

Date: July 20, 2017

***Attendance by phone**

- ☒ **MSHN – Leslie Thomas**
- ☒ **MSHN – Amy Keinath**
- ☒ **Bay – Marci Rozek**
- ☒ **CEI – Stacia Chick**
- ☒ **Central – LeeAnn Sloan***
- ☒ **Gratiot – Shad Stroh**
- ☒ **Huron – Anthony Ferzo***
- ☒ **Lifeways – Alison Magda***
- ☐ **Montcalm – Jim Wise**
- ☒ **Newaygo – Carol Mills***
- ☒ **Saginaw – Delores Ford-Heinrich***
- ☒ **Shiawassee – Kevin Hartley***
- ☒ **The Right Door – Kerry Possehn***
- ☒ **Tuscola – Ann Marie Schneider***

KEY DISCUSSION TOPICS

- Welcome and Attendance
- Review and Approval of Agenda
- Approval of Snapshot from June 2017 (on Box)
- Policy and Procedure Review
- Withholds
- Savings Estimates
- HMP Fiscal Management Plan
- CMHSP Budget Submission
- Rate Setting Update
- Finance Council Dashboard
- Other updates: PIHP CFO, Contract Negotiation Committee, EDIT
- Sharing “things that we have learned that could be helpful to others”
- Next Meeting
- Medicaid Service Use Evaluation (added)
- 24/7/365 Budget (added)
- Direct Care Worker Update (added)

✓ KEY DECISIONS

- Welcome and Attendance
- Review and Approval of Agenda – Agenda approved with additions
- Approval of Snapshot from June 2017 (on Box) – Approved as presented
- Policy and Procedure Review – The Capitation Payments and Budget Procedure was updated to add dates when payments are received by MSHN and distributed to the CMHSPs.
- Withholds – Effective with the FY17 contract, payment of the Medicaid withholds can be treated as local funding. The group discussed and decided that distribution of funding should be proportional to Medicaid funding, including SUD for MSHN. Amy will send out a copy of the Milliman certification letter and the FY17 DHHS amended contract with the language regarding withholds and incentives.
- Savings Estimates – Leslie reviewed the savings estimates document which includes expense trending through May.
- HMP Fiscal Management Plan – The plan has been developed into policy, defining responsibilities of both parties. HMP funding will be distributed based on PEPM with no benefit stabilization. CMHSPs needing additional funding will follow the cash advance process.
MSHN will be requesting cost containment plans from CMHSPs that are reporting deficits after combining Medicaid HMP funding on the FY18 budget document.

	<ul style="list-style-type: none"> • CMHSP Budget Submission – The budget document has been updated based on the rate setting meeting and is posted on Box. A comparison will be done in October for autism payments using straight capitation and per enrollee. • Rate Setting Update – The rates were distributed and have been sent to the group. Some assumptions used by Milliman made sense, others did not. The direct care worker increase is not included in the rates. The GF allocation is on hold due to MACMHB discussions. • Finance Council Dashboard – Operations Council has requested internal and external rates for the autism and dashboard codes. Documents are available on Box. Enter the requested information by July 27th. • Other updates: PIHP CFO, Contract Negotiation Committee, EDIT – The PIHP CFO group continues to work on MLR. • Sharing “things that we have learned that could be helpful to others” – There was discussion regarding the DHHS requirement related to costing residential services by consumer. Some find the process to be difficult to manage. The question will be asked at the EDIT meeting for clarification and follow up. • Medicaid Service Use Evaluation – A new report was developed using the top 10 highest cost codes as submitted on the FY16 MUNC report. This report was reviewed. Finance Council needs to decide if additional codes should be added to the report or if the dashboard codes should be used to create the report. Input is due by July 27th. • 24/7/365 Budget – A tab was added to the budget document to capture costs for SUD services related to Access, Customer Services, and Prevention. Complete the requested information by July 27th. • Direct Care Worker Update – The direct care worker increase was not included in the actuarial rates; it is unclear as to how funding will be distributed by DHHS. A process will need to be created to ensure payments have been passed through. Leslie will reach out to the CFOs at Oakland and Detroit-Wayne as to the process they used in past years.
✓ ACTION/INPUT REQUIRED	<ul style="list-style-type: none"> • Amy to send out Milliman certification letter and FY17 DHHS contract amendment related to withholds • CFOs to provide autism and dashboard rate information by July 27th • CFOs to provide input on codes to use for the service use evaluation reports by July 27th • Leslie to request information regarding direct care worker distribution tracking • Leslie to determine date of next meeting and send updated invitation
✓ DATES	<ul style="list-style-type: none"> ✓ Next Meeting: TBD; invitation to be sent