

**Date:** October 19, 2016

**Attendance:**

**Phone\***

- ☒ **Leslie Thomas – MSHN**
- ☒ **Leathia Hodge – MSHN**
- ☒ **Amy Keinath – MSHN**
- ☒ **CEI – Stacia Chick**
- ☒ **Bay – Marci Rozek**
- ☒ **Central – LeeAnn Sloan**
- ☒ **Gratiot – Shad Stroh (phone)**
- ☒ **Huron - Anthony Ferzo**
- ☒ **Lifeways – Alison Magda**
- ☒ **Montcalm – Jim Wise**
- ☒ **Newaygo – Carol Mills**
- ☐ **Saginaw – Delores Ford-Heinrich**
- ☒ **Shiawassee – Kevin Hartley**
- ☒ **The Right Door – Kerry Possehn**
- ☒ **Tuscola – Marilyn Wiley**

**KEY DISCUSSION TOPICS**

- Welcome & Attendance
- Review and Approval of Agenda
- Approval of Snapshot from August 2016 (on Box)
- Policy and Procedure Review
- FSR – 24/7/365 and Autism Reporting
- Local Match
- Measurement Portfolio
- MUNC Rate Comparison
- FY 2017 CMHSP Budget Figures
- Administrative Cost Reporting
- Rate Setting Update
- Home and Community Based Waiver Budget
- Finance Council Dashboard
- Autism Coding and Funding
- Other updates: PIHP CFO, Contract Negotiation Committee (Report dates)
- Sharing “things that we have learned that could be helpful to others”
- Face to Face Meeting Schedule

**✓ KEY DECISIONS+6**

- Welcome & Attendance
- Review and Approval of Agenda – Added Wraparound billing, IMDs, and Ops Council reporting
- Approval of Snapshot from August 2016 (on Box)
- Policy and Procedure Review
  - HSW Procedure – Because of the 1115 waiver, this may no longer be an issue for dates of service on or after 10/1/16. MSHN staff will review procedure since retros can occur for the next 24 months
  - FI Policy – One funding and payment methodology was adopted and submitted to Ops Council. Leslie will follow up to see if it was sent to PNMC.
- FSR – 24/7/365 and autism reporting
  - **24/7/365** – These costs are cost settled and should be reported in the Non-MDHHS Contract section of the FSR. Send information to Amy for FSR reporting purposes.
  - **AUTISM** - Amy will send out the updated autism supplement tab for the interim FSR report. FSRs are due to MSHN November 3<sup>rd</sup>.
- Local Match -There was a question regarding Lifeways opting out of the local match contribution. There was discussion regarding making it more equitable for all CMHs instead of using the current distribution. Carol will send a document that contains equitable split information.

	<ul style="list-style-type: none"> <li>• Measurement Portfolio – Leslie reported there may be budgetary implications for items within the portfolio. She suggested CFOs should follow up with their clinical staff regarding any questions about the Measurement Portfolio document.</li> <li>• MUNC Rate Comparison – Deferred until November</li> <li>• FY 2017 CMHSP budget figures – No discussion</li> <li>• Administrative Cost Reporting – Amy reviewed the document that was created which included definitions of admin. The document included examples of positions and functions based on the DHHS document. Leslie and Amy will have an internal session and present additional information at the next meeting.</li> <li>• Rate Setting Update – The Rate Setting Workgroup discussed the concerns with cash flow because of the lateness of autism payments. There is no resolution at the State level. Under the 1115 waiver, the HSW payments will be approximately 92% of current payments because Statewide the recoupments exceed the retro-payments.</li> <li>• Home and Community Based (HCBS) Waiver Budget – Leslie confirmed that any additional costs for the CMHs related to implementation of the HCBS were included in the submitted budget requests.</li> <li>• Finance Council Dashboard - Discussion next month regarding usefulness and or changes. Be prepared to discuss.</li> <li>• Autism coding and funding – No additional discussion other than the rate setting discussion.</li> <li>• Wraparound Billing – DHHS issued guidance, no further discussion.</li> <li>• IMDs – Stacia questioned what the effective date should be to implement the Managed Care Rule related to individuals in IMDs – July 6<sup>th</sup> or October 1<sup>st</sup>. Leslie will follow up with Joe for his interpretation of the rule. Leslie will send out a spreadsheet to determine the financial impact if using July 6<sup>th</sup> as the implementation date.</li> <li>• Ops Council – The Ops Council had a Learn and Share and talked about their local financial strategies. Ops Council has requested financial reports more frequently which will result in more reporting from the CMHs. The quarterly trending document will be provided quarterly for the first two quarters and then bi-monthly for the remainder of the year. Leslie will discuss with Joe to ensure this schedule is acceptable by the Ops Council.</li> <li>• Other updates: PIHP CFO, Contract Negotiation Committee (Report dates) – No discussion</li> <li>• Sharing “things that we have learned that could be helpful to others” – No discussion</li> <li>• Face to Face Meeting Schedule – No discussion</li> </ul>
✓ <b>ACTION/INPUT REQUIRED</b>	<ul style="list-style-type: none"> <li>• Leslie will follow up to see if the FI policy was sent to PNMC.</li> <li>• Carol will send a document that contains equitable split information to continue the local match discussion.</li> <li>• Amy will send out the updated autism supplement tab for the interim FSR report. FSRs are due to MSHN November 3<sup>rd</sup>.</li> <li>• Be prepared to discuss the Finance Council dashboard located on Box.</li> <li>• Leslie will send out a spreadsheet to determine the financial impact if using July 6<sup>th</sup> as the implementation date for IMD's</li> </ul>

✓ **KEY DATA POINTS/DATES**

- Next meeting – November 14<sup>th</sup> from 10:00 am to 1:00 pm