September 27, 2018

Distribution: Inpatient Psychiatric Hospital/Unit (IPHU)

Subject: **Regional Inpatient Psychiatric Contract and Monitoring**

Mid-State Health Network (MSHN) and it’s twelve Community Mental Health Service Participants (CMHSPs) are committed to promoting system efficiencies at all levels of service delivery and management. It is recognized that any subcontracting service providers connected to more than one CMHSP greatly benefit from the prevention of duplication of efforts. PIHP/CMHSP systems benefit from reciprocity policies and procedures that create efficiencies for both the funding organizations and the service providers.

Over the past year, the twelve CMHSPs have been working to develop a system for which reciprocity can be supported, specifically as it relates to psychiatric inpatient provider contracting and performance monitoring. In late October, 2017, the MSHN Operations Council approved the use of a standardized contract including boilerplate and statement of work for contracts executed after April 1, 2018, as well as a regional provider performance monitoring process which most notably:

* Substantially reduces, if not completely reduces the number of audits to a single annual audit using risk-based review guidelines;
* Assigns responsibility for monitoring activities based on the geographic location of the Inpatient Psychiatric Hospital/Unit (IPH/U);
* Requires the use of standardized IPH/U monitoring criteria; and
* Supports the distribution of contractual site visit reports and related corrective action plans, if any, among all CMHSPs contracting with the IPH/U.

The provider performance monitoring process occurred during FY18 and the region is in the process of developing the annual inpatient monitoring schedule for FY19; you can expect your PIHP/CMHSP representative to contact you with the annual monitoring schedule and information necessary to prepare for your annual audit.

Enclosed you will find the standardized regional inpatient contract for FY19. You can expect the use of this contract by any of the twelve CMHSPs in the MSHN region. We appreciate the feedback provided by those who participated in the annual change management process. In the spring, we will engage providers in the annual change management process.

Should you have questions or feedback as it relates to the materials enclosed, I would encourage you to submit those to your CMHSP contract management representative.

Thank you.

Enc. Memorandum of Agreement; FY19 Inpatient Contract