

Date: February 16, 2017

Attendance: *Phone

- ☒ **MSHN – Leslie Thomas**
- ☒ **MSHN – Amy Keinath**
- ☒ **CEI – Stacia Chick**
- ☒ **Bay – Marci Rozek**
- ☒ **Central – LeeAnn Sloan**
- ☒ **Gratiot – Shad Stroh**
- ☒ **Huron – Anthony Ferzo**
- ☒ **Lifeways – Alison Magda**
- ☒ **Montcalm – Jim Wise***
- ☒ **Newaygo – Carol Mills**
- ☐ **Saginaw – Delores Ford-Heinrich**
- ☒ **Shiawassee – Kevin Hartley**
- ☒ **The Right Door – Kerry Possehn**
- ☐ **Tuscola**

KEY DISCUSSION TOPICS

- Welcome and Attendance
- Review and Approval of Agenda
- Approval of Snapshot from December 2016 (on Box)
- Policy and Procedure Review
- Fiscal Intermediary Update
- First Quarter Trending and Use of Benefit Stabilization
- Rate Setting Update
- Finance Council Dashboard
- Other updates: PIHP CFO, Contract Negotiation Committee (Report dates)
- Sharing “things that we have learned that could be helpful to others”
- Next Meeting
- Spenddowns in Residential Settings (Added to Agenda)
- Autism Payment Options (Added to Agenda)
- SIS Assessments and MORC Contract (Added to Agenda)

✓ KEY DECISIONS

- Welcome and Attendance
- Review and Approval of Agenda – Agenda approved with additions
- Approval of Snapshot from December 2016 (on Box) – Approved as submitted
- Policy and Procedure Review – The MSHN Cash Management and Financial Management policies were updated to include language related to 2 CFR 200 as recommended by the auditors. No other policies and procedures were reviewed.
- Fiscal Intermediary Update – Proposals will be reviewed by PNMC. The CMHSPs will hold the contracts with the fiscal intermediary, not MSHN. Leslie will follow up with Carolyn Watters and the MSHN Executive Committee. A follow up communication will be sent.
- First Quarter Trending and Use of Benefit Stabilization – Document was reviewed. Suggestion to add budgeted information to the report and develop a report for autism. In FY16, HMP benefit stabilization was provided because of the amount of savings available. An HMP smoothing plan may need to be developed, similar to the Medicaid smoothing plan to ensure future funding.
- Rate Setting Update – The 1115 waiver will likely be effective October 1, 2017. MDHHS is trying to determine a bonus system to replace the current withhold system. Language will be added to the contract boilerplate to address minimum wage. The GF reallocation is being redone because of calculation errors.

	<ul style="list-style-type: none"> • Finance Council Dashboard – Reviewed the MSHN Balanced Score Card. Agreed that presenting the codes from the Finance Council Dashboard is a starting point. Reviewed the Milliman ClickView tool. Leslie will follow up with Milliman regarding a presentation to the group after the next release. • Spenddowns in Residential Settings – The group shared how their local DHS offices are treating spenddowns in residential settings. Some offices require additional documentation related to personal care. It is not consistent across the state. • Autism Payment Options – Reviewed the options per the email communication. The Rate Setting Workgroup agreed that Option A was the best option. Under Option A, autism payments would be handled similar to HSW. The current cost settlement process would end; the rates would be adjusted but may not cover cost. • SIS Assessments and MORC Contract – Leslie will follow up with Todd Lewicki regarding the MSHN contract with MORC for SIS assessments. • Other updates: PIHP CFO, Contract Negotiation Committee (Report dates) – Potential start date of the GF reallocation is FY2018 or FY2019 with a 3- to 4-year phase in. • Sharing “things that we have learned that could be helpful to others” – The MDHHS veteran’s strategic plan as distributed is not finalized; process needed to submit costs for cost reimbursement. Kevin’s law is effective and could impact the number of individuals CMHSPs are required to serve.
✓ ACTION/INPUT REQUIRED	<ul style="list-style-type: none"> • Leslie to send follow up communication regarding Fiscal Intermediary contract • Amy to modify and develop financial reports to include autism and budgets • Leslie to distribute the FY16 savings document after completion of year-end reports • Leslie to follow up with Milliman regarding ClickView presentation • Leslie to follow up regarding SIS contract
✓ KEY DATA POINTS/DATES	<ul style="list-style-type: none"> ✓ Next Meeting: March 20, 2017 10:00 to 1:00 phone conference