

Date: April 27, 2017 (Phone meeting)

- ☒ MSHN – Leslie Thomas
- ☐ MSHN – Amy Keinath
- ☒ Bay – Marci Rozek
- ☒ CEI – Stacia Chick
- ☒ Central – LeeAnn Sloan
- ☒ Gratiot – Shad Stroh
- ☒ Huron – Anthony Ferzo
- ☒ Lifeways – Alison Magda
- ☒ Montcalm – Jim Wise
- ☒ Newaygo – Carol Mills
- ☒ Saginaw – Delores Ford-Heinrich
- ☒ Shiawassee – Kevin Hartley
- ☒ The Right Door – Kerry Possehn
- ☒ Tuscola – Ann Marie Schneider

KEY DISCUSSION TOPICS

- Welcome and Attendance
- Review and Approval of Agenda
- Approval of Snapshot from March 2017 (on Box)
- Policy and Procedure Review
- Direct Care Workers Form
- Second Quarter Trending
- Cash Flow and Smoothing
- Rate Setting Update
- Meeting Location
- Finance Council Dashboard - Deferred
- Other updates: PIHP CFO, Contract Negotiation Committee, EDIT
- Sharing “things that we have learned that could be helpful to others”
- Next Meeting
- Encounter Service Provider Change (Added to Agenda)
- Encounter Reconciliation (MUNC and Qlikview) (Added to Agenda)
- Healthy MI/HSW consumers (Added to Agenda)

✓ KEY DECISIONS

- Welcome and Attendance
- Review and Approval of Agenda – Agenda approved with additions and change to day
- Approval of Snapshot from March 2017 (on Box) – Updated and Approved
- Policy and Procedure Review – no policies are due for review. Marci and Stacia will check costing policy for information related to minimum/maximum dollar values.
- Direct Care Workers Form – Report is due from CMHSPs on April 28th. Unique scenarios such as owner operated facilities will be included on the form. Further discussion is needed to determine the impact of non-traditional arrangements.
- Second Quarter Trending - Information due May 2. All CFOs anticipate meeting this deadline.
- Cash Flow and Smoothing – Continued discussion regarding cash flow and the impacts of pushing and pulling funds. Further discussion is needed to highlight any necessary changes in how (including frequency) CMHs and MSHN cost settle for Medicaid and HMP. Autism continues to have significant influence on this topic.
- Rate Setting Update – There was no meeting in April. The group did discuss the accuracy of Dale Howe’s revenue projections. Amy will compare projections to the April revenue.
- Meeting Location – The group will meet at Gratiot CMH or Central MI CMH for in person meetings not occurring on EDIT Thursdays.

	<ul style="list-style-type: none"> • Finance Council Dashboard - Deferred • Other updates: PIHP CFO, Contract Negotiation Committee, EDIT – Leslie informed the group of the status of MLR as well as conversations with Milliman related to their summary encounter reports. • Sharing “things that we have learned that could be helpful to others” • Next Meeting • Encounter Service Provider Change (Added to Agenda) – This item will remain on the agenda (January 2018 implementation). CFOs identified operational barriers such as per diem services, number of staff needing to register in CHAMPS, and only one CMH holding staff records in CHAMPS. • Encounter Reconciliation (MUNC and Qlikview) (Added to Agenda) – Reports are available through MSHN/CEI’s data warehouse for monthly reconciliation. MSHN expects CMHs to take advantage of reconciliation tools prior to year-end MUNC submission. • Healthy MI/HSW Consumers – This item will remain on the agenda. Some HSW consumers are appearing as Healthy MI on eligibility files but clarification is needed for UNC reporting.
✓ ACTION/INPUT REQUIRED	<ul style="list-style-type: none"> • Marci and Stacia to provide language for Costing policy • CFOs to complete second quarter projections by May 2nd. • Amy will compare projections to the April revenue.
✓ KEY DATA POINTS/DATES	<ul style="list-style-type: none"> ✓ Next Meeting: May 18, 2017 12:30 to 2:30 in person meeting