

Mid-State Health Network (MSHN) Board of Directors Meeting
Tuesday, March 4, 2025
MyMichigan Medical Center
Meeting Minutes

1. Call to Order

Chairperson Ed Woods called this meeting of the Mid-State Health Network Board of Directors to order at 5:00 p.m. Mr. Woods reminded members that those participating by phone may not vote on matters before the board unless absent due to military duty, disability, or health-related condition and the Board Member Conduct Policy, emphasizing that members seek recognition from the chair and honor time limits. Mr. Woods expressed gratitude to all MSHN staff and their ongoing commitment, especially during the very volatile environment occurring in the past few months. Ms. Amanda Ittner introduced MSHN's newest staff members: Rusmira Bektas, Access Administrator; Eric Turner, Access Specialist; Marc Irish, Access Specialist; Sarah Winchell-Gurski, Access Specialist, and Liz Philpott, Integrated Health Administrator.

2. Roll Call

Secretary Deb McPeek-McFadden provided the roll call for Board Members in attendance.

Board Member(s) Present: Patty Bock (Huron), Greg Brodeur (Shiawassee), Cindy Garber (Shiawassee), Tina Hicks (Gratiot), John Johansen (Montcalm), Deb McPeek-McFadden (The Right Door), Paul Palmer (CEI), Bob Pawlak (BABH), Joe Phillips (CMH for Central Michigan), Linda Purcey (The Right Door), Tracey Raquepaw (Saginaw), Kerin Scanlon (CMH for Central Michigan)-joined at 5:17 p.m., Richard Swartzendruber (Huron), Joanie Williams (Saginaw)-joined at 5:06 p.m., and Ed Woods (LifeWays)

Board Member(s) Remote: Ken DeLaat (Newaygo)-Newaygo, MI, David Griesing (Tuscola)-Vassar, MI, Dan Grimshaw (Tuscola)-Vassar, MI-joined at 5:11 p.m., Irene O'Boyle (Gratiot)-Zapata, TX, Kurt Peasley (Montcalm)-Covington, LA, and Susan Twing (Newaygo)-White Cloud, MI

Board Member(s) Absent: Brad Bohner (LifeWays) and Pat McFarland (BABH)

Staff Member(s) Present: Joseph Sedlock (Chief Executive Officer), Amanda Ittner (Deputy Director), Leslie Thomas (Chief Financial Officer), Sherry Kletke (Executive Support Specialist), Kim Zimmerman (Chief Compliance and Quality Officer), Dr. Todd Lewicki (Chief Behavioral Health Officer), Skye

Pletcher (Chief Population Health Officer), Rusmira Bektas (Access Administrator), Eric Turner (Access Specialist), Marc Irish (Access Specialist), Sarah Winchell-Gurski (Access Specialist), and Liz Philpott (Integrated Health Administrator)

3. Approval of Agenda for March 4, 2025

Board approval was requested for the Agenda of the March 4, 2025, Regular Business Meeting.

MOTION BY PAUL PALMER, SUPPORTED BY GREG BRODEUR, FOR APPROVAL OF THE AGENDA OF MARCH 4, 2025 WITH THE ADDITION OF MDHHS ANNOUNCEMENT OF PIHP RE-BID, REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 14-0.

4. Public Comment

There was no public comment.

5. Michigan Department of Health and Human Services Announcement of Prepaid Inpatient Health Plan Re-Bid

The Michigan Department of Health and Human Services (MDHHS) published a press release on Friday, February 28, 2025, announcing a competitive procurement of all 10 Prepaid Inpatient Health Plans (PIHPs) in Michigan. Administration distributed the press release along with some initial information obtained to the, Board of Directors, Substance Use Disorder (SUD) Oversight Policy Board, Operations Council, SUD Provider Network, MSHN staff, and called together a last minute all-staff meeting the same day. Provider network communication occurred as well. MSHN Administration has created a list of criteria to consider for current projects and to assist with organizational priorities through FY26. Mr. Joe Sedlock emphasized that MSHN will continue providing quality supports and services and comply with current PIHP/MDHHS contract provisions. MSHN administration requests a formal statement of support from the board to position the organization to be a successful contender for the upcoming procurement understanding the parameters for the bid proposal are unknown at this time and that any elements requiring board approval will be presented at a later date.

MSHN administration recommends cancelling the all-day Strategic Planning meeting set for May 13, 2025 and to extend the current Strategic Plan for up to two years. There were no objections to these actions.

MOTION BY JOHN JOHANSEN, SUPPORTED BY TINA HICKS, FOR SUPPORTING THE MSHN LEADERSHIP TEAM TO UNDERTAKE EXPLORATORY ACTIVITIES THAT WILL LEAD TO POSITIONING MSHN AND/OR THE REGION TO BE A SUCCESSFUL POTENTIAL BIDDER FOR THE UPCOMING PROCUREMENT OF THE PIHP SYSTEM. MOTION CARRIED: 15-0.

6. Conflict Free Access and Planning Update

Dr. Todd Lewicki provided a presentation to board members with an update on the latest information regarding Conflict Free Access and Planning included in the board meeting packet. Mr. Sedlock acknowledged Dr. Lewicki for staying well-versed with the progress of this initiative.

7. FY2025 Quality Assessment and Performance Improvement Program (QAPIP) and the FY2024 Annual Effectiveness Evaluation

Ms. Kim Zimmerman presented an overview of the FY2025 Corporate Compliance Plan and the FY2024 Compliance Report included within the board meeting packet and recommended for board approval. Mr. Sedlock acknowledged Ms. Zimmerman and her team for their work on the multitude of compliance requirements.

