



STATE OF MICHIGAN


DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

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March 15, 2017

To: Executive Directors of Pre-Paid Inpatient Health Plans (PIHP's)  
Substance Use Disorder Directors

From: Jeffery L. Wieferich, M.A., LLP   
Director  
Division of Quality Management and Planning

RE: State Level Substance Use Disorder Outpatient Provider Enrollment Process

The purpose of this communication is to outline the new process for the assignment of an American Society of Addiction Medicine (ASAM) Level of Care (LOC) to substance use disorder (SUD) outpatient service providers. The determination of the LOC being provided must be established at the state level. This process is being put in place as part of the pre-approval work that needs to be completed for the 1115 Medicaid Demonstration Waiver. The initial process for the LOC determination for residential and withdrawal management providers has been completed and I would like to thank all of the regions for their support and cooperation.

Included in this communication is the application that must be completed by each organization that wants to provide outpatient services, including early intervention, under the 1115 waiver. Additionally, there is a document that includes instructions on how to complete the application. Please provide this application and instructions to your contracted outpatient providers. In situations where a provider contracts with multiple Pre-paid Inpatient Health Plans (PIHP), the provider only needs to receive one application. The PIHP that is located in the same region as the provider in question, should send the application materials to this provider. If the provider is in an area where the regional PIHP does not contract with the organization, the region that is closest to the provider should send the application. The state can make a determination if there is a dispute. Opioid Treatment Programs (OTP) are not required to complete this application, unless they also hold an outpatient license from the state. Information on OTPs will be gathered in the near future.

The provider, or the PIHP if it chooses to review the applications of their providers, will send the completed application and any other requested information to the email address on the application document. The information will be reviewed and an ASAM LOC will be established for that provider. This will be the established LOC that will be approved for reimbursement under the new waiver. Each application indicates which PIHP the provider currently contracts with or wants to contract with. The state will send notice to each identified PIHP on the application regarding the ASAM LOC assigned.

In situations where it is determined that a provider cannot be assigned a LOC, the provider may appeal this determination within seven days of being notified. Providers who appeal must work with the PIHP to provide additional information and a justification for the redetermination. Information must be submitted to the same email address where the application was originally sent. There will only be one appeal process.

The application process is open through 5:00 p.m. on May 1, 2017.

Please direct any questions to me at [wieferichj@michigan.gov](mailto:wieferichj@michigan.gov) or by phone at 517.335.0499.