

Review and report the following critical events:

- ▶ Death of a Recipient (within 48 hours)(24 hour residential and Recovery Housing)
- ▶ Injury from an accident requiring emergency room visit and/or hospital admission (quarterly)(24 hour residential and Recovery Housing)
- ▶ An arrest or conviction (quarterly) (24 hour residential only)
- ▶ Unplanned physical illness requiring hospital admission (quarterly)(24 hour residential and Recovery Housing)
- ▶ Behavior episode/challenging behavior (quarterly)(24 hour residential and Recovery Housing)
- ▶ Medication error (quarterly) (24 hour residential only)
- ▶ Administration of Narcan (within 48 hours)(24 hour residential and Recovery Housing)

Sentinel Event Reporting Requirements

Determine if the incident is sentinel or not. (within 3 business days of the incident)

- ▶ Sentinel event is an “unexpected occurrence involving death or serious physical or psychological injury, or the risk thereof. Serious injury specifically includes loss of limb or function. The phrase, “or risk thereof,” includes any process variation for which recurrence would carry a significant chance of a serious adverse outcome.” (JCAHO 1998)

If sentinel complete a Root Cause Analysis (begin the RCA within 2 days of the determination of sentinel)

- ▶ Root Cause Analysis (RCA) - An “appropriate response” to a sentinel event “includes a thorough and credible root cause analysis, implementation of improvements to reduce risk and monitoring of the effectiveness of those improvements (JCAHO).” Or investigation (per CMS and MDHHS contractual requirement) is “a process for identifying the basic or causal factors that underlie variation in performance, including the occurrence or possible occurrence of a sentinel event. A root cause analysis focuses primarily on systems and processes, not individual performance.” (JCAHO)
- ▶ Report to MSHN

Death Reporting

- ▶ *Critical Event*: A death which is not by natural cause or does not occur as a natural outcome to a chronic condition (e.g. terminal illness) or old age.
- ▶ *Sentinel Event*: A death by suicide or as a result of suspected staff member action or inaction.
- ▶ *Immediate Reporting*: A death by suicide or as a result of suspected staff member action or inaction or subject to recipient rights, licensing, or police investigation within 48 hours. Additional information required for unexpected deaths include the following:
 - Name of beneficiary
 - Beneficiary ID Number (Medicaid, MI child, PIHP)
 - Date, time and place of death (if licensed residential include the license #)
 - Preliminary cause of death
 - Contact persons name and E-mail address



Emergency Medical Treatment Hospitalizations

Injury resulting in emergency medical treatment and/or hospitalization

- ▶ Critical Event: Accidents resulting in injuries requiring a visit to an emergency rooms, redi-med centers, urgent care clinics/centers and/or admissions to hospital. In many communities where hospital do not exist, medi-centers and urgent care clinics/centers are used in place of hospital emergency rooms.
- ▶ Sentinel Event: The injury results in death or loss of limb or function or risk thereof.

Physical Illness requiring admission to a hospital

- ▶ Critical Event: Illness requiring admission to the hospital that is not a planned surgery or a natural course of a persons chronic illness or underlying condition. For example, hospitalization of an individual who has known terminal illness is not a sentinel event
- ▶ Sentinel Event: Illness requiring admission to the hospital which results in death, loss of limb or function or risk thereof.

Medication

Medication Errors

- ▶ **Critical Event**: Administration of a medication that was one or more of the following: a) wrong medication; b) wrong dosage; c) double dosage; or d) missed dosage. It does not include instances in which consumers have refused medication.
- ▶ **Sentinel Event**: Medication error which resulted in death or loss of limb or function or the risk thereof. It does not include instances in which consumers have refused medication.

Narcan Administration

- ▶ **Critical Event**: Administration of Narcan by any person on or off the property.
- ▶ **Sentinel Event**: Results in death(report as a death), loss of limb or function or risk thereof.

Serious Challenging Behavior

Behavioral episode/Serious challenging behavior

- ▶ Critical Event: Behaviors that are not already addressed in a treatment plan and include significant (in excess of \$100) property damage, attempts at self-inflicted harm or harm to others, or unauthorized leaves of absence.
- ▶ Sentinel Event: Behaviors which include property damage, self inflicted harm, harm to others, unauthorized leaves of absence that result in death or loss of limb or function to the individual or risk thereof. Serious physical harm is defined by the administrative rules for Mental Health (300.7001) as physical damage suffered by a recipient that a physical or registered nurse determines caused or could have caused the death of a recipient, caused the impairment of his or her bodily functions, or caused the permanent disfigurement of a recipient.”

Arrests and/or Conviction

- ▶ Critical Event: Occurs while living in the residential facility. Does not include probation violations or drug court sanctions for not complying with treatment.

Sentinel Event Reporting - Documentation

Sentinel Event Submission

Document Date *
12/22/2020
[Use Current Date](#)

Document Type
Sentinel: Sentinel Event Submission

Provider
Mid-Michigan Recovery Services - Glass House

Period Start Date
07/01/2020

Period End Date
09/30/2020

Sentinel Events [Add Sentinel Event](#)

Consumer	Incident Date	Incident Type	Sentinel Event?	Date determined to be sentinel	Date root cause analysis process began	Required action resulting from the root cause analysis	Contact Person	Contact Person Phone
<input type="text"/> lookup	<input type="text"/>	* Select Incident Type	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="text"/>	<input type="text"/>

Check here to indicate that there were no reportable Sentinel Events this period

Notes

characters left: 4000

[Spell Check](#)

Record Added
sgtettelmmrs 12/22/2020 08:42:27 AM

Record Changed
sgtettelmmrs 12/22/2020 08:42:27 AM

Sentinel Event Provider Portal Documentation

- ▶ Providers will submit a report to MSHN each quarter.
- ▶ The report will include critical events and/or sentinel events or will include a check box indicating “no reportable sentinel events this quarter”.
- ▶ Providers will submit sentinel/critical events thru the provider portal “Documents to submit”.
- ▶ Once submitted the forms will wait for approval from MSHN.
- ▶ The events requiring submission to MSHN within 48 hours will send a notification via email to the SUD Treatment Team and the Quality Manager upon submission.
- ▶ Multiple events may be added at one time using the “add sentinel event” option.
- ▶ Events may be added as they occur using the save button. Status will be data entry. Do not save and submit if additional events will be added.

Documentation Fields

- ▶ Consumer
- ▶ Incident Date
- ▶ Incident Type
- ▶ Sentinel Event (Yes/No)
- ▶ Date determined to be sentinel -Must be within 3 business days of the incident
- ▶ Date root cause analysis process began-must be within 2 business days of the determination of sentinel
- ▶ Required action resulting from the root cause analysis (Yes/No)
- ▶ Contact Person
- ▶ Contact Person Phone