Meeting: Information Technology Council

Date: October 16th, 2024	**KEY DISCUSSION TOPICS**

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Chad Brown, SCCMHA
Amon Hodge, CEI
AmyLou Douglass, SCCMHA
Brian McNeill, GIHN
Christina Saunders, SCCMHA
Holli McGeshick, SCCMHA
Jane Cole, CMHCM
Jay Hollinger, NCMH
Jesse Bellinger, BABH
Jill Carter, TRD
Joshua Siwek, CEI
Josie Grannell, TBHS
Kevin Faught, CMHCM
Laura Rickwalt, TBHS
Lynn Martin, NCMH
Martin Slominis, CMHCM
Michael Potter, HBH
Nathan Derusha, TRD
Richard Smith, TBHS
Shannon Froese, CMHCM
Terry Reihl, MCN
Theresa Adler, BABH

Steve Grulke, MSHN
Shyam Marar, MSHN
Joseph Wager, MSHN
Ron Meyer, MSHN
Kara Laferty, MSHN

SHW was closed the day of this meeting

KEY DISCUSSION TOPICS

Consent Items
1. Roll Call, September 18 snapshot – All

Informational Items
2. MDHHS communications? – Steve

   a. FY25 TEDS Spec and Err Desc (Sept 19)

   b. HRA file – invalid NPIs (Sept 20)

   c. FY25 TEDS Specs (Sept 24)

   d. UPDATED August Medicaid Closure file (Sept 25)

   e. FY25 TEDS webinar posted (Sept 25)

   f. September Medicaid closure file (Sept 26)

   g. EVV notes (Oct 4)

   h. Encounter Recon file (Oct 10)

3. BH-TEDS and Encounter submissions – Shyam/Ron

4. BH TEDS extract reports not working

5. BTPRC data collection.

6. HSAG PMV/NAV reviewed draft – final report due 10/22

7. Sandy's SDoH work plan email.

8. Announce Analytics workgroup update?

9. Compliance Software vendor update

10. Council/Committee QAPIP report

11. QIC requesting PCE users workgroup

	12. EVV use of HHAeXchange or other system of your choosing.
	a. MSHN access to HHA through each CMH - Wager
	13. CIO forum update – September 27 (Notes in folder)
	14. Other – All
	ITC meeting on November 20 – Wager to facilitate - Zoom call only.
	15. CCBHC IT operational concerns/questions (as time allows)
	16. BHH IT subgroup (as time allows)
	Central, Montcalm, Newaygo, Saginaw, Shiawassee and GIHN
✓ **KEY DECISIONS**	• Regular state communications have either been forwarded on to ITC members via email or made available through each CMH's FTP folder. • We continue to receive Medicaid Closure Files, including a supplemental update to August's. Closures have reduced, as expected. • We are receiving FY24's encounter recon file and will continue to for the next three months. For the three months following, we'll receive both FY24 and 25. • Encounters and BH-TEDS continue to be sent without interruption. MSHN will move back to bi-weekly TEDS submissions next week. • No comments were submitted regarding the HSAG reviewed draft. • Behavior Treatment Plan Review Committee data collection is now automatic within REMI, whereas previously it was collected by Sandy and sent on manually. • Sandy has asked if there is interest in ITC members being a part of the Social Determinants of Health work plan. Both Brian McNeill and Kara Laferty have volunteered to do so. • Seven or Eight companies have been contacted for Analytics RFPs. The due date for their responses is either December 1st or January 1st. In the meantime, the workgroup will be working on how to score their responses. • Sandy has recommended a PCE users' workgroup. This would not include a member of PCE themselves. It was suggested that the aims that Sandy is trying to achieve for efficiency and compliance would be better served by improving

	existing PCE meetings instead of creating others. It was addressed too that PCE does not share what others do when questions arise ad-hoc, opting instead to simply "encourage each user to ask their colleagues separately." It was also suggested that PCE use the same project manager for all Mid-State affiliates. • There is continuing confusion over technical support available for HHAX, as their own help desk only appears to be able to assist with log-in issues. The next open HHAX meeting is October 23rd. •
✓ **ACTION/INPUT REQUIRED**	• Steve will send the final HASG PMV/NAV report next week. • Martin Slominis will reiterate the desire for Single Sign On capacity. • Steve will respond to Sandy explaining that ITC is lukewarm about the PCE Users workgroup recommendation. • Steve will speak with Jeff Chang about how to better share information between PCE clients. • CMHCM has brought up the mandate for a "6.9 grade reading level" for all documentation, including individual plans of service. There are software resources available. MSHN's Dan Detloff screens our beneficiary and public documentation to ensure this standard is met. Artificial Intelligence tools have been considered to use for reading level adjustment, but there is reticence for multiple reasons, the biggest of which being the potential proliferation of PHI. o Central notes that this request is technically an unfunded mandate, as no funds have been provided to acquire software to ensure compliance. • No CCBHC or BHH items this month.
✓ **KEY DATA POINTS/DATES**	• Next Meeting November 20th, remotely.