

Date: November 14, 2016

Attendance:

- ☒ Leslie Thomas – MSHN
- ☐ Leathia Hodge – MSHN
- ☒ Amy Keinath – MSHN
- ☒ Bay – Marci Rozek
- ☒ CEI – Stacia Chick
- ☒ Central – LeeAnn Sloan
- ☒ Gratiot – Shad Stroh (phone)
- ☒ Huron - Anthony Ferzo
- ☒ Lifeways – Alison Magda
- ☒ Montcalm – Jim Wise
- ☒ Newaygo – Carol Mills
- ☒ Saginaw – Delores Ford-Heinrich
- ☒ Shiawassee – Kevin Hartley
- ☒ The Right Door – Kerry Possehn
- ☐ Tuscola – Marilyn Wiley

KEY DISCUSSION TOPICS

- Welcome & Attendance
- Review and Approval of Agenda
- Approval of Snapshot from October 2016 (on Box)
- Policy and Procedure Review
- Autism Payments
- Operations Council Reporting
- Annual Plan
- MUNC Rate Comparison
- Administrative Cost Reporting
- Rate Setting Update
- Finance Council Dashboard
- Autism Coding and Funding
- Other updates: PIHP CFO, Contract Negotiation Committee (Report dates)
- Sharing “things that we have learned that could be helpful to others”
- Next Meeting: December 15th beginning at 12:30, in person

✓ KEY DECISIONS

- Welcome & Attendance
- Review and Approval of Agenda – Added annual required contributions on pension plans
- Approval of Snapshot from October 2016 (on Box) – Correction to approval of snapshot from September, not August
- Policy and Procedure Review – Section C2 of the HSW Procedure will be updated with language referencing the newly developed COFR Policy.
- Autism Payments – Ops Council will be reviewing a plan to abate funds from the ISF to cover all CMHSP FY16 autism expenses. If approved, MSHN would issue funds based on autism information reported on the interim FSR. A final cost settlement would be done when final FSRs are completed. MSHN would continue to send the monthly payments to the CMHSPs which would be treated as FY17 funding.
- Operations Council Reporting – Leslie is suggesting to Ops Council that reports be provided quarterly for the first two quarters and then every other month for the last two quarters. If approved, a reporting calendar will be developed.
- Annual Plan – For FY17, the FY16 goals will be continued along with added goals related to managed care rules, possible ACA changes, and improved reporting accuracy. Leslie will review FY16 goals and provide feedback on progress.

	<ul style="list-style-type: none"> • MUNC Rate Comparison – The FY15 PIHP MUNC comparison was briefly reviewed. MSHN is within +/-1 standard deviation on all codes. Amy prepared a similar report based on the CMHSP MUNCs noting variances from the MSHN aggregate rates. An additional report will be prepared to focus on the outliers. • Administrative Cost Reporting – Deferred until after the Improving Outcomes session • Rate Setting Update – No meeting; next meeting scheduled for Wednesday, November 16th • Finance Council Dashboard – The completed tabs will be distributed and used as part of the MSHN strategic plan. The financial ratios tab will be updated using the CMHSP finance audits. • Autism Coding and Funding – A comparison document was prepared to capture the rates CMHSPs have for autism services, both direct operated and contracted. Please complete the Box document by November 25th. • Annual Required Contributions on Pension Plans – Marci questioned if others had written plans for pension contributions. Medicaid has limitations on allowable amounts for contributions to pension plans. • Other updates: PIHP CFO, Contract Negotiation Committee (Report dates) – No discussion • Sharing “things that we have learned that could be helpful to others” – No discussion • Next Meeting: December 15th beginning at 12:30, in person
✓ ACTION/INPUT REQUIRED	<ul style="list-style-type: none"> ✓ Leslie will review FY16 annual plan goals and provide feedback on progress. ✓ Complete autism rate information by November 25th
✓ KEY DATA POINTS/DATES	<ul style="list-style-type: none"> ✓ Next Meeting: December 15th beginning at 12:30, in person