

FY25 CMHSP Reporting Requirements

FINANCIAL AND NON-FINANCIAL REPORT DUE DATES FOR FY25		
FINANCIAL REPORTS		
<u>REPORT NAME</u>	<u>DUE TO MSHN</u>	<u>SUBMIT TO</u>
PROJECTION FINANCIAL STATUS REPORT BUNDLE OCTOBER 1 - SEPTEMBER 30	8/8/2025	leslie.thomas@midstatehealthnetwork.org & amy.keinath@midstatehealthnetwork.org
MEDICAID YEAR END ACCRUAL SCHEDULE OCTOBER 1 - SEPTEMBER 30	9/24/2025	leslie.thomas@midstatehealthnetwork.org & amy.keinath@midstatehealthnetwork.org
INTERIM FINANCIAL STATUS REPORT BUNDLE OCTOBER 1 - SEPTEMBER 30	11/3/2025	leslie.thomas@midstatehealthnetwork.org & amy.keinath@midstatehealthnetwork.org
FINAL FINANCIAL STATUS REPORT BUNDLE OCTOBER 1 - SEPTEMBER 30	2/14/2026	leslie.thomas@midstatehealthnetwork.org & amy.keinath@midstatehealthnetwork.org
ENCOUNTER QUALITY INITIATIVE REPORT		
OCTOBER 1 – JANUARY 31	5/24/2025	leslie.thomas@midstatehealthnetwork.org & amy.keinath@midstatehealthnetwork.org
OCTOBER 1- MAY 31	9/23/2025	
OCTOBER 1 – SEPTEMBER 30	2/14/2026	
ANNUAL AUDIT REPORT, MANAGEMENT LETTER, AND CMHSP RESPONSE TO THE MANAGEMENT LETTER, COMPLIANCE EXAM AND PLAN OF CORRECTION.	30 days after receipt but no later than 6/30/2024	leslie.thomas@midstatehealthnetwork.org & amy.keinath@midstatehealthnetwork.org
EXHIBIT G OCTOBER 1 – SEPTEMBER 20	2/14/2026	leslie.thomas@midstatehealthnetwork.org & amy.keinath@midstatehealthnetwork.org
NON-FINANCIAL REPORTS		
<u>REPORT NAME</u>	<u>DUE TO MSHN</u>	<u>SUBMIT TO</u>
COPYRIGHT NOTIFICATION FOR APPROVAL BY MSHN	30 DAYS PRIOR TO REGISTERING COPYRIGHT	Email Notification amanda.ittner@midstatehealthnetwork.org
LITIGATION REPORT	Within 10 days of receiving notification	kim.zimmerman@midstatehealthnetwork.org
24/7/365 ACCESS	Submitted with FSR	Leslie.Thomas@midstatehealthnetwork.org

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<u>REPORT NAME</u>	<u>DUE TO MSHN</u>	<u>SUBMIT TO</u>
CRITICAL INCIDENTS/SENTINEL EVENTS	Submitted within the required time frames based on event type.30 -60 days following the end of the month in which the event occurred.	<u>REMI Webservice Affiliate Submission</u> Contact: kara.laferty@midstatehealthnetwork.org
IMMEDIATELY REPORTABLE EVENT NOTIFICATION	Within 48 hours of the event	<u>REMI Webservice Submission and Email Notification</u> Contact: kara.laferty@midstatehealthnetwork.org
ADMINISTRATIVE PERSONNEL CHANGES IN SENIOR MGM (CEO, MEDICAL DIRECTOR)	NOTIFY MSHN WITHIN 7 DAYS OF CHANGE	<u>Email Notification</u> amanda.ittner@midstatehealthnetwork.org
NOTICE OF PROGRAM CLOSING	PRIOR TO 60 DAYS OF CLOSING	<u>Email Notification</u> amanda.ittner@midstatehealthnetwork.org
BEHAVIOR TREATMENT REVIEW	Quarterly	<u>Webservice REMI Affiliate Upload</u> Contact: kara.laferty@midstatehealthnetwork.org
OCTOBER 1 – DECEMBER 31	1/31/2025	
JANUARY 1 – MARCH 31	4/30/2025	
APRIL 1 – JUNE 30	7/31/2025	
JULY 1 - SEPTEMBER 30	10/31/2025	
PROGRAM INTEGRITY ACTIVITY REPORTS (due quarterly)	Quarterly	<u>Box Submission via MSHN Website</u> MSHN Reporting Requirements Contact: amy.dillon@midstatehealthnetwork.org
OCTOBER 1 – DECEMBER 31	1/15/2025	
JANUARY 1 – MARCH 30	4/15/2025	
APRIL 1 – JUNE 30	7/15/2025	
JULY 1 - SEPTEMBER 30	10/15/2025	
MEDICAID FAIR HEARINGS	Semi-Annually	<u>Email Submission</u> dan.dedloff@midstatehealthnetwork.org
APRIL 1 - SEPTEMBER 30	12/31/2024	
OCTOBER 1 - MARCH 31	7/31/2025	

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<u>REPORT NAME</u>	<u>DUE TO MSHN</u>	<u>SUBMIT TO</u>
MDHHS MEMBER GRIEVANCES REPORTING	Quarterly	<u>Box Submission</u> Contact: dan.dedloff@midstatehealthnetwork.org
FY24 Q4	11/1/2024	
FY25 Q1	2/1/2025	
FY25 Q2	5/2/2025	
FY25 Q3	8/1/2025	
MDHHS MEMBER APPEALS REPORTING	Quarterly	<u>Box Submission</u> Contact: dan.dedloff@midstatehealthnetwork.org
FY24 Q4	11/1/2024	
FY25 Q1	2/1/2025	
FY25 Q2	5/2/2025	
FY25 Q3	8/1/2025	
MDHHS SERVICE AUTHORIZATION REPORTING	Quarterly	<u>Box Submission</u> Contact: Cammie.Myers@midstatehealthnetwork.org
FY24 Q4	11/1/2024	
FY25 Q1	2/1/2025	
FY25 Q2	5/2/2025	
FY25 Q3	8/1/2025	
CONSUMER SATISFACTION RAW DATA	8/01/2025	<u>Box Submission via MSHN Website</u> Contact: kara.laferty@midstatehealthnetwork.org
MISSION BASED PERFORMANCE INDICATOR SYSTEM	Quarterly	<u>REMI Webservice Affiliate Submission</u> Contact: kara.laferty@midstatehealthnetwork.org
OCTOBER 1 - DECEMBER 31	3/15/2025	
JANUARY 1 - MARCH 31	6/15/2025	
APRIL 1 - JUNE 30	9/15/2025	
JULY 1 - SEPTEMBER 30	12/10/2025	
PROVIDER CREDENTIALING ACTIVITY REPORT	Semi-Annually	<u>Box Submission via website</u> MSHN Reporting Requirements Contact: amy.dillon@midstatehealthnetwork.org
Q1, Q2 Activities	5/1/2025	
Q3, Q4 Activities	11/1/2025	