MOTION BY DEB McPEEK-McFADDEN, SUPPORTED BY RICHARD SWARTZENDRUBER, TO ACKNOWLEDGE RECEIPT OF AND APPROVE THE MSHN FY2025 CORPORATE COMPLIANCE PLAN AND THE FY2024 ANNUAL COMPLIANCE SUMMARY REPORT. MOTION CARRIED: 15-0.

8. FY2024 Board Self-Assessment

Ms. Irene O'Boyle summarized the FY2024 Board Self-Assessment results along with the summary report that can be found in the board meeting packet. The board self-assessment trending report from FY2020-FY2024 was also included in the board meeting packet. It should be noted that only twelve (12) of the currently seated twenty-three (23) members completed the evaluation. Mr. Ed Woods expressed his appreciation to Ms. O'Boyle for taking the lead on the Board Self-Assessment project.

MOTION BY TRACEY RAQUEPAW , SUPPORTED BY PAUL PALMER, TO RECEIVE AND FILE THE FY2024 BOARD SELF-ASSESSMENT REPORT. MOTION CARRIED: 15-0.

9. Chief Executive Officer's Report

Mr. Joe Sedlock discussed several items from within his written report to the Board highlighting the following:

- PIHP/Regional Matters
 - MDHHS Site Review – Repeat Citation for Use of Ranges in Plans of Service (all available avenues for appeal have been exhausted and the MSHN region will now comply).
- State of Michigan/Statewide Activities – See written report for details.
 - MSHN/MDHHS “Master Contract” for FY25

- MDHHS Announces “Reconfiguration” of MDHHS/PIHP CEO Meetings and MDHHS/PIHP Contract Meetings

10. Deputy Director’s Report

Ms. Amanda Ittner discussed several items in her written report to the board, highlighting the following:

- Health Insurance Update
- Earned Sick Time Act
- Regional Consumer Advisory Council
- Information Technology Report FY24Q4

11. Chief Financial Officer’s Report

Ms. Leslie Thomas provided an overview of the FY2025 Financial Analysis and financial statements included within board meeting packets for the period ended January 31, 2025.

MOTION BY PAUL PALMER, SUPPORTED BY JOHN JOHANSEN, TO RECEIVE AND FILE THE PRELIMINARY STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES FOR THE PERIOD ENDED JANUARY 31, 2025, AS PRESENTED. MOTION CARRIED: 15-0.

Mr. Bob Pawlak left the meeting at 6:46 p.m.

12. Contracts for Consideration/Approval

Ms. Leslie Thomas provided an overview of the FY2025 contract listing provided in board meeting packet and requested the board authorize MSHN’s CEO to sign and fully execute the contracts listed on the FY2025 contract listing.

MOTION BY DEB McPEEK-McFADDEN, SUPPORTED BY PAUL PALMER, TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS AS PRESENTED AND LISTED ON THE FY25 CONTRACT LISTING. MOTION CARRIED: 14-0.

13. Executive Committee Report

Mr. Ed Woods informed board members the Executive Committee met on February 21, 2025, and the material reviewed has been discussed earlier in this meeting and the notes from the meeting are found under the Consent Agenda item.

14. Chairperson’s Report

Mr. Ed Woods thanked Ms. Leslie Thomas for including the financial analysis in her financials report to assist board members with understanding the shared risk arrangement contractual relationship with MDHHS.

15. Approval of Consent Agenda

Board approval was requested for items on the consent agenda as listed in the motion below, and as presented.

MOTION BY TINA HICKS, SUPPORTED BY RICH SWARTZENDRUBER, TO APPROVE THE FOLLOWING DOCUMENTS ON THE CONSENT AGENDA: APPROVE MINUTES OF THE JANUARY 7, 2025 BOARD OF DIRECTORS MEETING; RECEIVE SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD MEETING MINUTES OF OCTOBER 16, 2024, RECEIVE BOARD EXECUTIVE COMMITTEE MEETING MINUTES OF FEBRUARY 21, 2025; RECEIVE POLICY COMMITTEE MEETING MINUTES OF FEBRUARY 4, 2025; RECEIVE OPERATIONS COUNCIL KEY DECISIONS OF JANUARY 27, 2025; AND TO APPROVE ALL THE FOLLOWING POLICIES: ASSESSMENT OF MEMBER EXPERIENCES, BEHAVIOR TREATMENT PLANS, CRITICAL INCIDENTS, EXTERNAL QUALITY REVIEW, INCIDENT REVIEW FOR SUBSTANCE USE DISORDER PROVIDERS, MEDICATION EVENT VERIFICATION, MICHIGAN MISSION BASED PERFORMANCE INDICATOR SYSTEM, MONITORING AND OVERSIGHT, PERFORMANCE IMPROVEMENT, QUALITY MANAGEMENT, REGIONAL PROVIDER MONITORING AND OVERSIGHT, RESEARCH, SENTINEL EVENTS, CULTURAL COMPETENCY, ARTIFICIAL INTELLIGENCE, AND DOCUMENT SHARING. MOTION CARRIED: 14-0

16. Other Business

There was no other business.

17. Public Comment

There was no public comment.

18. Adjournment

The MSHN Board of Directors Regular Business Meeting adjourned at 7:11 p.m.