

Date: June 15, 2017

***Attendance by phone**

- ☒ MSHN – Leslie Thomas
- ☒ MSHN – Amy Keinath
- ☒ Bay – Marci Rozek
- ☒ CEI – Stacia Chick
- ☒ Central – LeeAnn Sloan
- ☒ Gratiot – Shad Stroh
- ☒ Huron – Anthony Ferzo
- ☒ Lifeways – Alison Magda
- ☒ Montcalm – Jim Wise
- ☒ Newaygo – Carol Mills
- ☒ Saginaw – Delores Ford-Heinrich*
- ☒ Shiawassee – Kevin Hartley*
- ☒ The Right Door – Kerry Possehn
- ☒ Tuscola – Ann Marie Schneider

KEY DISCUSSION TOPICS

- Welcome and Attendance
- Review and Approval of Agenda
- Approval of Snapshot from May 2017 (on Box)
- Policy and Procedure Review
- Expense Trending
- Direct Care Workers
- Autism Revenue Distribution
- HMP Fiscal Management Plan
- CMHSP Budget Submission
- UNC Report Review
- Rate Setting Update
- Finance Council Dashboard
- Other updates: PIHP CFO, Contract Negotiation Committee, EDIT
- Sharing “things that we have learned that could be helpful to others”
- Next Meeting
- Administrative Cost Report Comparison (added)

✓ KEY DECISIONS

- Welcome and Attendance
- Review and Approval of Agenda – Agenda approved
- Approval of Snapshot from May 2017 (on Box) – Approved with change to reflect approval of snapshot for April 2017.
- Policy and Procedure Review – No policies to review. Cash advance policy to be reviewed at next Operations Council meeting.
- Expense Trending – Expense trending through May is due July 7th. The budget to actual document will be updated and a reminder will be sent.
- Direct Care Workers Form – The compiled report was reviewed. There would not be sufficient Medicaid savings to provide direct care worker increases if the FY18 rates did not include a rate increase. The report will be reviewed with Operations Council. Leslie will follow up with the other PIHPs regarding their plans for direct care worker increases.
- Autism Revenue Distribution – MSHN Option 2 was the most popular option for distributing funds in FY18. Monthly capitation revenue would be distributed proportionately based on the number of autism enrollees in WSA. Early in FY18, a comparison will be done between the funding methodologies – DHHS distribution versus proportionate by enrollee.

	<ul style="list-style-type: none"> • HMP Fiscal Management Plan – The plan was reviewed and discussed following additional feedback. • CMHSP Budget Submission – Current revenue projections were used to begin the FY18 budgeting process. FY17 actual receipts were used with assumptions made. Upon receipt of the actuarial rates, changes will be made as needed. Based on discussion, updates will be made and the report posted on Box. The deadline for budget submission is July 17th. • UNC Report Review – The report, which was a request from Operations Council, was reviewed. Because of the timeliness of the data, it should not be used to make major operational decisions. • Rate Setting Update – The last rate setting meeting covered the base rate experience. There were no updates on either the General Fund allocation or the 1115 waiver. • Finance Council Dashboard – The dashboard is complete. In relation to the UNC report, should we focus on the codes that have been identified? Until there is consistency in coding, we won't have consistency in costs per codes. • Other updates: PIHP CFO, Contract Negotiation Committee, EDIT – The PIHP CFO group continues to work on MLR. • Sharing “things that we have learned that could be helpful to others” – A Learn and Share is being scheduled in September/October to review 2 CFR 200 updates. • Administrative Cost Report Comparison – Leslie reviewed the document for the FY16 submitted reports.
✓ ACTION/INPUT REQUIRED	<ul style="list-style-type: none"> • CFOs to provide trending information through May by July 7th • CFOs to provide budget information by July 17th
✓ DATES	✓ Next Meeting: July 20, 2017 1:00 to 4:00 face to face meeting